



Agenda

Regular Meeting of Council

March 15, 2017 at 9:00 a.m. - Council Chambers

1101 Holmes Road, Wilberforce

Privacy Statement

The Municipal Act requires that all meetings of the Corporation of the Municipality of Highlands East and its Committees are open to the public except where the subject matter of the meeting being considered is exempt under Section 239 of the Municipal Act;

The Municipal Freedom of Information and Protection of Privacy Act protects an individual's personal information which includes but is not limited to an individual's name and address, telephone number etc..;

The minutes of public meetings of the Corporation of the Municipality of Highlands East are posted for public viewing on the Corporation of the Municipality of Highlands East Website and may be circulated throughout the Municipality and/or to parties requesting a copy of the minutes. Anyone who attends a public meeting of the Corporation of the Municipality of Highlands East and enters their name on the attendance list or speaks publicly at the meeting may have their name and any opinions they may express recorded in the minutes of that specific meeting.

Public Meetings are audio recorded by the local media.

1. **Call to Order**
2. **Open Meeting**
3. **Disclosure of Pecuniary Interest**
4. **Adoption of Agenda**
5. **Minutes for Adoption – February 13, 2017**
6. **Business Arising from Minutes**
7. **Correspondence – list attached**

8. **Introduction of new employees:** Steward Hurd, Environmental Supervisor, Josh Bramham, Deputy CBO/Building Inspector and Robyn Rogers, Executive Assistant to CAO/Deputy Clerk

9. **Department Reports:**

a) **Building/By-Law:**

- Report – CBO, Laurie Devolin
- By-law Enforcement Report (written)

b) **Protection to Person and Property**

Fire:

- Report – Fire Chief, Bill Wingrove

c) **Transportation – Roads & Streetlights:**

- Report – Road Superintendant, Earl Covert

d) **Environmental**
– Sewer/Water/Waste Management:

- Report – Environmental Supervisor, Stewart Hurd

e) **Property – Parks & Buildings**

- Report – Property Supervisor, Jim Alden

f) **General Administration/Finance:**

- **Financial/Accounts for Approval**

- **Resolutions to Concur With:**

- a. United Townships of Head, Clara & Maria re: Building Code Changes (septic systems to be pumped every five years)
- b. Region of Peel re: regional fluoridation
- c. Municipality of Thames Centre re: elementary and secondary schools to have an AED installed
- d. Town of Parry Sound re: municipal property taxation for railroad right-of-way
- e. City of Kawartha Lakes re: judicial shortage and transfer of Provincial Offence from Minden court to Lindsay court

Clerk:

Report: LOGANATHAN – request to release registered interest in lot consisting of Parts 2, 8 and 14 on Plan 19R-3276

Report: One-Third Tax Free Allowances

Report: Shore Road Allowances – By-laws to stop up, close and convey (Yonemitzi)

Planning

- **Rezoning Application(s):**

Report/Brewer, Kaitlyn; Conc. 3, Pt. Lot 14, Plan 448, geographic Township of Cardiff – application

Report/Leppala, Timo & Wendy; Conc. 17, Pt. Lot 33, Plan 616, Lot 16, geographic Township of Monmouth – application

Report/Bruggink, Pamela; Conc. 4, Pt Lot 4 & RP 19R5898, Part 2 & RP 19R5883 Part 4 & 5, geographic Township of Cardiff – application

10. **Advisory Committees of Council:**

Minutes and Resolutions from:

- Housing and Grants
- Environment
- Trails - minutes of January 18th, 2017
- Economic Development and Business
- Recreation and Culture - minutes of January 11th, 2017

11. **By-Laws:**

- 2017-24 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands legally described as Parts 4 and 5, Plan 19R-9271, located in Part of Lot 16, Concession 13, in the geographic Township of Glamorgan, now in the Municipality of Highlands East. **Applicant: Maureen and Gilles Nadeau**
- 2017-25 Being a By-law of the Corporation of the Municipality of Highlands East to deem one-third of Council Remuneration to be expenses
- 2017-26 Being a By-law to authorize and execute an Employment Agreement for an Executive Assistant to the CAO/Deputy Clerk for the Corporation of the Municipality of Highlands East
- 2017-27 2017- Being a By-law for Shoreline Road Allowance for lands in front of Lot 26, Conc. 8, geographic Township of Cardiff (Paudash Lake)
Applicant: YONEMITSU, Dennis and Dana
- 2017-28 Being a By-law to authorize a Fire Dispatch Communications Centre Services Agreement between the Corporation of the Municipality of Highlands East and the Corporation of the Town of Smith Falls

12. **New Business**

13. **Notice of Motions**

14. **Closed Session**

15. **Confirming By-Law No. 2017-29**

16. **Adjournment**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.