

## Minutes

### Short Term Accommodation Task Group

Thursday, September 28th, 2017 at 7:00 p.m. Boardroom, Municipal Office,  
Wilberforce

#### Members Present:

Reeve Dave Burton  
Deputy Reeve Suzanne Partridge  
Don Critchley  
Mary Barker  
Tim James

#### Staff:

Shannon Hunter, CAO/Treasurer

1. Call to order
2. Agenda approved by consensus.
3. Recap Previous Meeting Minutes of Sept. 7/17
4. Draft By-law Review – The committee reviewed the draft by-law and provided changes. The draft by-law will be reviewed again at the next meeting.
5. Next Steps
  - Review Draft By-law
  - Create declaration list
  - Review Draft STA Guide
  - Review Draft Overview Document
  - Review Renters Code
6. New Business for next meeting
7. Next Meeting: October 19th at 6:05 pm.

Highlands East's Vision Statement: Highlands East is a premier outdoor tourism destination that provides economic stability and opportunities for its residents, now and in the future, through environmental sustainability and social equality.

Highlands East's Mission Statement: We will lead by being innovative in developing, promoting and protecting our community, environment and heritage for future generations.