

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on  
November 8, 2011 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

**Members Present:**

Reeve, Dave Burton  
Deputy Reeve Suzanne Partridge  
Councillor Steven Kauffeldt Ward 1  
Councillor Cecil Ryall Ward 3  
Councillor Joan Barton Ward 4

**Staff Present:**

CAO/Treasurer, Sharon Stoughton-Craig  
Clerk, Irene Cook  
Property and Parks Supervisor, Jim Alden  
Fire Chief, Bill Wingrove

**Attendance:**

Jenn Watt Haliburton Echo  
Jerry Grozelle The Highlander  
Peter Falladown  
Janis Cole  
Neil Whent  
Cathy Agnew

**Delegations**

Sheila Ziman  
Paul Heaven  
Graham Cameron  
Gail Stelter  
Dennis Casey and Larry Clarke

**Affiliation**

Haliburton Highlands Land Trust  
Project Biologist, Haliburton Highlands Land Trust  
OMNR Species at Risk, Bancroft District  
Education Coordinator Artists in the Schools Program  
Haliburton Highlands - Chamber of Commerce Business Survey

**Special Delegations**

David O'Connell  
Brian Symondson  
Jeremy Manning

**Affiliation**

Ontario Clean Water Agency (OCWA)  
Ontario Clean Water Agency (OCWA)  
Ontario Clean Water Agency (OCWA)

**DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.**

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

**Disclosure of Pecuniary Interest and general nature thereof:**

Reeve Dave Burton declared pecuniary interest in cheque #5169 in the amount of \$450.00 payable to Jane Underwood (First Aid Training – Fire Department)

**Open Meeting**

**2011-347**

Moved by: Suzanne Partridge  
Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT this Committee of Council meeting be declared open.

Carried.

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**Adopt Agenda**

**2011-348**

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT the agenda for the Committee of Council meeting be adopted as amended:  
Remove – delegation Tracey Green.

Carried.

**DELEGATIONS:**

**Sheila Ziman, Haliburton Highlands Land Trust, Paul Heaven, Project Biologist, Haliburton Highlands Land Trust** made a presentation to Council regarding the research work done by the Haliburton Highlands Land Trust on Species at Risk. The Haliburton Highlands Land Trust is a non-profit, non-government organization with a mission to protect the natural heritage of Haliburton County. They have acquired a significant amount of land through donations that are ecologically significant; Noah's Island, The Dahl Forest and the Smith Forest. Their recent project regarding Species at Risk was broken into three parts: Species at Risk Database, Species at Risk Habitat Modelling and Identification of Ecologically Important Wetlands.

**Gail Stelter, Education Coordinator Artists in the Schools Program** made a presentation to Council regarding the importance of the Artists in the Schools Program that is unique and available in the schools. The program brings local artists to the school (creates work) and provides instruction on a variety of art programs to children that may not normally have access to. Ms. Stelter requested financial support from the Municipality in order that this program can continue in the schools.

**Dennis Casey and Larry Clarke, Haliburton Highlands - Chamber of Commerce** made a presentation to Council regarding the recent results on the business survey in the County of Haliburton. There were 90 businesses surveyed, with approximately 20 businesses done in Highlands East and 30% retail based. One of the needs identified through the survey was a lack of trained workers. Barriers to expansion were identified as being the seasonality and lack of access to capital. The results of the survey are found on the Haliburton Highlands Chamber of Commerce website.

**Special Delegations**

**David O'Connell, Ontario Clean Water Agency (OCWA)** made a presentation to Council regarding the services available from the OCWA. Mr. O'Connell presented a proposal to Council for the operation and maintenance of the Highlands East facilities and provided Council with an overview and scope of their services.

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**Trapping Rights – Gary Simmons  
2011-349**

Moved by: Suzanne Partridge  
Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT permission be granted to Gary Simmons to trap on the following properties owned by the Municipality of Highlands East and within the boundaries of the geographic Township of Bicroft: For the period of the term of this Council.

Pt. Lot 30 - Conc. 10  
Pt. Lot 31 - Conc. 10  
Pt. Lot 31 - Conc. 11  
Pt. Lot 32 - Conc. 11  
Pt. Lot 31 - Conc. 12

AND FURTHER THAT Gary Simmons is to confirm with the Municipality ownership of lands prior to commencing trapping on the aforementioned land.

Carried.

