

## **AGENDA**

The Corporation of the Municipality of Highlands East Committee of Council  
Meeting held on December 11, 2012 9:00 a.m. Council Chambers

- a. Call to Order
- b. Open Meeting
- c. Disclosure of Pecuniary Interest
- d. Adoption of agenda: Additions/deletions
- e. **DELEGATIONS:**
  - 9:30 a.m. Barry Rand, Chair, Crowe Valley Conservation Authority, Tim Pidduck, General Manager and Bob Stiles, Chair re: Crowe Valley Conservation Authority Long Range Plan
- f. **Public Meeting: 10:00 a.m.** (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended)

### **1. Applicant: Municipality of Highlands East**

**Purpose:** The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 33, Concession 16 (Monmouth), legally described as Block B and Parts 1, 2, and 3, Plan 543. Council is currently involved in an Expression of Interest with Fleming College for the purpose of coordinating a class program to design and construct a sustainable building that would subsequently be used as a library. The proposed library would have a minimum total floor of 2,000 ft<sup>2</sup>. This rezoning is necessary to qualify the subject lands for the Expression of Interest for sustainable building design and construction with Fleming College. Minutes of Special Council Meeting and minutes of a meeting with Fleming College representatives are available for review in conjunction with this rezoning.

The proposed zoning by-law amendment would rezone the subject lands from the Residential (R1) and Open Space Conservation (OSC) Zones to the Institutional (I) Zone. The Institutional (I) Zone would permit a library as a permitted use.

*To date – no letters of support or objections have been received.*

**File No. RZ-03-2012 Roll No. 4601 602 000 39800 0000**

### **g. DEPARTMENT REPORTS:**

**Staff to present their reports as follows:**

**TIME: 9:00 a.m. BUILDING/BY-LAW:**

- **Report – CBO, Randy Dunsmore**
- **By-law Enforcement Report (written)**

**TIME: 9:10 a.m. TRANSPORTATION – Roads & Streetlights:**

- **Report – Road Superintendant, Earl Covert**

**For Your Information – F.Y.I.'s**

- Ontario Good Roads Association re: constitutional amendment

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**TIME: 9:20 a.m. ENVIRONMENTAL**

**– Sewer/Water/Waste Management:**

- **Report – Environmental Supervisor, Glen Covert**

**TIME: 10:30 a.m. PROPERTY – Parks & Buildings**

- **Report – Property Supervisor, Jim Alden**
- **Mention:** Draft by-law – to control cemeteries owned by the Municipality of Highlands East (requires prior approval from the Ministry of Consumer Services)

**TIME: 10:40 a.m. PROTECTION TO PERSONS AND PROPERTY**

**FIRE:**

- **Report – Fire Chief, Bill Wingrove**

**POLICING:**

- **Report**

**TIME: 10:50 a.m. GENERAL ADMINISTRATION/FINANCE:**

- Financial/Accounts for Approval, etc.
- **Discussion/Resolution:** funding available for infrastructure projects (bridges, roads, water and wastewater – part of asset management program) deadline for application January 9, 2013
- **Discussion/Resolution:** January 8<sup>th</sup>, 2013 council meeting date to be changed to Tuesday, January 15<sup>th</sup>, 2013
- **Discussion:** Renewable Environmental Energy Services (REES) request for support of applications to FIT 2.0 (new revised Municipal Support Resolution Form “without reservation” has been removed)
- **Resolution:** surplus from recreation fundraising to be transferred to their respective reserve account
- **Resolution:** year-end surplus be transferred to the surplus/deficit general reserves
- **Mention:** Draft Shoreline Road Allowance Closure Policy and fees
- **Mention:** Transfer of MTO yard to the Municipality of Highlands East (by-law to accept lands to be passed at this meeting)
- **Mention:** Municipal Infrastructure Investment Initiative – MIII Asset Management Program Grant Allocations – Highlands East eligible for \$20,823.30

