

THE CORPORATION OF THE MUNICIPALITY OF HIGHLANDS EAST

BY-LAW 2017-21

BEING A BY-LAW TO ESTABLISH A GRANT PROGRAM TO ASSIST WITH IMPROVEMENT COSTS OF PRIVATE ROADS.

WHEREAS Section 10 of the Municipal Act, 2001, as amended provides that the municipality may provide any thing that the municipality considers necessary or desirable for the public, including matters dealing with highways and the health, safety and well-being of persons within the municipality;

AND WHEREAS it is deemed desirable to establish a policy and criteria for authorizing an improvement road grant program for private roads;

NOW THEREFORE the Council of the Corporation of the Municipality of Highlands East **HEREBY ENACTS AS FOLLOWS:**

1. That the Policy Statement entitled Private Road Grants be approved and adopted.
2. That any other By-Laws, Resolutions, Motions or actions of Council that are in contravention of this By-Law are hereby repealed.
3. That this by-law shall come into force and take effect immediately after the final passing hereof.

READ A FIRST AND SECOND TIME THIS 13TH DAY OF FEBRUARY, 2017.

READ A THIRD TIME AND PASSED THIS 13TH DAY OF FEBRUARY, 2017.

Reeve

Clerk

Private Roads Grant Policy

The objective of this grant is to assist and encourage the regular maintenance and improvement of private roads resulting in better accessibility for traffic.

Procedure for the authorizing of annual grants for the purpose of assisting summer road maintenance costs to property owners on private roads:

1. The property owners (including undeveloped lots) fronting and/or utilizing a specific private road must form a road maintenance group which shall include or represent at least two-thirds (2/3) of those property owners;
2. The grant to be provided shall be determined by Council based on the calculation of "x" factor plus "y" factor during the yearly budget process as defined in Appendix "A" of this by-law.

"x" factor shall represent a dollar value per kilometer of roadway and "y" factor shall represent a dollar value per property owner;

3. All applications shall be forwarded to the Municipal Treasurer who shall have the responsibility/authority of determining grant eligibility and authorizing grants based on having met the following criteria:
 - a) Documentation of participation by two-thirds (2/3) of property owners in sharing the costs of road maintenance.
 - b) Presentation of paid invoices for road improvements in the current year;
 - c) Presentation of before and after pictures.
4. Grant applications must be submitted by September 30th. Grants will reimburse property owners to assist with road improvements and will be paid in one lump sum;
5. The road maintenance group will be solely responsible to oversee the administration and supervision of annual work programs and related budget and furthermore the Municipality will have no responsibility, obligation or exercise any degree of operational control with respect to maintenance of the affected roads;
6. Grants are not guaranteed and due to budgeting constraints may be curtailed at any time by resolution of Council;
7. Council may from time to time establish further conditions on the approval of grants that may be generally applied or specific to a particular situation.

**Private Roads Grant Policy
Appendix "A"**

The grant to be provided for the improvement of private roads shall be based on the length of the roadway, and the number of properties that the roadway services.

The formula to determine the eligible amount for each roadway shall be "x" factor plus "y" factor, where "x" factor shall represent a dollar value per kilometer of roadway and "y" factor shall represent a dollar value per property owner.

"x" factor shall be equal to \$ 53.25 kilometer of roadway.

"y" factor shall be equal to \$4.75property (with unique ownership).

Municipality of Highlands East

APPLICATION FOR PRIVATE ROAD GRANT

Submission deadline September 30th

Road Name or Location: _____

Length of Road (km): _____ (x)

Number of property owners: _____ (y)

Eligible grant: _____
 $(x \times \$53.25) + (y \times \$4.75)$

Road Maintenance Group Name: _____

Number of participating property owners: _____

Total collected for summer road maintenance (current year): _\$ _____

Group Representative:

Name: _____

Highlands East Address: _____

Mailing Address (if different): _____

Telephone: _____

E-Mail: _____

I certify that all of the information above is to the best of my knowledge and belief true, correct and complete.

Signature of group representative