

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
May 3, 2017 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Suzanne Partridge
Councillor Cam McKenzie Ward 1
Councillor Cecil Ryall Ward 3
Councillor Joan Barton Ward 4

Staff Present:

CAO/Treasurer, Shannon Hunter
Clerk, Irene Cook
Chief Building Official, Laurie Devolin
Acting Fire Chief, Chris Baughman

Attendance:

Sue Tiffin Haliburton Echo
Mark Arike The Highlander
George Cooper

Delegations

Bessie Sullivan, CEO/County Librarian and Erin Kernohan-Berning
Jan Simon, Studio Tour

Disclosure of Pecuniary Interest and general nature thereof:

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Adopt Agenda

2017-113

Moved by: Cec Ryall

Seconded by: Cam McKenzie

WHEREAS Council recognizes that adding or changing the agenda by amending the agenda reduces transparency;

AND WHEREAS Council recognizes that the item that is added or removed is of an urgent nature;

BE IT RESOLVED THAT the following items be added to the agenda:

ADD:

EORN resolution

Report: Trails Committee member resignation

Carried.

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Approval of Minutes

2017-114

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of the regular meeting on March 31, 2017 and April 5th, 2017.

Carried.

DELEGATIONS:

Bessie Sullivan, CEO/County Librarian, Haliburton County Public Library provided Council with an overview of the County of Haliburton Public Library Annual Report 2016. A section of the report provides a snapshot of the year. 9,124 people in Haliburton County had a library card, 164,729 items were circulated, 52,465 items on the shelves, 7,090 items added to the collection, average delivery of 136 new items every week, 7,316 people attended our programs and events, 16,571 people accessed the internet using one of their public access computers and there is 24/7 wi-fi available at the branches.

Jan Simons, Studio Tour discussed with Council the need for additional funding for the Studio Tour. Ms. Simon thanked council for their continued support. She mentioned that this is their 15th year and there is an increase in the number of artists. They require additional funding for signage as existing signs are old and are in poor shape and they need to be replaced.

Donation – Studio Tour

2017-115

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RSOLVED THAT Council authorizes an additional \$1,000.00 donation to the Studio Tour to be used to purchase new signs.

Carried.

Departmental Reports

Building Department – Monthly Operations Report

2017-116

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT Council receives the Building Department Monthly Operations Report as information only, as submitted by the Chief Building Official.

Carried.

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Septic Inspection Report

2017-117

Moved by: Cec Ryall

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives the Septic re-inspection report as information only, as submitted by the Chief Building Official.

Carried.

By-law Department – Monthly Operations Report

2017-118

Moved by: Cec Ryall

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the Monthly Operations Report as information only, as submitted by the By-Law Enforcement Officer.

Carried.

Fire Department – Monthly Operations Report

2017-119

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives the monthly operations report as information only, as submitted by the Acting Fire Chief.

Carried.

PTSD Policies

2017-120

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council acknowledges receipt of Fire Department Report FD-001-17 regarding the Mental Health Program – Post Traumatic Stress Disorder Prevention Plan, submitted by Acting Chief Chris Baughman and dated May 3, 2017;
AND THAT Council hereby supports the Mental Health – Post Traumatic Stress Disorder Prevention Plan and directs that a by-law be enacted at this meeting.

Carried.

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**Volunteer Fire Department Roster
2017-121**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report as submitted by the Acting Fire Chief and;

FURTHER THAT Council removes the following firefighters from the roster:

- Paul Ellis from Station 1
- Tabitha Henry from Station 6
- Fred Swanson from Station 2
- Jaqueline Brimley from Station 2

Carried.

**District Chiefs
2017-122**

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives this report as submitted by the Acting Fire Chief and;
FURTHER THAT Council shall pass appropriate by-laws at this meeting.

Carried.

**Roads – Monthly Operations Report
2017-123**

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT Council receives the Monthly Operations Report for May 3, 2017 as submitted by the Roads Superintendent.

Carried.

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Roads Department – Aggregate Tender Report

2017-124

Moved by: Cec Ryall

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives the Supply of Aggregate – Tender T02/17 Results Report, as submitted by the Roads Superintendent.

