



# Agenda

## Regular Meeting of Council

June 7, 2017 at 9:00 a.m. - Council Chambers

1101 Holmes Road, Wilberforce

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## Privacy Statement

The Municipal Act requires that all meetings of the Corporation of the Municipality of Highlands East and its Committees are open to the public except where the subject matter of the meeting being considered is exempt under Section 239 of the Municipal Act;

The Municipal Freedom of Information and Protection of Privacy Act protects an individual's personal information which includes but is not limited to an individual's name and address, telephone number etc..;

The minutes of public meetings of the Corporation of the Municipality of Highlands East are posted for public viewing on the Corporation of the Municipality of Highlands East Website and may be circulated throughout the Municipality and/or to parties requesting a copy of the minutes. Anyone who attends a public meeting of the Corporation of the Municipality of Highlands East and enters their name on the attendance list or speaks publicly at the meeting may have their name and any opinions they may express recorded in the minutes of that specific meeting.

Public Meetings are audio recorded by the local media.

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1. **Call to Order**
2. **Open Meeting**
3. **Disclosure of Pecuniary Interest**
4. **Adoption of Agenda**
5. **Minutes for Adoption – May 3, 2017 and May 17, 2017**
6. **Business Arising from Minutes**
7. **Correspondence – list attached**

8. **Delegations:**  
9:00 a.m. Barrie Martin, Yours Outdoors re: recreational geology

**Auditor's Report**

9:30 a.m. Veronica Mason and Richard Steinginga, Collins Barrows

9. **Public Meeting: 10:30 a.m.** (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended)

1. **Applicant: Fulton, Robert and Henry, Margaret**

**Purpose:**

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 15, Concession 15 (Glamorgan) located at 1716 Fallowfield Road. The purpose of the application is to rezone the subject lands to permit the construction of a new screened-in porch having a floor area of 28 square metres (300 square feet). This would be an exception to zone regulation 3.1 g) iii) which restricts the floor of a screened-in porch to 15 square metres (160 square feet).

The proposed zoning by-law amendment, if approved, would rezone the subject lands to a Limited Service Residential Exception (LSR-73) Zone. (Notice)

**File No. RZ-05-2017 Roll No. 4601 903 000 24700 0000**

10. **Consultant's Report – Chris Jones, Municipal Planning Services**  
**Follow-up Report:** Bruggink, Pamela re: zoning by-law amendment

11. **Department Reports:**

a) **Building/By-Law:**

- **Report – CBO, Laurie Devolin**
- **Report:** Septic Re-inspection Program Update (sample follow-up letter)
- **By-law Enforcement Report (written)**

b) **Protection to Person and Property**

**Fire:**

- **Report – Acting Fire Chief, Chris Baughman**
- **Report:** Volunteer appointment
- **Report:** Reallocation of funds

c) **Transportation – Roads & Streetlights:**

- **Report – Road Superintendent, Earl Covert**

d) **Environmental**

**– Sewer/Water/Waste Management:**

- **Report – Environmental Supervisor, Stewart Hurd**
- **Report:** Cardiff Water Service Replacement (single source WSP) and additional cost for coupler(s)
- **Report:** Compactor Bin Installation project at Monmouth Landfill

**Administration/Finance:**

**- Financial/Accounts for Approval**

- **Discussion:** Haliburton County Transportation Taskforce and request for Taskforce Representation
- **Follow-up:** Lonanathan – request to release interest in Part 3 on Plan 19R-2369
- **Follow-up Report:** Solar Policy (draft)
- **Follow-up Report:** Un-serviced camping activity (draft policy)
- **Resolutions to Concur With:**
  - a. Township of Cavan Monaghan re: AMO Watch File e-mail – current notification
  - b. Towns of Lakeshore re: severance restrictions on agriculture land
  - c. Township of Champlain re: “Not a Willing Host for Wind Turbines”

12. **Advisory Committees of Council:**

**Minutes and Resolutions from:**

- **Report:** Resignation - Peter Fredricks from Housing and Grants, Environment, Economic Development and Business and Recreation and Culture Advisory Committees
- **Report:** Resignation - Chantel Thomas from Recreation and Culture Advisory Committee
- **Report:** Trails Committee Purchase Request
- **Minutes:**
  - Housing and Grants – April 6
  - Environment – None
  - Trails – April 5
  - Recreation and Culture – April 12
  - Economic Development and Business – minutes of April 11<sup>th</sup>

**Recreation/Community Committees:**

**For Your Information – F.Y.I.’s**

- Wilberforce Curling Club re: 2016-2017 financial statement/committee members

13. **By-Laws:**

2017-56      Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally

described as Parts 1, 2 and 3, Plan 19R-9967, and Parts 1 and 2, Plan 19R-8673, located in Part of Lot 8, Concession 14, together with the remainder of Part Lot 8, Concession 14 in the geographic Township of Cardiff, now in the Municipality of Highlands East. Applicant: Douglas and Gloria MacCorkindale Roll No. 4601 101 000 53200 0000

- 2017-57 Being a By-law to authorize the execution of an agreement pursuant to Section 41 of the Planning Act, R.S.O., 1990, Chapter P. 13, as amended Applicant: Douglas and Gloria MacCorkindale
- 2017-58 Being a By-law to authorize the execution of an agreement pursuant to Section 41 of the Planning Act, R.S.O., 1990, Chapter P. 13, as amended Applicant: Douglas and Gloria MacCorkindale
- 2017-59 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Lot 6, RP-461, together with Parts 1 and 9, Plan 19R-7575, located in Part of Lot 15, Concession 15, in the geographic Township of Glamorgan, now in the Municipality of Highlands East. Applicant: Fulton, Robert and Henry, Margaret Roll No. 4601 903 000 24700 0000
- 2017-60 Being a by-law to adopt a policy for un-serviced camping activity on municipal recreation areas

14. **New Business**

15. **Notice of Motions**

16. **Closed Session – none**

17. **Confirming By-Law No. 2017-61**

18. **Adjournment**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.