

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
February 14, 2012 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Councillor Steven Kauffeldt Ward 1
Councillor Cecil Ryall Ward 3
Councillor Joan Barton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Environmental Supervisor, Glen Covert
Fire Chief, Bill Wingrove
CBO, Randy Dunsmore
Road Superintendent, Earl Covert
Property Supervisor, Jim Alden

Regrets:

Deputy Reeve Suzanne Partridge

Attendance:

Darren Lum Haliburton Echo
Will Jones The Highlander
Neil Whent
Peter Falladown
John Ewart Ewart O'Dwyer

Delegations

Steve Clark
Tracey Lee Green

Affiliation

The Greer Galloway Group
Plein Air Festival 2012

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

Reeve Dave Burton declared pecuniary interest in Closed Session item under Section 239 (2) (e) Fire Department.

Open Meeting

2012-30

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT this Committee of Council meeting be declared open.

Carried.

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Adopt Amend Agenda

2012-31

Moved by: Cec Ryall

Seconded by: Steven Kauffeldt

WHEREAS Council recognizes that adding or changing the agenda by amending the agenda reduces transparency;

AND WHEREAS Council recognizes that the item that is added is of an urgent nature;

BE IT RESOLVED THAT the following items be added on the agenda:

Add: Resolution: Advisory Committees – expense/mileage expense \$50.00 per meeting

Carried.

Closed Session

2012-32

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT THIS COUNCIL moves into Closed Session in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees – Environmental Department
- labour relations or employee negotiations - CUPE
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Fire Department
- security of the property of the municipality or local board
- a proposed or pending acquisition of land for municipal or local board purposes

Carried.

Arise from Closed Session

2012-33

Moved by: Joan Barton

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Council arise from the closed session to report.

Carried.

ARISE AND REPORT FROM CLOSED SESSION

No Report

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DELEGATIONS:

Steve Clark, The Greer Galloway Group provided Council with an update on the Deer Creek Bridge located on Inlet Bay. This structure is in need of replacement due to structural deficiencies and falls under a Schedule A+ “deemed approved project” and can proceed without any other environmental approvals. The deck is extremely worn due to poor deck drainage; there is severe wheel track rutting and alligator cracking on the road before the bridge. Mr Clark provided Council with options and recommended that a corrugated structure – steel arch culvert be used to replace the bridge. A detour (single lane with gravel road) will need to be constructed prior to commencement of the project. Summary of the project: one lane bridge replaced with a two lane bridge, guide rail to be replaced, raise grade of road to improve drainage, and bury watermain in shoulder of road to allow for easier access. The next step to the process is to design a temporary detour, prepare final detailed design, and prepare tender documents in order to be “shovel ready”.

Tracey Lee Green provided Council with an update of the Plein-Air Festival 2011 and the upcoming 2012 event. They are entering their fourth year and in the first year they had 27 participants and in the third year it was up to 47. Artists stay up to five days in the area and contribute to the economy in Highlands East. Ms. Green stated that Highlands East is well on the way to becoming a painting mecca. Just last year approximately 300 paintings were created of our area. Tracey Lee Green requested from Council financial assistance for the Art Awards.

Deer Creek Bridge – Culvert Replacement

2012-34

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council authorizes Greer Galloway Group to proceed with Deer Creek Bridge – culvert replacement (detailed design, tender documents, etc) to have project “shovel ready”. Engineering cost approximately \$6,000.00.

Carried.

Plein Air Festival – Donation Art Awards

2012-35

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT Council donates \$1,300 for art awards for the Plein-Air Festival 2012.

Carried.

9-1-1 Financial Assistance

2012-36

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

Whereas The Ontario 9-1-1 Advisory Board was formed at the request of Ontario Municipalities; and

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Whereas lack of ongoing Provincial funding for the Ontario 9-1-1 Advisory Board has resulted in the need of financial assistance from other sources in order to continue to represent our ratepayers in the face of ever-increasing technological advancement; and

Whereas technological advancement and deregulation of the local telephone market makes it necessary to represent municipalities and ratepayers at the Canadian Radio Telecommunication Commission (CRTC) and the CRTC Interconnection Steering Committee (CISC) on a regular basis;

Therefore be it resolved that the Municipality of Highlands East contributes \$100.00 to the Ontario 9-1-1 Advisory Board in order to allow it to continue to advance a safe delivery of 9-1-1 system for police, fire and ambulance emergency services in our municipalities and throughout the Province.

Carried.

Dyno Estates Compliance

2012-37

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Summary/Compliance Report for the year 2011 on the Dyno Estates Drinking Water System #220013581 and further that council authorizes the CAO/Treasurer to sign the Summary/Compliance Report on behalf of the municipality.

Carried.

Bicroft/Cardiff Water Compliance

2012-38

Moved by: Joan Barton

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Summary/Compliance Report for the year 2011 on the Bicroft/Cardiff Drinking Water System #220001682 and further that council authorizes the CAO/Treasurer to sign the Summary/Compliance Report on behalf of the municipality.

Carried.

New Cardiff Well

2012-39

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council for the Municipality of Highlands East approves taking monies out of the Ward 1 water reserves account to pay for a new well in Cardiff.

Carried.