AND FURTHER THAT Council for the Municipality of Highlands East accepts the tender for the supply of aggregate from J. & P. Leveque Bros. Haulage Ltd. at \$11.75 per unit.

Carried.

Roads Department - County Surface Treatment Tender Report

2017- 125

Moved by: Suzanne Partridge

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report, County Surface Treatment Tender Results, from the Roads Superintendent.

AND FURTHER THAT Council for the Municipality of Highlands East accepts the tender for the Surface Treatment in Highlands East from Miller Paving in the unit price amount of \$5.65 per square meter for double surface treatment and \$2.85 per square meter for single surface treatment.

Carried

Automotive Materials Stewardships Inc.

2017-126

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council approve the contract with the Automotive Materials Stewardship Inc. (AMS) for the management and collection of used oil filters, used oil containers, used antifreeze and its containers effective April 1st, 2017.

Carried.

Property Department – Monthly Operations Report

2017-127

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council receives the monthly operations report for May 3, 2017, as submitted by the Property Supervisor.

Carried.

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Red Cross Outpost

2017-128

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council receives this report, Property Department – Red Cross Outpost Roof Tender, as submitted by the Property Supervisor.

AND FURTHER THAT Council for the Municipality of Highlands East accepts the tender for the Red Cross Outpost Roof from Basil Cox & Sons in amount range of \$6,667.00.

Carried.

Arena Canteen Proposal

2017-129

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report, Property Department – Keith Tallman Memorial Arena Canteen Proposal, as submitted by the Property Supervisor.

AND FURTHER THAT Council for the Municipality of Highlands East accepts the recommendations from the Property Supervisor to re-advertise.

Carried.

Administration Department

Approval of Accounts

2017-130

Moved by: Cam McKenzie

Seconded by: Cec Ryall

BE IT RESOLVED THAT General Accounts in the amount of \$912,940.63 be approved.

Carried.

2017 Tax Rates

2017-131

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report and that after the adoption of estimates for 2017, shall pass a by-law to levy a separate tax rate on the assessment in each property class as per Section 312 of the Municipal Act, 2001, S.O., c.25

Carried.

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Tax Insert

2017-132

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council approves the Environment Committee's recommendation to have the Coalition of Haliburton Property Owners Association's flyer, promoting shoreline health, included in the final tax billing for the Municipality.

Carried.

Mobile Broadband – EORN

2017-133

Moved by: Joan Barton

Seconded by: Cam McKenzie

Whereas the revitalization of the economy of Eastern Ontario continues to be the primary objective of the Eastern Ontario Wardens' Caucus (EOWC);

And Whereas the Eastern Ontario Wardens' Caucus Inc. in its Economic Development Strategy for Eastern Ontario has identified the necessity of improving mobile broadband and cellular networks as critical to propelling innovation and economic growth in all sectors of the regional economy including manufacturing, agriculture, and transportation services;

And Whereas the Eastern Ontario Wardens' Caucus and the Eastern Ontario Regional Network (EORN) have undertaken a detailed and comprehensive engineering analysis of the gaps in cellular coverage and capacity across the region;

And Whereas that analysis demonstrates the existence of significant gaps in both coverage and capacity that is impacting public safety, economic growth and the quality of life for residents;

And Whereas EORN, on behalf of the EOWC, has prepared a full business case to support improvement and expansion of cellular networks and mobile broadband services across Eastern Ontario;

And Whereas establishing a Public Safety Broadcast Network (PSBN) for First Responders is a national imperative;

And Whereas EORN is proposing the development of a Public Safety Broadcast Network pilot project covering Eastern Ontario to support a national network;

And Whereas the Eastern Ontario Wardens' Caucus has proven itself capable of designing, building and delivering a major telecommunications project on behalf of the businesses and citizens of Eastern Ontario, Ontario and Canada;

Now Therefore Be It Resolved That the Corporation of the Municipality of Highlands East hereby strongly supports submission of the Eastern Ontario Regional Cellular Mobile Broadband Project as the region's highest economic development priority;

And Further That Highlands East Council requests that both MP Jamie Schmale and MPP Laurie Scott work closely with the EOWC and EORN on this essential infrastructure project.

Carried.

