

**Minutes of the Special Meeting of the Council of the Municipality of Highlands East  
held on March 31, 2017 10:00 a.m. in the Boardroom, Wilberforce, Ontario.**

**Members Present:**

Reeve, Dave Burton  
Deputy Reeve Suzanne Partridge  
Councillor Cam McKenzie Ward 1  
Councillor Cecil Ryall Ward 3  
Councillor Joan Barton Ward 4

**Staff Present:**

CAO/Treasurer, Shannon Hunter  
Clerk, Irene Cook

**Disclosure of Pecuniary Interest and general nature thereof:**

- The Reeve called the meeting to order.
- The meeting commenced at 10:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

**Disclosure of Pecuniary Interest and general nature thereof:**

None declared.

**Adopt Agenda**

**2017-86**

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

**Memo of Understanding**

**2017-87**

Moved by: Cec Ryall

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council authorizes the CAO/Treasurer and Reeve to sign Memo of Understanding with Union regarding part time Union positions for Economic Development and to advertise positions.

Carried.

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**Closed Session**

**2017-88**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT THIS COUNCIL moves into Closed Session in order to discuss a matter pertaining to:

239 (2) b) personal matters about an identifiable individual, including municipal local board employees; – Management Position – Fire

Carried.

**Arise from Closed Session**

**2017-89**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT Council arise from the closed session to report.

Carried.

**ARISE AND REPORT FROM CLOSED SESSION  
NO REPORT**

**By-laws**

**2017-90**

Moved by: Cam McKenzie

Seconded by: Joan Barton

BE IT RESOLVED THAT By-laws Nos:

2017-30 Being a by-law to appoint an Acting Fire Chief for the Corporation of the Municipality of Highlands East

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

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**Confirm Proceeding of Meeting**

**2017-91**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT By-law No. 2017-31 being a by-law to confirm the proceedings of council at its regular meeting of March 31, 2017, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

**Adjournment**

**2017-92**

Moved by: Joan Barton

Seconded by: Cam McKenzie

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **10:45 a.m.**

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Reeve, Dave Burton

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Clerk, Irene S. Cook