



# Agenda

## Regular Meeting of Council

February 13, 2017 at 9:00 a.m. - Council Chambers

1101 Holmes Road, Wilberforce

---

## Privacy Statement

The Municipal Act requires that all meetings of the Corporation of the Municipality of Highlands East and its Committees are open to the public except where the subject matter of the meeting being considered is exempt under Section 239 of the Municipal Act;

The Municipal Freedom of Information and Protection of Privacy Act protects an individual's personal information which includes but is not limited to an individual's name and address, telephone number etc..;

The minutes of public meetings of the Corporation of the Municipality of Highlands East are posted for public viewing on the Corporation of the Municipality of Highlands East Website and may be circulated throughout the Municipality and/or to parties requesting a copy of the minutes. Anyone who attends a public meeting of the Corporation of the Municipality of Highlands East and enters their name on the attendance list or speaks publicly at the meeting may have their name and any opinions they may express recorded in the minutes of that specific meeting.

Public Meetings are audio recorded by the local media.

- 
1. **Call to Order**
  2. **Open Meeting**
  3. **Disclosure of Pecuniary Interest**
  4. **Adoption of Agenda**
  5. **Minutes for Adoption – January 9, 2017 and January 23, 2017**
  6. **Business Arising from Minutes**
  7. **Correspondence – list attached**

8. **Delegations:**  
9:00 a.m. Jen Cureton, Director of Philanthropy & Communications, YWCA  
Peterborough Haliburton re: YWCA's services in Haliburton County and  
request for funding
9. **Department Reports:**
- a) **Building/By-Law:**
- **Report – CBO, Laurie Devolin**
  - **By-law Enforcement Report (written)**
- b) **Policing**
- **Discussion: Minutes of December 6<sup>th</sup>, 2016 and request for funding**
- c) **Protection to Person and Property**  
**Fire:**
- **Report – Fire Chief, Bill Wingrove**
  - **Report: Fire Service Report regarding Fire Dispatch**
  - **Report: Volunteer Recruitment**
- d) **Environmental**  
**– Sewer/Water/Waste Management:**
- **Report – Environmental Supervisor**
  - **Resolution: 2017 Waste Disposal & Septage Trench Site Monitoring Program**
  - **Report: Annual/Summary Reports**
  - **Report: Bicroft/Cardiff Water Works**
  - **Report: Dyno Estates Water Works**
  - **Report: Cardiff Sewage Lagoon**
  - **Report: Septage Trench Site**
- e) **Property – Parks & Buildings**
- **Report – Property Supervisor, Jim Alden**
- f) **General Administration/Finance:**  
**- Financial/Accounts for Approval**
- **Report: Adoption of 2017 Municipal Budget**
  - **Report: Canada 150 Grant – Intake #2- Curling Club**
  - **Report: Municipal Audit Planning Letter**
  - **Report: Private Road Maintenance Grant Program**
  - **Resolutions to Concur With:**
    - a. **Town of Bancroft re: revenue tools through the use lottery to raise funds for municipal purposes**

**Clerk:**

**Report:** Municipal Act, Section 259 (1) (c) - Vacant Seat

**Report:** Shore Road Allowances – By-laws to stop up, close and convey (Tonna)

**Planning**

**Shoreline Road Allowance Application:**

- **Speller, P;** Conc. 16, Pt. Lot 31, geographic Township of Monmouth (Cockerel Lake) Roll No. 4601 602 000 32400 0000 – application
- **Legge, J;** Conc. 7, Lot 23, Plan 19R1238 Part 3, geographic Township of Cardiff (Paudash Lake) Roll No. 4601 101 000 75600 0000 – application

**Advisory Committees of Council:**

**Minutes and Resolutions from:**

- Housing and Grants - minutes January 5, 2017
- Environment - minutes November 10, 2016
- Trails
- Economic Development and Business
- Recreation and Culture

10. **Public Meeting: 10:30 a.m.** (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended)

**1. Applicant: Nadeau, Maureen & Gilles**

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 16, Concession 13 (Glamorgan) located at 1147 Sapphire Drive. The purpose of the application is to rezone the subject lands to permit a single-storey addition to an existing cottage which is located within the minimum 20-metre shoreline setback. The cottage addition is proposed to have a ground floor area of 59.5 sq. m (640 sq. ft) and would result in the cottage having a total floor area of 146.3 square metre (1,575 sq. ft) and will maintain the existing shoreline setback of 17 metres.

The proposed zoning by-law amendment would rezone the subject lands to a Limited Service Residential Exception (LSR-68) Zone. (notice of meeting)

**File No. RZ-11-2016      Roll No. 4601 902 000 78500 0000**

**2. Applicant: MacCorkindale, Douglas and Gloria**

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part Lot 8, Concession 14, (Cardiff) in the Municipality of Highland East. The subject lands were recently the subject of a severance application which resulted in the creation of two new shoreline lots. The

proposed amendment will therefore rezone the subject lands to establish site-specific regulations, such as a minimum 30-metre shoreline setback. The proposed amendment will also place the subject lands in a Limited Service Residential (LSR) Zone to reflect that the lands do not abut or have direct access to a public road. (notice of meeting)

**File No. RZ-01-2017      Roll No. 4601 102 000 53200 0000**

**Delegation:**

Shannon Deterling re: South Wilberforce Road property/use of lands

**11. By-Laws:**

- 2017-16      Being a by-law to provide for the adoption of tax rates for 2017 and to adopt the estimates of all sums required during the year
- 2017-17      Being a By-law to authorize and execute an Agreement between the Municipality of Highlands East and Fowler Construction
- 2017-18      Being a By-law to appoint a Deputy Chief Building Official and Building Inspector
- 2017-19      Being a By-law to authorize an agreement between the Corporation of the Municipality of Highlands East and Her Majesty The Queen In Right of Ontario, as represented by the Minister responsible for Federal Economic Development Agency for Southern Ontario
- 2017-20      Being a By-law to provide for the disposition of Part of Lot 13, Concession 10, Geographic Township of Monmouth, designated as Part 2, Plan 19R5679, EXCEPT FORFEITED MINING RIGHTS, IF ANY, IN THE MUNICIPALITY OF HIGHLANDS EAST, IN THE COUNTY OF HALIBURTON, ROLL NO. 4601 601 000 37920 (THE "LANDS")
- 2017-21      Being a by-law to establish a grant program to assist with improvement costs of private roads
- 2017-22      Being a By-law for Shoreline Road Allowance for lands in front of Lot 26, Conc. 6, geographic Township of Glamorgan (Gooderham Lake)  
**Applicant: TONNA, Paul and Victoria**

**12. New Business**

**13. Notice of Motions**

**14. Closed Session**

- 239 (2) f)      the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose;
- 239 (2) c)      a proposed or pending acquisition of land for municipal or local board purposes

239 (2) b) personal matters about an identifiable individual, including municipal local board employees; Environmental Department

15. **Confirming By-Law No. 2017-23**

16. **Adjournment**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.