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**Septage Trench Site Compliance
2012-40**

Moved by: Joan Barton
Seconded by: Cec Ryall

BE IT RESOLVED THAT council for the Municipality of Highlands East accepts the 2011 Performance Report Supplement for the Septage Trench Site, to be included as an Appendix of the 2011 Annual Report on the Septage Trench Site, prepared by Cambium Environmental.
AND FURTHER THAT council authorizes the CAO/Treasurer to sign the 2011 Performance Report Supplement on behalf of the Municipality.

Carried.

**Cardiff Lagoon Compliance
2012-41**

Moved by: Steven Kauffeldt
Seconded by: Joan Barton

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Compliance Report for the year 2011 on the Cardiff Sewage Lagoon Certificate of Approval No. 1604-5RPQY4, and further that council authorizes the CAO/Treasurer to sign the Annual Compliance Report on behalf of the Municipality.

Carried.

**Cambium Environmental Inc. – 2012 Monitoring
2012-42**

Moved by: Cec Ryall
Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Council accepts the 2012 Waste Disposal & Septage Trench Site Monitoring Program from Cambium Environmental Inc. in the amount of \$71,828.00 plus applicable taxes.

Carried.

**LWC – kitchen
2012-43**

Moved by: Joan Barton
Seconded by: Cec Ryall

BE IT RESOLVED THAT Council directs the Property Supervisor to obtain engineering report on the LWC kitchen in the approximate amount of \$900.00.

Carried.

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Volunteer Fire Department Appointment

2012-44

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT Council appoints the following to the Volunteer Fire Department, Station 6:

- Sarah Partridge
- Evan Gunter
- Jeff Bull

Carried.

VFIS

2012-45

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council accepts the quote for volunteer accident insurance for the fire department from O'Shaughnessy Insurance Brokers as follows:

Option #5 renew current benefit options in the amount of the \$4,653 plus taxes.

Carried.

Approval of Accounts

2012-46

Moved by: Cec Ryall

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT General Accounts in the amount of \$457,079.81 be approved.

Carried.

Advisory Committee – expense payment

2012-47

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Committees of Council (Advisory – Recreation & Culture, Economic Development & Business, Housing & Grants, Environment & Green Energy, and Trails) members shall be paid \$50.00 per meeting(s) date in lieu of mileage/travel expense and further that resolution #2011-198 be rescinded in its entirety.

This resolution shall come into effect June 1, 2011.

Carried.

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Zone 5 AMCTO Spring Meeting

2012-48

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT Council donates \$300.00 to the Zone 5 AMCTO spring meeting.

Carried.

Vacation Investment Properties, Inc. Planning Recommendations

2012-49

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council receives the memo report dated February 7, 2012 and the revised draft zoning by-law amendment prepared by Meridian Planning Consultants; and Council acknowledges that changes have been made to the zoning amendment and finds such changes to be minor in accordance with Section 34 (17) of the Planning Act; and, that Council gives three readings and adopt the proposed zoning amendment to rezone lands located in Part of Lot 34, Concession 26 from the Heavy Industrial (M2-1) Zone to the Tourist Commercial (CT-10) (H) and Shoreline Residential One (SR1-8) (H) Holding Zones.

Carried.

Micro-fit feasibility

2012-50

Moved by: Cec Ryall

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Council authorizes the Evergreen Energy Solutions to do a free assessment for viability/feasibility for micro-fit on the following municipal buildings:

- Keith Tallman Memorial Arena
- Main Office/Lloyd Watson Centre

Carried.

Trail Committee

2012-51

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council accepts the resignation from Don Bamford and appoints Dale McCrea as voting member of Trails Committee.

Carried.

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Resignation – Recreation/Culture Advisory Committee

2012-52

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council accepts the resignation from Gillian Plumb from the Recreation/Culture Advisory Committee.

Carried.

Skelton Brumwell - aggregate

2012-53

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council authorizes the CAO to sign Skelton Brumwell & Associates contract dated November 15, 2011 and further authorizes deposit/retainer of \$1,000.00 to be issued. Contract amount \$8,990.00 plus HST.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**
- **Advisory Committee Reports were submitted, reviewed and filed for future reference.**

Adjourn Committee of Council

2012-54

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

Meeting Declared Open

2012-55

Moved by: Joan Barton

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

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Adopt Agenda for Council meeting

2012-56

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

Approval of Minutes

2012-57

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of January 10, 2012 and January 26, 2012 council meeting.

Carried.

Approve Resolutions

2012-58

Moved by: Joan Barton

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, February 14, 2012 be adopted.

Carried.

By-laws

2012-59

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT By-laws Nos:

2012-04 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Part of Lot 15, Concession 15, in the former geographic Township of Cardiff, now in the Municipality of Highlands East.

Applicant: Four Seasons Sportsman's Club,

Roll# 4601 102 000 57700 0000

2012-05 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Parts 1 to 4, Plan 19R-9377 located in Part of Lot 34, Concession

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16, in the geographic Township of Monmouth, now in the Municipality of Highlands East. **Applicant: Vacation Investment Properties Inc.**
Roll No. 4601 602 000 44300 0000

2012-06 Being a Shoreline Road Allowance for lands in front of Part Lot 22, Conc. 15,
geographic Township of Monmouth (Esson Lake)
Applicant: Daviau, Gerald and Charles

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Confirm Proceeding of Meeting

2012-60

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT By-law No. 2012-07 being a by-law to confirm the proceedings of council at its regular meeting of February 14, 2012, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2012-61

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **12:47 p.m.**

Reeve, Dave Burton

Clerk, Irene S. Cook