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**June 1- 30th Seniors Month
2017-134**

Moved by: Suzanne Partridge
Seconded by: Cam McKenzie

WHEREAS Seniors' Month is an annual province-wide celebration;

WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

WHEREAS seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

WHEREAS their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

WHEREAS the knowledge and experience seniors pass on to us continues to benefit all;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Highlands East, do hereby proclaim June 1-30, 2017 **Seniors' Month** in the Municipality of Highlands East and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Carried.

**Shoreline – stop up, close and convey By-laws – Marshall, Poliak and Shaughnessy
2017-135**

Moved by: Joan Barton
Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council receives this report, Shore Road Allowance – By-laws to stop up, close and convey, as submitted by the Clerk for information and;

FURTHER THAT Council accepts the recommendations in this report and that by-laws to stop up, close and convey the original shore road allowances be enacted at this meeting.

Carried.

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**RZA Fulton and Henry
2017-136**

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT the rezoning application from Robert Fulton and Margaret Henry to rezone lands described as Conc. 15, Pt. Lot 15, Plan 461, Lot 6 and RP19R7575, Parts 1 & 9, geographic Township of Glamorgan be received by Council and declared complete and that a public meeting be scheduled.

Carried.

**Trails – committee resignation
2017-137**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council accept Tammy Donaldson's resignation from the Trails Advisory Committee.

Carried.

**Economic Development Committee Appointment
2017-138**

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT Don Critchley be appointed as a member of the Economic Development and Business Committee.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**
- **Advisory Committee Reports were submitted, reviewed and filed for future reference.**

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By-laws

2017-139

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-laws Nos:

- 2017-40 Being a By-law for Shoreline Road Allowance for lands in front of Lot 33, Conc. 12, geographic Township of Glamorgan (Glamor Lake)
Applicant: MARSHALL, David and Kim
- 2017-41 Being a By-law for Shoreline Road Allowance for lands in front of Lot 24, Conc. 8, geographic Township of Cardiff (Paudash Lake)
Applicant: SHAUGHNESSY, Reginald James
- 2017-42 Being a By-law for Part of Road Allowance adjoining Req'd Plan No. 397, geographic Township of Cardiff (Paudash Lake) **Applicant: POLIAK**
- 2017-43 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands described legally as Lot 16, Plan 616 located in Part of Lot 33, Concession 17, in the geographic Township of Monmouth, now in the Municipality of Highlands East.
Applicant: Timo & Wendy Leppala Roll #4601 602 000 57018 0000
- 2017-44 Being a by-law to authorize an agreement between the Corporation of the Municipality of Highlands East and Automotive Materials & Stewardship Inc. ("AMS")
- 2017-45 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Lot 14, Plan 448, located in Part Lot 1, Concession 4, in the geographic Township of Cardiff, now in the Municipality of Highlands East.
Applicant: Kaitlyn Brewer Roll No. 4601 101 000 12400 0000
- 2017-46 Being a By-law to appoint an Acting District Chief for Station 6 Highlands East Fire Department for the Corporation of the Municipality of Highlands East.
- 2017-47 Being a By-law to appoint a District Chief for Station 4 Highlands East Fire Department for the Corporation of the Municipality of Highlands East.
- 2017-48 A by-law to enter into an Agreement between David Marcus, Carol Jean Marcus, Karl Marcus and the Corporation of the Municipality of Highlands East for Parkland Dedication - "Herlihey Park" in perpetuity for lands described as Part of Lot 34, Concession 16, geographic Township of Monmouth, in the Municipality of Highlands East, County of Haliburton.
- 2017-49 Being a By-law to adopt the Corporation of the Municipality of Highlands East Post-Traumatic Stress Disorder Prevention Plan, Post-Traumatic Stress Disorder Policy and Anti Stigma Policy
- 2017-50 Being a by-law of the Corporation of the Municipality of Highlands East to provide for the adoption of tax rates for 2017 and to adopt the estimates of all sums required during the year and to rescind By-law No. 2017-16
- 2017-51 Being a by-law to establish a grant program to assist with improvement costs of private roads and to rescind by-law no. 2017-21 4

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

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Confirm Proceeding of Meeting

2017-140

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT By-law No. 2017-52 being a by-law to confirm the proceedings of council at its regular meeting of May 3, 2017, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2017-141

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **10:38 a.m.**

Reeve, Dave Burton

Clerk, Irene S. Cook