

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
December 13, 2011 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Suzanne Partridge
Councillor Steven Kauffeldt Ward 1
Councillor Cecil Ryall Ward 3
Councillor Joan Barton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Roads Superintendent, Earl Covert
Fire Chief, Bill Wingrove
Environmental Supervisor, Glen Covert
Chief Building Official, Randy Dunsmore

Attendance:

Angelica Blenich
Jerry Grozelle
Jane Underwood
Bonnie Ryall
Janis Cole
Neil Whent

Affiliation

Haliburton Echo
The Highlander

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

Reeve Dave Burton d declared pecuniary interest in cheque #5316 in the amount of \$30.00 payable to Jane Underwood (First Aid – Fire Department).

Open Meeting

2011-375

Moved by: Steven Kauffeldt
Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Committee of Council meeting be declared open.

Carried.

Amend Agenda

2011-376

Moved by: Suzanne Partridge
Seconded by: Joan Barton

WHEREAS Council recognizes that adding or changing the agenda by amending the agenda reduces transparency;

AND WHEREAS Council recognizes that the item that is added is of an urgent nature;

BE IT RESOLVED THAT the following items be added on the agenda:

Add:

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- Trillium Foundation - notification of allocation of funds for the Lloyd Watson Centre
- Appointment to the Environment and Green Energy Committee – Pat Murdock

Carried.

MH Poleline – quote for 38 Sprucedale

2011-377

Moved by: Suzanne Partridge

Seconded by: Steven Partridge

BE IT RESOLVED THAT Council accepts the quote from MH Poleline Construction Ltd. to supply and install a 45' pole, transfer light and wire to new pole, remove old pole at 38 Sprucedale, Cardiff in the amount of \$2,124.40 (includes tax) and further authorizes staff to proceed with the project, subject to a price being obtained from Hydro One and whichever is cheaper to proceed with work.

Carried.

Garbutt Enterprises Contract – garbage pick-up

2011-378

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT a contract between the Municipality of Highlands East and J. Garbutt Enterprises for household garbage pick-up and recyclables for 265 locations in Cardiff and area be entered into in the amount of \$37,417.92 per year plus HST, from January 1st, 2012 to December 31st, 2012, and further that the Reeve and Clerk be authorized to sign same on behalf of the municipality.

Carried.

Landfill Hours – Christmas Holidays

2011-379

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT the Landfill Sites for the Municipality of Highlands East will be closed Sunday, December 25th, 2011, Monday, December 26th, 2011 and Sunday, January 1st, 2012.

Carried.

Approval of Accounts

2011-380

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT General Accounts in the amount of \$452,943.65 be approved.

Carried.

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Department Surplus

2011-381

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT surplus in any department be transferred to their respective reserves and general surplus be placed into the working fund reserves.

Carried.

Recreation Fundraising Surplus/Deficit

2011-382

Moved by: Steven Kauffeldt

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT any surplus from recreation fundraising be transferred to their respective reserve account and any deficit from recreation fundraising be funded by their respective reserve account.

Carried.

Fire Response Call Revenue

2011-383

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT any fire response call revenue be used to offset purchase of fire truck and further that the CAO, Reeve and Deputy Reeve be authorized to sign Financing Fire Truck Report.

Carried.

Surplus Lands – shoreline road allowance

2011-384

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

McAughey, Jim & Kathy; Conc. 7, Lot 21, geographic Township of Cardiff (Paudash Lake) Roll #4601 101 000 69800 0000 .

Cichon, Leszek and Irene: Conc. 1, Lot 26, Plan 365 Lot 7, geographic Township of Monmouth (Lower Monmouth Lake) Roll # 4601-601-000- 00636-0000

Carried.

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Unopened Road Allowance – Thistle

2011-385

Moved by: Suzanne Partridge

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council for the Municipality of Highlands East is willing to support an application to close and convey a three metre building envelope extending around the existing encroachments to resolve the encroachment issue on the 33' unopened road allowance located in the Municipality of Dysart et for David and Susanne Thistle between Pt. Lot 10, Conc. 1 (Dysart et al). Furthermore, Council for the Municipality of Highlands East will not stop up, close and convey the 33' unopened road allowance and shoreline allowance located in the Municipality of Highlands East.

Carried.

Fire Dispatch Contract

2011-386

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Council authorizes the Fire Chief to provide notice to Peerless of the intent not to renew their dispatch agreement and further Council authorizes the Fire Chief to proceed with arranging an agreement with TAS for fire dispatch as follows:

- Five year contract
- 1st year contract cost of \$29,000.00
(includes an initial \$2,000.00 for set-up and training)

And the next two years - contract cost of:

- \$27,000/year

Plus applicable taxes.

Carried.

Fire Fighter Recruit Training – 2012

2011-387

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Council authorizes the Fire Chief to register five volunteer fire fighters to the fire academy in Norwood for recruit training.

2012 budget expenditure as follows:

\$4,400 per volunteer (includes tuition and wages)

Total Cost of \$22,000.00

Carried.

