

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
June 7, 2017 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Suzanne Partridge
Councillor Cam McKenzie Ward 1
Councillor Cecil Ryall Ward 3
Councillor Joan Barton Ward 4

Staff Present:

CAO/Treasurer, Shannon Hunter
Clerk, Irene Cook
Roads Superintendent, Earl Covert
Acting Fire Chief, Chris Baughman
Chief Building Official, Laurie Devolin
Environmental Supervisor, Stewart Hurd

Attendance:

Sue Tiffin Haliburton Echo
Mark Arike The Highlander
Robyn Rogers, Deputy Clerk
Adam Bird, Student Septic Maintenance Inspector
Robert Carter, Student Septic Maintenance Inspector

Delegations

Barrie Martin, Yours Outdoors

Disclosure of Pecuniary Interest and general nature thereof:

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Amend Agenda

2017-152

Moved by: Cam McKenzie

Seconded by: Cec Ryall

WHEREAS Council recognizes that adding or changing the agenda by amending the agenda reduces transparency;

AND WHEREAS Council recognizes that the item that is added or removed is of an urgent nature;

BE IT RESOLVED THAT the following items be added to the agenda:

ADD:

CLOSED SESSION:

239 (2) b) personal matters about an identifiable individual, including municipal local board employees; Building Department

Carried.

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Approval of Minutes

2017-153

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of the regular meeting on May 3, 2017 and May 17, 2017.

Carried.

DELEGATIONS:

Barrie Martin, Yours Outdoors addressed Council regarding Recreational Geology and the experiences that may be had by individuals. Mr. Martin provided an overview of several experiences related to geology in the area. Opportunities included an increased demand for recreational geology, a potential for Canadian Signature Experience, more collecting sites and more international visitors. He is the owner/operator of Yours Outdoors. He offers a variety of outdoor activities such as rock collecting and tours. He provided council with his wish list such as sharing a summer student, train guides, and funding opportunities.

Auditors Report

Richard Steigina, Collins Barrow Kawarthas LLP provided Council with an overview of the financial statements for 2016. He reviewed the Municipality's financial assets, reserves, unfinanced capitals, taxes receivables, financial liabilities, accounts payable, deferred revenue, landfill closure liability, non-financial assets, tangible capital, prepaid expenses, surplus, revenues, etc.

Departmental Reports

Building Department – Monthly Operations Report

2017-154

Moved by: Cam McKenzie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives the Building Department Monthly Operations Report as information only, as submitted by the Chief Building Official.

Carried.

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Septic Re-inspection Report

2017-155

Moved by: Cec Ryall

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives the Septic re-inspection report as information only, as submitted by the Student Septic Maintenance Inspector.

Carried.

By-law Department – Monthly Operations Report

2017-156

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the monthly operations report for information only.

Carried.

Fire Department – Monthly Operations Report

2017-157

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council receives the Monthly Operations Report as information only, as submitted by the Acting Fire Chief.

Carried.

Volunteer Fire Department

2017-158

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report as submitted by the Acting Fire Chief

AND FURTHER THAT Council appoint the following firefighters to the roster:

- Michael Attwell for station 3
- Braden Mertens for station 3
- Kent Beynon for station 6

To remove the following firefighters from the roster:

- Matthew Hogan from station 1
- Aliceson Dooley from station 4

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- Dan Parker from station 6
- Dawson Haywood from station 3

Carried.

**Fire Department – Capital Funds
2017-159**

Moved by: Cec Ryall

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives this report as submitted by the Acting Fire Chief and;

FURTHER THAT Council approves reallocation of funds from Fire capital account (truck purchase) to cover the cost of new Personal Protective Equipment (PPE) in the amount of \$22,737.00.

Carried.

**Roads Department – Monthly Operations Report
2017-160**

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the Operation Report, as submitted by the Roads Superintendent

AND FURTHERMORE THAT Council approve \$6,584.00 plus H.S.T to come from reserves for the completion of rout and seal joints at each end of the Iroindale Bridge deck.

