



# Agenda

## Regular Meeting of Council

May 3, 2017 at 9:00 a.m. - Council Chambers

1101 Holmes Road, Wilberforce

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## Privacy Statement

The Municipal Act requires that all meetings of the Corporation of the Municipality of Highlands East and its Committees are open to the public except where the subject matter of the meeting being considered is exempt under Section 239 of the Municipal Act;

The Municipal Freedom of Information and Protection of Privacy Act protects an individual's personal information which includes but is not limited to an individual's name and address, telephone number etc..;

The minutes of public meetings of the Corporation of the Municipality of Highlands East are posted for public viewing on the Corporation of the Municipality of Highlands East Website and may be circulated throughout the Municipality and/or to parties requesting a copy of the minutes. Anyone who attends a public meeting of the Corporation of the Municipality of Highlands East and enters their name on the attendance list or speaks publicly at the meeting may have their name and any opinions they may express recorded in the minutes of that specific meeting.

Public Meetings are audio recorded by the local media.

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1. **Call to Order**
2. **Open Meeting**
3. **Disclosure of Pecuniary Interest**
4. **Adoption of Agenda**
5. **Minutes for Adoption – March 31, 2017 and April 5, 2017**
6. **Business Arising from Minutes**
7. **Correspondence – list attached**
8. **Delegations:**

9:00 a.m. Bessie Sullivan, CEO/County Librarian, and Erin Kernohan-Berning  
Haliburton County Public Library

9:15 a.m. Jan Simons, Studio Tour (request for additional funding)

9. **Department Reports:**

a) **Building/By-Law:**

- **Report – CBO, Laurie Devolin**
- **Report:** Septic Re-inspection Program
- **By-law Enforcement Report (written)**

b) **Protection to Person and Property**

**Fire:**

- **Report – Acting Fire Chief, Chris Baughman**
  - a. **Report:** Post Traumatic Stress Disorder Prevention Plan and Policies
  - b. **Report:** Volunteer Fire fighters roster
  - c. **Report:** District Chief recommendations for Station 4 and Station 6

**Policing:**

- **Follow-up:** BPAC request for funding – Councillor McKenzie to address

c) **Transportation – Roads & Streetlights:**

- **Report – Road Superintendent, Earl Covert**
- **Report:** Highlands East Aggregate Tender T02/17
- **Report:** Surface Treatment Tender – County of Haliburton 2017-9-a

d) **Environmental**

**– Sewer/Water/Waste Management:**

- **Report:** Municipal Automobile Materials Services Agreement

e) **Property – Parks & Buildings**

- **Report – Property Supervisor, Jim Alden**
- **Report:** Red Cross Museum Tender
- **Report:** Arena Snack Bar Tender

f) **General Administration/Finance:**

- **Financial – First Quarterly Report/Accounts for Approval**

- **Report:** Adoption of 2017 tax rates (including rate for landfill classes as established by the County of Haliburton)
- **Follow-up:** Grant Program for private roads
- **Discussion:** HHHSC and HHHSF 2017 tax insert request
- **Resolutions to Concur With:**
  - a. Minister Responsible for Seniors Affairs re: 33<sup>rd</sup> anniversary of Senior's Month in Ontario

- b. Municipality of Port Hope re: ban of incinerators, and phase out use of existing incinerators in Ontario
- c. Township of Adjala – Tosorontio re: purchase of Canadian flag or Canada 150 Anniversary flag – waive the taxes
- d. City of Kawartha Lakes re: Certified Crop Advisors

**For your information – FYI’s**

- Haliburton, Kawartha, Pine Ridge District Health Unit re: West Nile Virus Surveillance for 2017

**Clerk:**

**Report:** Shore Road Allowances – By-laws to stop up, close and convey (Marshall, Poliak and Shaughnessy)

**Planning**

- **Rezoning Application: Fulton, Robert & Henry, Margaret;** Conc. 15, Pt. Lot 15, Plan 461, Lot 6 and RP19R7575, Parts 1 & 9, geographic Township of Glamorgan – application

g) **Advisory Committees of Council:**

**Minutes and Resolutions from:**

- Housing and Grants - March 2, 2017
- Environment - March 9, 2017
  - **Report:** Tax Billing Insert
- Trails - March 1, 2017
- Economic Development and Business – November 2, 2016
  - **Report:** Committee Appointment
- Recreation and Culture – March 8, 2017

10. **By-Laws:**

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|---------|---|
| 2017-40 | Being a By-law for Shoreline Road Allowance for lands in front of Lot 33, Conc. 12, geographic Township of Glamorgan (Glamor Lake)<br><b>Applicant: MARSHALL, David and Kim</b>   |
| 2017-41 | Being a By-law for Shoreline Road Allowance for lands in front of Lot 24, Conc. 8, geographic Township of Cardiff (Paudash Lake)<br><b>Applicant: SHAUGHNESSY, Reginald James</b>   |
| 2017-42 | Being a By-law for Part of Road Road Allowance adjoining Req'd Plan No. 397, geographic Township of Cardiff (Paudash Lake)<br><b>Applicant: POLIAK</b>  |
| 2017-43 | Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands described legally as Lot 16, Plan 616 located in Part of Lot 33, Concession 17, in the geographic Township of Monmouth, now in the Municipality of Highlands East.<br><b>Applicant: Timo &amp; Wendy Leppala Roll #4601 602 000 57018 0000</b> |

- 2017-44 Being a by-law to authorize an agreement between the Corporation of the Municipality of Highlands East and Automotive Materials & Stewardship Inc. (“AMS”)
- 2017-45 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Lot 14, Plan 448, located in Part Lot 1, Concession 4, in the geographic Township of Cardiff, now in the Municipality of Highlands East.  
**Applicant: Kaitlyn Brewer Roll No. 4601 101 000 12400 0000**
- 2017-46 Being a By-law to appoint an Acting District Chief for Station 6 Highlands East Fire Department for the Corporation of the Municipality of Highlands East.
- 2017-47 Being a By-law to appoint a District Chief for Station 4 Highlands East Fire Department for the Corporation of the Municipality of Highlands East.
- 2017-48 A by-law to enter into an Agreement between David Marcus, Carol Jean Marcus, Karl Marcus and the Corporation of the Municipality of Highlands East for Parkland Dedication - “Herlihey Park” in perpetuity for lands described as Part of Lot 34, Concession 16, geographic Township of Monmouth, in the Municipality of Highlands East, County of Haliburton.
- 2017-49 Being a By-law to adopt the Corporation of the Municipality of Highlands East Post-Traumatic Stress Disorder Prevention Plan, Post-Traumatic Stress Disorder Policy and Anti Stigma Policy
- 2017-50 Being a by-law of the Corporation of the Municipality of Highlands East to provide for the adoption of tax rates for 2017 and to adopt the estimates of all sums required during the year and to rescind By-law No. 2017-16
- 2017-51 Being a by-law to establish a grant program to assist with improvement costs of private roads and to rescind by-law no. 2017-21

11. **New Business**

12. **Notice of Motions**

13. **Closed Session - none**

14. **Confirming By-Law No. 2017-52**

15. **Adjournment**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.