

MINUTES

Environment Advisory Committee

Thurs March 9, 2017 at 7:00 p.m. at the Cardiff Municipal Office

Members Present:

Suzanne Partridge (Chair)
Jim Sangster
Peter Fredricks (Secretary)
Josh Bramham

Staff Members Present:

Laurie Devolin (CBO)

Regrets:

Shannon Hunter
Roger Williams

1. Call to order – 7:01 PM
2. Disclosure of pecuniary interest – None
3. Agenda adopted – Jim/Peter
4. Adoption and signing of minutes – (Carried Forward)
5. Business arising from previous minutes – (Carried Forward)
6. Septic Reinspection Program – Laurie Devolin
 - Provided a brief about other municipalities in our area
 - David Rogers of Algonquin Highlands is using an outside provider WSB (Bancroft) cost of \$180 per locations
 - Tiny Township – hired outside services of C.C. Tadam & Associates (\$100 per visual inspection)
 - Committee felt that providing our services locally, rather than using an outside supplier.
 - Ads will be sent out to hire students for the summer concentrating on people that are in civil engineering (technology) or environmental studies. Possible institutions, Fleming/Trent/Ryerson/Queens
 - We are to research with North Kawartha Model as they are in the 4th year of their program
 - It was suggested that we concentrate on the waterfront in the first year and Brian Caine from Glamor Lake Association has stated that their membership will cooperate with the program.

Next Steps:

- Database of properties to be visited
 - Letter drafted of inspection process to be sent to affected homeowners on Glamor Lake. Surrounding area & posted to the website, newspaper
 - Questionnaire form created for the students to use on their inspections.
 - Map to assist students finding the locations country will print out large maps
 - Database will be used to track students' progress, homes visited, results of visit etc.
 - Information Pamphlet
 - Pass a by-law to implement the re-inspection program.
 - Computer system, desk, vehicle, for students
 - Boat for water access properties in year two of the program. Ask Brian Caine to help
 - Door knocker or card made up to let people know inspector had visited property
 - Advertising to include, Press Release, Website ad, Facebook, CanoeFM, MooseFM, contact recruitment offices at the colleges and university.
 - Develop training program for the students
7. Radon Poster - Peter
 - Flyer to be included with all building permit applicants

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- Building Department
- Provide high resolution art file to Shannon to have it printed for distribution in colour

- 8. Re-Use Signage and Article - Andrew
 - Andrew to supply notes for a News article and text for signs at the dump locations

- 9. Heavy Metal Water testing - Josh
 - Heavy Metal Flyer file to be sent by Josh to Peter

- 10. Earth Day Clean-Up Poster - Peter
 - Making a change to – Municipal Office Cardiff 2778 Monck Rd.

- 11. Information Day – (Carried Forward)

- 12. Other Business –

- 13. New Business for next meeting – Carried Forward Items and continuation of Earth Week event finalizing details

- 14. Next Meeting – April 13th, 2017

- 15. Adjournment – 8:30pm