Carried.

**Environment Department – Monthly Operations Report
2017-161**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the Monthly Operations Report as information only, as submitted by the Environmental Supervisor.

Carried.

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Cardiff Water Service Line Replacement Project

2017-162

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT Council approve to single source WSP Group Canada for Project Management and Contract administration at a cost of \$36,520 in order to prevent delay of project start/finish date(s).

AND FURTHER THAT Council approves to add one component (wedding ring) that will add an assurance that leaks will be avoided. It will add approximately \$6.00 to each connection it is required for.

Carried.

Compactor Bin Installation/Metro Compactor Service

2017-163

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council approve to sole source Metro Compactor Service to supply Compactor bins including exclusive software/components required to ensure bin capacity is maximized in order to reduce high haulage fees to processing plant.

AND FURTHER THAT additional funds (\$24,878) to come from the Municipal Landfill Reserve in order to purchase equipment provided in an up to date quote from the supplier, includes two new compactors and 4 bins.

Sale of surplus bins (2) would offset cost for equipment at approx. \$4000 each.

Carried.

Administration Department

Approval of Accounts

2017-164

Moved by: Suzanne Partridge

Seconded by: Cec Ryall

BE IT RESOLVED THAT General Accounts in the amount of \$579,625.59 be approved.

Carried.

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Haliburton County Transportation Taskforce Representation

2017-165

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council for the Municipality of Highlands East appoints the following to the Haliburton County Transportation Taskforce:

- Cec Ryall

Carried.

Old Monck Road

2017-166

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council shall retain its interest in the Old Monck Road (colonization road).

Carried.

Policy – Un-serviced Camping Activity

2017-167

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council pass a by-law adopting the attached policy at the end of the meeting.

Carried.

Request for Council Support

2017-168

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT Council receives and files as information only, correspondence requesting Council support.

Carried.

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Advisory Committees of Council

Member Resignation

2017-169

Moved by: Cam McKenzie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council accept Peter Fredricks' resignation from all Advisory Committees; Economic Development and Business, Recreation and Culture, Housing and Grants and Environment Advisory Committees.

Carried.

Member Resignation

2017-170

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council accept Chantal Thomas's resignation from the Recreation and Culture Committee.

Carried.

The Old Prospector's Guide

2017-171

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council directs staff to purchase five The Old Prospector's Guide, Rocks and Minerals from Ann Binskin-Buchan and place in various municipal buildings including the Information Centre.

Carried.

Receive Advisory Committee Minutes

2017-172

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives the Advisory Committees Minutes as information only.

Carried.

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Minutes of Public Meeting (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended) held on June 7, 2017 at 10:30 a.m. in the Council Chambers, Wilberforce in the Municipality of Highlands East.

Members Present:

Reeve Dave Burton
Deputy Reeve Suzanne Partridge
Councillor Cam McKenzie Ward 1
Councillor Cecil Ryall Ward 3
Councillor Joan Barton Ward 4

Staff Present:

CAO/Treasurer, Shannon Hunter
Clerk, Irene Cook

Attendance:

Chris Jones Municipal Planning Services
Robert Fulton
Margaret Henry

**Open Public Meeting
2017-173**

Moved by: Cec Ryall

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this scheduled Public meeting be declared open to discuss the following applications made under Section 34 of the Planning Act, R.S.O. 1990, cp.13 as amended, as follows:

1. Applicant: Fulton / Henry

Purpose:

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 15, Concession 15 (Glamorgan) located at 1716 Fallowfield Road. The purpose of the application is to rezone the subject lands to permit the construction of a new screened-in porch having a floor area of 28 square metres (300 square feet). This would be an exception to zone regulation 3.1 g) iii) which restricts the floor of a screened-in porch to 15 square metres (160 square feet).