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Volunteer Fire Department – roster changes

2011-388

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT the following be appointed to the Volunteer Fire Department:

- Johnathon Mackey to be appointed to station 1

And to be removed from the roster:

- Jim Mackie from station 1
- Dan Budd from station 1
- Stephanie Godfrey from station 2
- Dale Shannick from station 6
- Debra Murphy from station 3
- Cheyenne Graham from station 3

Carried.

QHC Physician Recruitment Team

2011-389

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

BE IT RESOLVED THAT Council authorizes a contribution to the Quinte Health Care North Hastings Physician Recruitment Team in the amount of \$500.00 and further that Reeve Dave Burton be authorized by Council to act as representative for the Municipality on the Physician Recruitment Team.

Carried.

Housing and Grants Committee – Lori Mathers resignation

2011-390

Moved by: Steven Kauffeldt

Seconded by: Barton

BE IT RESOLVED THAT Council accepts the resignation from Lori Mathers from the Housing and Grants Committee.

Carried.

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Advertising Space in CHA

2011-391

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Council authorized advertising space to be purchased from the Coalition of Haliburton Property Owners Association for the 2012 Environmental Manual in the amount of \$1,000 plus applicable taxes.

Carried.

Septic Systems and Building Code Act

2011-392

Moved by: Suzanne Partridge

Seconded by: Joan Barton

WHEREAS property owners in rural areas use a septic system;

AND WHEREAS with property use and maintenance, septic systems are effective and economic to property owners;

AND WHEREAS there is growing concern about environmental damage to our water sources because of the lack of proper use and maintenance of a septic system;

AND WHEREAS there is no legislation that requires property owners to have their septic system inspected and maintained to ensure proper function of the septic system;

AND WHEREAS because of the lack of established guidelines for the care, maintenance and inspection of septic system, contamination of water systems and water sources are happening more frequently and undetected;

NOW THEREFORE BE IT RESOLVED THAT Council requests that the Province of Ontario make changes to the Building Code Act that would require the property owner to have their septic system inspected by a "qualified person" during the process of obtaining a building permit for additions, or major renovations.

AND FURTHER BE IT RESOLVED THAT the MPP and local municipalities be requested to support this resolution.

Carried.

Environment and Green Energy Committee

2011-393

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT Council appoints the following to the Environment and Green Energy Committee:

- Peter Fredricks
- Pat Murdock

Carried.

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Removal of member from Environment and Green Energy Committee

2011-394

Moved by: Suzanne Partridge

Seconded by: Cec Ryall

BE IT RESOLVED THAT that the following be removed from the Environment and Green Energy Committee:

- Loretta Van Sluytman
- Keith Plumb

Carried.

Removal of member from the Economic Development & Business Committee

2011-395

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT Mark Bramham be removed from the Economic Development and Business Advisory Committee.

Carried.

Algonquin Gateway Business Association

2011-396

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Joan Barton be removed as Council ad hoc liaison from the Algonquin Gateway Business Association and further that the following Council member be appointed as ad hoc liaison for Council:

- Cec Ryall

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**
- **Advisory Committee Reports were submitted, reviewed and filed for future reference.**

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Adjourn Committee of Council

2011-397

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

Meeting Declared Open

2011-398

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

Adopt Agenda for Council meeting

2011-399

Moved by: Steven Kauffeldt

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

Approval of Minutes

2011-400

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of November 8, 2011 council meetings.

Carried.

Approve Resolutions

2011-401

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, December 13, 2011 be adopted.

Carried.

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Closed Session

2011-402

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT THIS COUNCIL moves into Closed Session in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees – Administrative/Supervisory/Management Staff
- a proposed or pending acquisition of land for municipal or local board purposes
- labour relations or employee negotiations – CUPE Contract

Carried.

Arise from Closed Session

2011-403

Moved by: Steven Kauffeldt

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council arise from the closed session to report.

Carried.

ARISE AND REPORT FROM CLOSED SESSION

Recommendations from Confidential Report #2011-1 payroll

2011-404

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT Council accepts the recommendations from the CAO as outlined in confidential report dated December 13, 2011 #2011-1 payroll.

By-laws

2011-405

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT By-laws Nos:

2011-54 Being a borrowing by-law for 2012.

2011-55 Being a by-law to authorize a fire protection agreement between the Municipality of Highlands East and the Township of Dysart et al

2011-56 Being a By-law to appoint an Environmental Supervisor

2011-57 Being a By-law to appoint a Property/Arena/Cemeteries Supervisor

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2011-58 Being a by-law to write-off uncollectible taxes.

2011-59 Being a Shoreline Road Allowance for lands in front of Part Lot 10, Conc. 15,
geographic Township of Glamorgan (Koshlong Lake) **Applicant: Mota, John
and Mary Lou**

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Confirm Proceeding of Meeting

2011-406

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT By-law No. 2011-60 being a by-law to confirm the proceedings of council at
its regular meeting of December 13, 2011, be read a first, second and third time, passed, signed and
sealed with the Corporate Seal.

Carried.

Adjournment

2011-407

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **11:50 a.m.**

Reeve, Dave Burton

Clerk, Irene S. Cook