



Agenda

Regular Meeting of Council

July 5, 2017 at 9:00 a.m.

Council Chambers, 1101 Holmes Road, Wilberforce

Privacy Statement

The Municipal Act requires that all meetings of the Corporation of the Municipality of Highlands East and its Committees are open to the public except where the subject matter of the meeting being considered is exempt under Section 239 of the Municipal Act;

The Municipal Freedom of Information and Protection of Privacy Act protects an individual's personal information which includes but is not limited to an individual's name and address, telephone number etc.;

The minutes of public meetings of the Corporation of the Municipality of Highlands East are posted for public viewing on the Corporation of the Municipality of Highlands East Website and may be circulated throughout the Municipality and/or to parties requesting a copy of the minutes. Anyone who attends a public meeting of the Corporation of the Municipality of Highlands East and enters their name on the attendance list or speaks publicly at the meeting may have their name and any opinions they may express recorded in the minutes of that specific meeting.

Public Meetings are audio recorded by the local media.

1. Call to Order/Opening of Meeting

Reeve Burton to Call the Meeting to Order

2. Disclosure of Pecuniary Interest

3. Adoption of Agenda

4. Adoption of Minutes

Regular Meeting of Council, June 7, 2017 and Special Meeting of Council, June 13, 2017

5. Business Arising from Minutes

6. Correspondence

List Attached

7. Delegations

10:00 a.m. County of Haliburton –County Update

Warden, Brent Devolin and Mike Rutter, CAO/Clerk, County of Haliburton

8. Public Meeting

10:30 a.m. (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended)

1. Applicant: Bruggink, Pamela

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 4, Concession 4 (Cardiff) located at 1087 Anchor Lane. The purpose of the application is to rezone the subject lands to recognize an existing cabin that functions as an accessory sleeping cabin. The existing cabin requires relief from current zone regulations including maximum floor area, minimum lot size and location in the shoreline setback.

The proposed zoning by-law amendment would rezone the subject lands to a Limited Service Residential Exception (LSR-72) Zone. (site plan/notice)

File No. RZ-04-2017 Roll No. 4601 101 000 19400 0000

9. Department Reports

a) Building Department

a. **Report:** Monthly Operations

b. **Report:** Septic Re-inspection Program Update

b) By-law Department

a. **Report:** Monthly Operations

c) Fire

a. **Report:** Monthly Operations

d) Parks, Recreation and Facilities Department

a. **Report:** Monthly Operations

b. **Report:** Tender T06-2017, Keith Tallman Memorial Arena Concession Booth Results

c. **Report:** Tender T07-2017, Keith Tallman Memorial Arena Roof Results

e) Roads Department

a. **Report:** Monthly Operations

b. **Report:** Winter Sand Tender-T05-2017 Results

f) Environment Department

a. **Report:** Monthly Operations

g) Finance Department

a. Accounts for Approval

b. 2nd Quarterly Financial Statement

h) Administration

- c. **Report:** Appointment/Contract for Deputy CBO/Building Inspector/By-law Enforcement Officer
- d. **Report:** Solar Policy
- e. **Report:** Planning Fees (comparison and draft by-law)
- f. **Discussion:** Request from resident to use municipal lands to construct a dock
- g. **Discussion:** Lands of Gallant – survey of portion of the unopened road allowance and proposed area for encroachment agreement

i) Planning

- a. **Report** - Shore Road Allowances By-laws to stop up, close and convey (Rees)

b. Shoreline Road Allowance Application(s):

- I. **Hart, R & S;** Conc. 7, Part Lot 25, geographic Township of Glamorgan (Gooderham Lake) Roll No. 4601 902 000 42500 0000 – application
- II. **Cheifetz, N & Cohen, S;** Conc. 13, Part Lot 3, geographic Township of Monmouth (Little Glamor Lake) Roll No. 4601 601 000 77101 0000 - application
- III. **Schumach, F & B;** Conc. 8, Lot 27, Plan 451, Lot 15, geographic Township of Cardiff (Paudash Lake) Roll No. 4601 102 000 11500 0000 – application

c. Severance Applications(s)

- a. **Report: H-024/17** Wendy Helene Kidd; Part of Lot 1 & 2, Concession 3, geographic Township of Glamorgan Roll No. 4601 901 000 20305 0000 (**easement only**) - application

10. Resolutions from other Municipalities/Level of Government

- a) Municipality of West Nipissing re: proposed changes under Bill 68 – out of court payments

11. Advisory Committees of Council/Economic Development

a. Minutes:

- [Housing](#) and Grants Meeting Minutes of May 4
- Environment Meeting Minutes, None to report
- [Trails](#) Meeting Minutes of May 3
- [Economic](#) Development and Business Meeting Minutes of May 9
- [Recreation](#) and Culture Meeting Minutes of May 10

b. Economic Development

- a. **Report** – Reuse Poster
- b. **Report** – Promote Reuse of items
- c. **Report** – Review and enforcement of Clean and Clear By-law No. 24-2004
- d. **Report** - Economic Development and Business Advisory Committee Member Resignation
- e. **Report** – Environmental Advisory Committee Member Resignation

12. **By-Laws**

- a. **2017-63** Being a By-law to appoint a Deputy Chief Building Official/Building Inspector/By-law Enforcement Officer
- b. **2017-64** Being a By-law for Part of Road Road Allowance in front of Lot 31, Concession 8, geographic Township of Cardiff (Beaver Lake)
Applicant: REES, Kyle and SCHMIDLECHNER, Renee

13. **New Business**

14. **Notice of Motions**

15. **Closed Session**
None

16. **Confirmatory Bylaw, Proceedings of Meeting**
By-law #2017-65

17. **Adjournment**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.