The proposed zoning by-law amendment, if approved, would rezone the subject lands to a Limited Service Residential Exception (LSR-73) Zone.

File No. RZ-05-2017 Roll No. 4601 903 000 24700 0000

Carried.

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File No. RZ-05-2017 Roll No. 4601 903 000 24700 0000

Applicant: Robert Fulton and Margaret Henry

Attendance:

Robert Fulton

Margaret Henry

Mr. Fulton and Ms. Henry were in attendance at the public meeting. There was no one else in attendance to either support or oppose the application. Public notice for the meeting was given as follows: May 12, 2017 - first class prepaid mail to all persons & bodies as per Planning Act, notice posted May 12, 2017 on site. As of 4:30 p.m. June 6, 2017 there were a total of zero (0) written submissions.

Mr. Fulton addressed Council regarding his application for rezoning. He explained that he would like to construct a screened in porch greater than the 15 m² allowed (28 m²). They own a seasonal cottage that you use four and half months per year.

Chris Jones, Municipal Planning Services addressed Council and indicated that he didn't have any concerns regarding their application.

Adjourned Public Meeting

2017-174

Moved by: Suzanne Partridge

Second by: Cec Ryall

BE IT RESOLVED THAT this Public meeting be adjourned.

Carried.

The Public Meeting was adjourned at 10:35 a.m.

Reeve, Dave Burton

Deputy Clerk

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Bruggink – public meeting

2017-175

Moved by: Cec Ryall

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the report from Municipal Planning Services dated May 26, 2017 (Bruggink) for information purposes only;

AND FURTHER THAT Council accepts the recommendations and directs the Clerk to schedule a public meeting with respect to an application for zoning by-law amendment to recognize the location and size of the modified sleeping cabin without plumbing facilities (bathroom or kitchen facilities).

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**
- **Advisory Committee Reports were submitted, reviewed and filed for future reference.**

By-laws

2017-176

Moved by: Cec Ryall

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-laws Nos:

2017-56 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Parts 1, 2 and 3, Plan 19R-9967, and Parts 1 and 2, Plan 19R-8673, located in Part of Lot 8, Concession 14, together with the remainder of Part Lot 8, Concession 14 in the geographic Township of Cardiff, now in the Municipality of Highlands East. Applicant: Douglas and Gloria MacCorkindale Roll No. 4601 101 000 53200 0000

2017-57 Being a By-law to authorize the execution of an agreement pursuant to Section 41 of the Planning Act, R.S.O., 1990, Chapter P. 13, as amended Applicant: Douglas and Gloria MacCorkindale

2017-58 Being a By-law to authorize the execution of an agreement pursuant to Section 41 of the Planning Act, R.S.O., 1990, Chapter P. 13, as amended Applicant: Douglas and Gloria MacCorkindale

2017-59 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Lot 6, RP-461, together with Parts 1 and 9, Plan 19R-7575,

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located in Part of Lot 15, Concession 15, in the geographic Township of Glamorgan, now in the Municipality of Highlands East.

Applicant: Fulton, Robert and Henry, Margaret

Roll No. 4601 903 000 24700 0000

2017-60 Being a by-law to adopt a policy for un-serviced camping activity on municipal recreation areas

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session

2017-177

Moved by: Cam McKenzie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT THIS COUNCIL moves into Closed Session in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees; Building Department

Carried.

Arise from Closed Session

2017-178

Moved by: Suzanne Partridge

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council arise from the closed session to report.

Carried.

ARISE AND REPORT FROM CLOSED SESSION

Resignation of Deputy CBO/Building Inspector

2017-179

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council accepts the resignation from Josh Bramham.

Carried.

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**Confirm Proceeding of Meeting
2017-180**

Moved by: Cam McKenzie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-law No. 2017-61 being a by-law to confirm the proceedings of council at its regular meeting of June 7, 2017, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

**Adjournment
2017-181**

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **11:21 a.m.**

Reeve, Dave Burton

Deputy Clerk