



Agenda

Regular Meeting of Council

**December 12, 2016 at 9:00 a.m. - Council Chambers
1101 Holmes Road, Wilberforce**

Privacy Statement

The Municipal Act requires that all meetings of the Corporation of the Municipality of Highlands East and its Committees are open to the public except where the subject matter of the meeting being considered is exempt under Section 239 of the Municipal Act; The Municipal Freedom of Information and Protection of Privacy Act protects an individual's personal information which includes but is not limited to an individual's name and address, telephone number etc..;

The minutes of public meetings of the Corporation of the Municipality of Highlands East are posted for public viewing on the Corporation of the Municipality of Highlands East Website and may be circulated throughout the Municipality and/or to parties requesting a copy of the minutes. Anyone who attends a public meeting of the Corporation of the Municipality of Highlands East and enters their name on the attendance list or speaks publicly at the meeting may have their name and any opinions they may express recorded in the minutes of that specific meeting.

Public Meetings are audio recorded by the local media.

1. **Call to Order**
2. **Open Meeting**
3. **Disclosure of Pecuniary Interest**
4. **Adoption of Agenda**
5. **Minutes for Adoption – November [14th](#) and November [28th](#)**
6. **Business Arising from Minutes**
7. **Correspondence – none**
8. **Delegations:**
 - 9:15 a.m. President Russell Ruddock, Gooderham Century Gun Club re: [Lease](#) Renewal
 - 9:30 a.m. Jim [Dewey](#) re: Lakeshore Drive and Parquin Trail

- 9:45 a.m. Heather Inwood-Montrose, Chief Executive Officer, CCNH Wellness Hub re: TROUT Transportation [update](#)
- 10:00 a.m. Vicki Woolfrey, Source Water Protection Specialist Crowe Valley Conservation re: [Source](#) Water Protection and policy implementation update in Cardiff and Dyno Estates

9. **Public Meeting: 11:00 a.m.** ([Notice](#) of public meeting held under Section 17 of the Planning Act, R.S.O. 1990, cp. 13 as amended)

DETAILS OF THE OFFICIAL PLAN [AMENDMENT](#)

The proposed Official Plan Amendment implements the Trent Source Protection Plan by establishing new land use policies in the Highlands East Official Plan to ensure that all municipal drinking water sources within the Municipality are recognized in accordance with the Source Protection Plan. The proposed amendment will apply to two wellhead protection areas, which are located in Cardiff Village and Dyno Estates. The amendment will establish land use restrictions and development policies in accordance with the Trent Source Protection Plan.

Consultant – Municipal Planning Services, Chris Jones

- [Report](#): County OP update ([Tory](#) Hill and [Highland](#) Grove maps)

10. **Department Reports:**

a) **Building/By-Law:**

- [Report](#) – CBO, Laurie Devolin
- **By-law Enforcement Report ([written](#))**

b) **Transportation – Roads & Streetlights:**

- [Report](#) – Road Superintendent, Earl Covert

c) **Environmental**

– **Sewer/Water/Waste Management:**

- [Report](#) – Environmental Supervisor
- Garbage and recycling contract (2014 - 2017 [contract](#) price)– J. Garbutt Enterprises

d) **Property – Parks & Buildings**

- [Report](#) – Property Supervisor, Jim Alden

e) **Protection to Person and Property**

Fire:

- [Report](#) – Fire Chief, Bill Wingrove
- [Report](#): Volunteer Removal
- **Capital Budget Report – Fire Chief, Bill Wingrove**

f) **General Administration/Finance:**

- Financial/Accounts for [Approval](#)

- **Report:** Private Road Maintenance Grant [Policy](#)
- **Report:** Write-off of uncollectible taxes (by-[law](#))
- **Discussion:** Plein Air Arts Festival 2017
- **Mention:** MADD request for support by way of an [advertisement](#) in their upcoming 2017 edition
- **Mention:** Council meeting(s) [schedule](#) for 2017
- **Resolutions to Concur With:**
 - a. Municipality of [Neebing](#) and Township of [Madawaska](#) Valley re: Bill 7 - residential tenancy [standards](#) download to municipalities
 - b. [Bill](#) 9, End Age Discrimination Against Stroke Recovery Patients Act, 2016
 - c. Township of McKellar re: [recognition](#) of municipal fire services as critical infrastructure by including funding for Fire Department by Province
 - d. Tay Valley Township re: Ontario's [Electrical](#) Bills
 - e. Township of Havelock-Belmont-Methuen re: [legislative](#) changes impacting tax registration and tax sales

Clerk:

Planning

Shoreline Road Allowance Application(s):

- **Baker, Gary, Aubrey;** Conc. 7, Pt. Lot 21, Blk 10, Blk 11, geographic Township of Cardiff (Paudash Lake) Roll No. 4601 101 000 69000 0000 & 4601 101 000 68900 0000– [application](#)
- **Baker, Penelope;** Conc. 7, Pt. Lot 21, Blk 10, geographic Township of Cardiff (Paudash Lake) Roll No. 4601 101 000 697000 0000 0000– [application](#)
- **Grosberg, Ted;** Conc. 15, Lot 33, geographic Township of Glamorgan (Tamarack Lake) Roll No. 4601 901 000 31700 0000 – [application](#)
- **Martin, Stephen;** Conc. 12, Lot 34 RP Plan 19R 63 Part 2, geographic Township of Glamorgan (Little Glamor Lake) Roll No. 4601 902 000 74700 0000 – [application](#)
- **Report/Rezoning: Highlands East;** Conc. 16, Pt. Lot 33, Lot 34 W, geographic Township of Monmouth (2307 Loop Road, Wilberforce) Roll No. 4601 602 000 41500 0000 ([draft](#) ZBA)

11. **Advisory Committees of Council:**

Minutes and Resolutions from:

- Housing and Grants - (no meeting)
- Environment - minutes November [10](#), 2016
- Trails - (no meeting)
- Economic Development and Business – minutes November [2](#), 2106
- Recreation and Culture - minutes November [9](#), 2016

12. **By-Laws:**

- 2016-[102](#) Being a By-law to [amend](#) By-law No. 2016-41 being a by-law to authorize an agreement between the Corporation of the Municipality of Highlands East and United Way Simcoe County for funding for eligible projects of the Corporation of the Municipality of Highlands East and to approve the expenditure of funds on said eligible projects.
- 2016-[103](#) Being a borrowing by-law for 2017.
- 2016-[104](#) Being a by-law to write-off uncollectible taxes.
- 2016- [105](#) Being a By-law to authorize an [Agreement](#) between J. Garbutt Enterprises and the Corporation of the Municipality of Highlands East
- 2016-[106](#) Being a By-law to establish a Grant Program to assist with improvement costs of private roads

13. **New Business**

14. **Notice of Motions**

15. **Closed Session** – none

16. **Confirming By-Law No. 2016-107**

17. **Adjournment**

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.