

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
March 15, 2017 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Deputy Reeve Suzanne Partridge
Councillor Cam McKenzie Ward 1
Councillor Cecil Ryall Ward 3
Councillor Joan Barton Ward 4

Staff Present:

CAO/Treasurer, Shannon Hunter
Clerk, Irene Cook
Environmental Supervisor, Stewart Hurd
Fire Chief, Bill Wingrove
Chief Building Official, Laurie Devolin
Property and Parks Supervisor, Jim Alden

Regrets: Reeve Dave Burton

Attendance:

Angelica Ingram Haliburton Echo
Mark Arike The Highlander
Robyn Rogers, Executive Assistant to CAO/Deputy Clerk

Disclosure of Pecuniary Interest and general nature thereof:

- The Deputy Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- She reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Adopt Agenda

2017-67

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

Approval of Minutes

2017-68

Moved by: Cec Ryall

Seconded by: Cam McKenzie

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of the regular meeting on February 13, 2017.

Carried.

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Departmental Reports

Building Department – Monthly Operations Report

2017-69

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the Building Department Monthly Operations Report as information only, as submitted by the Chief Building Official.

Carried.

By-law Department – Monthly Operations Report

2017-70

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT Council receives the Monthly Operations Report as information only, as submitted by the By-Law Enforcement Officer.

Carried.

Fire Department – Monthly Operations Report

2017-71

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the monthly operations report for March 15, 2017, as submitted by the Fire Chief.

Carried.

Environment Department – Monthly Operations Report

2017-72

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the monthly operations report as information only, as submitted by the Environmental Supervisor.

Carried.

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Progressive Waste Solutions – contract extension

2017-73

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT accepts the proposal from Progressive Waste Solutions for an extension to the contract for one additional year from May 1st, 2017 to April 30th, 2018 with a price increase of 1.3% for recycling haulage, and further that the Reeve and Clerk be authorized to sign same on behalf of the municipality.

Carried.

Property Department – Monthly Operations Report

2017-74

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the monthly operations report for March 15, 2017, as submitted by the Property Supervisor.

Carried.

Administration Department

Approval of Accounts

2017-75

Moved by: Cec Ryall

Seconded by: Cam McKenzie

BE IT RESOLVED THAT General Accounts in the amount of \$473,292.53 be approved.

Carried.

Provincial Court

2017-76

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council supports a recommendation that the Ministry of the Attorney General be encouraged to provide, and in the future maintain, sufficient Justice of the Peace resources for Central East Provincial Offence courts.

Carried.

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**Lonanathan – Request to release registered interest in lot
2017-77**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report, LONANATHAN: Request to release registered interest in lot consisting of Parts 2, 8 and 14 on Plan 19R-3276, as submitted by the Clerk for information and;

THAT Council for the Municipality of Highlands East authorizes the release of its registered interest in the lot consisting of Parts 2, 8 and 14 on Plan 19R-3276; subject to the following conditions:

1. THAT all costs associated with said release shall be borne by the applicant;
2. THAT applicant is responsible to provide sufficient evidence to the Municipality that Part 3 on Plan 19R-2369 remains in the Land Registrar as subject to municipal interest (Old Monck Road/portions of the abandoned Monck Road Ins. 24853 & Ins. 38802 QC by occupation), prior to release of municipal interest of Parts 2, 8 and 14 on Plan 19R-3276.

Carried.

**One-third Council Remuneration to be expenses
2017-78**

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT Council receives this report, One-Third Tax Free Allowance, as submitted by the Clerk for information and;

FURTHER THAT Council accepts the recommendations in this report and that Council shall pass the by-law to deem one-third of Council Remuneration to be expenses at this meeting.

Carried

**Shoreline By-law – Yonemitsu
2017-79**

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT Council receives this report, Shore Road Allowance – By-laws to stop up, close and convey, as submitted by the Clerk for information and;

FURTHER THAT Council accepts the recommendations in this report and that by-laws to stop up, close and convey the original shore road allowances be enacted at this meeting.

Carried.

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RZA Brewer Rezoning Application

2017-80

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT the rezoning application from Kaitlyn Brewer to rezone lands described as Conc. 3, Lot 14, Plan 448, geographic Township of Cardiff be received by Council and declared complete and that a public meeting be scheduled.

Carried.

RZA Leppala Application

2017-81

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT the rezoning application from Timo and Wendy Leppala to rezone lands described as Conc. 17, Part Lot 33, Plan 616, Lot 16, geographic Township of Monmouth be received by Council and declared complete and that a public meeting be scheduled.

Carried.

RZA Bruggink Application

2017-82

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT the Municipal Planning Services Report on proposed ZBA for lands described as Conc. 4, Part Lot 4, geographic Township of Cardiff be received by Council and that this application be declared complete; and that the scheduling of a public meeting be deferred pending the following:

Submission of a technical memo by a certified engineering technologist or engineer confirming that the existing septic system is functioning properly and that the system is sized to sustain the current dwelling and guest cabin; and, completion of a site visit by the Municipality's Planner.

Carried.

Advisory Committees of Council

- **Department Reports were submitted, reviewed and filed for future reference.**
- **Advisory Committee Reports were submitted, reviewed and filed for future reference.**

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By-laws

2017-83

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT By-laws Nos:

- 2017-24 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Parts 4 and 5, Plan 19R-9271, located in Part of Lot 16, Concession 13, in the geographic Township of Glamorgan, now in the Municipality of Highlands East. **Applicant: Maureen and Gilles Nadeau**
- 2017-25 Being a By-law of the Corporation of the Municipality of Highlands East to deem one-third of Council Remuneration to be expenses
- 2017-26 Being a By-law to authorize and execute an Employment Agreement for an Executive CAO/Deputy Clerk for the Corporation of the Municipality of Highlands East
- 2017-27 2017- Being a By-law for Shoreline Road Allowance for lands in front of Lot 26, Conc. 8, geographic Township of Cardiff (Paudash Lake)
Applicant: YONEMITSU, Dennis and Dana
- 2017-28 Being a By-law to authorize a Fire Dispatch Communications Centre Services Agreement between the Corporation of the Municipality of Highlands East and the Corporation of the Town of Smith Falls

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Confirm Proceeding of Meeting

2017-84

Moved by: Cec Ryall

Seconded by: Cam McKenzie

BE IT RESOLVED THAT By-law No. 2017-29 being a by-law to confirm the proceedings of council at its regular meeting of March 15, 2017, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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Adjournment

2017-85

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **9:32 a.m.**

Reeve

Clerk

Unapproved minutes of council meeting