

**Minutes of an Emergency Meeting of Council of the Municipality of  
Highlands East held on May 18, 2006 5:00 p.m. in the Council Chambers,  
Wilberforce, Ontario to discuss Standard Operating Guidelines for the Fire Department.**

**Members Present:**

Reeve            Keith Tallman  
Councillor      Suzanne Partridge    Ward 2  
Councillor      Donna Graham        Ward 3  
Councillor      Rick Forget            Ward 4

**Staff Present:**

CAO/Treasurer, Sharon Stoughton-Craig  
Clerk, Irene S. Cook  
Fire Chief, Don Middleton

*Absent: Councillor Bill Howe      Ward 1 Deputy Reeve*

*The meeting commenced at 5:00 p.m.*

*A quorum was present.*

**Open Meeting**

**2006-189**

Moved by: Rick Forget

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Emergency Council meeting be declared open to discuss Standard Operating Guideline #2005 relating to (DNR's) "Do Not Resuscitate" orders – on medical incidents for the Fire Department.

Carried.

**Standard Operating Guidelines (SOG's) for Medical Incidents**

Management attended the council meeting to discuss with council a concern over how the Fire Department First Responders deal with medical incidents and Do No Resuscitate orders (verbal and/or written). Fire Departments do not fall under the Ambulance Act. Highlands East has two different ambulance services responding to the different wards and it is advisable to implement a protocol or SOG that will deal with how the Highlands East Fire Department will respond to medical incidents with "Do Not Resuscitate" orders.

**SOG's – DNR's order**

**2006-190**

Moved by: Suzanne Partridge

Seconded by: Rick Forget

BE IT RESOLVED THAT council for the Municipality of Highlands East adopts the SOG's dealing with "Do Not Resuscitate" orders on medical incidents for the Fire Department, as amended.

Carried.

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**Adjourn Council Meeting**

**2006-191**

Moved by: Rick Forget

Seconded by: Donna Graham

BE IT RESOLVED THAT this Emergency Council meeting be adjourned.

Carried.

The meeting adjourned at 5:50 p.m.

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Reeve, Keith Tallman

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Clerk, Irene S. Cook