**For Your Information – F.Y.I.’s**

- 2013 OMPF Allocations Announced

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- MPAC – update

### **Request to purchase Road Allowance**

**David and Susanne Thistle** re: Estimate of Market Value of 3 metre building envelope located on the unopened road allowance between the Municipality of Dysart et al and Highlands East (Municipality of Dysart et al has approved purchase price conditional upon Highlands East approval)

## **Planning**

### **For Your Information:**

- Township of Minden Hills re: Notice of public meeting for an Official Plan Amendment and Zoning By-law Amendment

### **Severance Application**

- **H-062/12 GROUND, Donald;** Conc. 8, Pt. Lot 31, geographic Township of Cardiff (*right-of-way*)

## **v. ADVISORY COMMITTEES OF COUNCIL:**

### **Minutes and Resolutions from:**

- **Housing and Grants**
- **Environment and Green Energy**
- **Trails**

**Resolution:** Volunteer Trail Maintenance Guide

**Resolution:** Trail Head Design of Signage

**Resolution:** Trail Maintenance Guide

- **Economic Development and Business**

**Resolution:** accept the resignation of Ken Hoeverman from the Economic Development and Business

- **Recreation and Culture**

## **h. ADJOURNMENT**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.

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- d. Adoption of agenda: Additions/deletions
- e. Minutes for adoption
- f. Business arising from minutes
- g. Correspondence – list attached
- h. Resolution to approve resolutions from Committee session
- i. By-laws:
  - 2012-47** Being a by-law to authorize a fire protection agreement between the Municipality of Highlands East and the Township of Dysart et al.
  - 2012-48** Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands located in Part of Lot 25, Concession 3, and Part 1, Plan 19R-8933 in the former geographic Township of Glamorgan, now in the Municipality of Highlands East. Property Assessment Roll No. 4601 901 000 28300 0000 Applicant: Denise Gisborne
  - 2012-49** Being a By-law for the Purpose of Exemption from Taxation for Municipal purposes except for Local Improvements. The lands of the Wilberforce Royal Canadian Legion, Branch 624 and Cardiff Royal Canadian Legion, Branch 566
  - 2012-50** Being a by-law to write-off uncollectible taxes.
  - 2012-51** Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Parts 1 and 2, Plan 19R-7821, located in Part of Lot 25, Concession 5, in the former geographic Township of Cardiff, now in the Municipality of Highlands East.

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Applicant: Pamela Sweeney and Ted Christiano  
Property Roll #4601 101 000 38200 0000

- 2012-52** Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands located in Part of Lot 35, Concession 17, in the former geographic Township of Monmouth, now in the Municipality of Highlands East. Applicant: Darren Lindsay  
Property Roll # 4601 602 000 65000 0000
- 2012-53** Being a borrowing by-law for 2013.
- 2012-54** Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands located in Part Lot 33, Concession 16, legally described as Block B, Plan 543 in the geographic Township of Monmouth in the settlement of Wilberforce, now in the Municipality of Highlands East.  
Roll No. 4601 602 000 39800 0000  
Applicant: Municipality of Highlands East
- 2012-55** Being a By-law to authorize the execution of an agreement pursuant to Section 41 of the Planning Act, R.S.O., 1990, Chapter P. 13, as amended  
Applicant: Darren Lindsay  
Property Roll No. 4601 602 000 65000 0000
- 2012-56** Being a By-law to authorize the acceptance of land described as Part of Lot 32, Concession 10, Part 1 on Reference Plan 19R-2565, geographic Township of Monmouth, now the Municipality of Highlands East (Property Roll No. 4601-601-000-50601-0000)
- 2012-57** Being a Shoreline Road Allowance for lands in front of Part Lot 34, Conc. 13, geographic Township of Glamorgan (Little Glamor Lake)  
**Applicant: John and Cheryl Hassan**

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j. New Business

k. Notice of Motions

### **SPECIAL DELEGATIONS:**

**2:00 p.m.** Mike Lord, Gilead Power Corporation re: Highlands East Solar Projects - financial information for solar power

l. **Confirming By-law No. 2012-58**

m. Adjournment

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.