**OSWAP – 3 Funding  
2011-350**

Moved by: Suzanne Partridge  
Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT Council for the Municipality of Highlands East authorizes the Greer Galloway Group to proceed with the application for the second intake of OSWAP-3 funding due February 15, 2012 on behalf of the municipality.

Carried.

**Oil tank, lines and platform at Essonville Church  
2011-351**

Moved by: Joan Barton  
Seconded by: Cec Ryall

BE IT RESOLVED THAT Council authorizes the Property Supervisor to proceed with installing a new oil tank, lines and platform (for oil tank to sit on) at the Essonville Church in the approximate amount of \$3,500.00.

Carried.

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*The CAO advised Council that the Gooderham Beautification Committee is no longer active and has dissolved. There is some money left (approximately \$1,100) from fundraising and the CAO requested that those funds be transferred to the Municipality to be used for purchasing signage in Ward 3.*

**Outdoor Rink Gooderham  
2011-352**

Moved by: Cec Ryall  
Seconded by: Joan Barton

BE IT RESOLVED THAT Council authorizes the Property Supervisor to proceed with the tendering for an outdoor rink container in Gooderham (wired with lights and heat).

Carried.

**Purchase of LED Amber Display Light  
2011-353**

Moved by: Steven Kauffeldt  
Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council authorizes the purchase of one MXSR1520-96/32 Amber LED Display 24" x 52" x 4" from LED Sign Supply in the amount of \$4,065.52 plus tax.

Carried.

**Volunteer Fire Department Appointment  
2011-354**

Moved by: Joan Barton  
Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council appoints the following to the Volunteer Fire Department:

- Daniel Parker - Station 6

Carried.

**Surplus Fire Tankers  
2011-355**

Moved by: Suzanne Partridge  
Seconded by: Joan Barton

BE IT RESOLVED THAT Council declares surplus the following tankers:

1978 Ford

1979 International

and authorizes the Fire Chief to dispose of tankers in the appropriate manner.

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Carried.

**2011 Emergency Management Compliance**

**2011-356**

Moved by: Suzanne Partridge

Seconded by: Cec Ryall

BE IT RESOLVED THAT council receive the Ontario Emergency Management Program: 2011 Essential Program documentation.

AND FURTHER THAT council authorizes the Reeve and the Community Emergency Management Coordinator (CEMC) to sign the Annual Emergency Management Program Statement of Completion.

Carried.

**Approval of Accounts**

**2011-357**

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT General Accounts in the amount of \$630,690.59 be approved.

Carried.

**Vacation Investment Properties**

**2011-358**

Moved by: Steven Kauffeldt

Seconded by: Suzanne Partridge

With respect to an application for Zoning Amendment submitted by Mr. Allan Clark for lands located in Part Lot 34, Concession 26 (Monmouth),

BE IT RESOLVED THAT Council directs:

- THAT this report be received; and,
- THAT Council directs staff to prepare the requisite zoning by-law amendment to rezone subject lands from M2-1 Zone to the SR1-8 and CT-10 zones.

Carried.

**Consent Application H-063/11 Ferguson**

**2011-359**

Moved by: Steven Kauffeldt

Seconded by: Joan Barton

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BE IT RESOLVED THAT the conveyance of part of lots 1-4, Concession 13 & 14 in the geographic Township of Monmouth by Martha FERGUSON be approved.

Conditions to be imposed:

- a) Municipality of Highlands East Administration fee of \$350.00 per lot;
- b) Subject to Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purpose or lands being conveyed to the Municipality for park or other public recreational purposes;
- c) Subject to approval of final survey by the Chief Administrative Officer;
- d) Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- e) Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- f) That severed and retained portions to have a minimum of 100 metres frontage and minimum lot area of 4.0 ha for uses for rural as per By-law 2005-29, as amended.

Carried.

**Consent Application H-064/11 Ferguson  
2011-360**

Moved by: Suzanne Partridge

Seconded by: Cec Ryall

BE IT RESOLVED THAT the conveyance of part of lots 1-4, Concession 13 & 14 in the geographic Township of Monmouth by Martha FERGUSON be approved.

Conditions to be imposed:

- a) Municipality of Highlands East Administration fee of \$350.00 per lot;
- b) Subject to Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purpose or lands being conveyed to the Municipality for park or other public recreational purposes;
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- e) Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- f) That severed and retained portions to have a minimum of 100 metres frontage and minimum lot area of 4.0 ha for uses for rural as per By-law 2005-29, as amended.

Carried.

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**Habitat for Humanity**

**2011-361**

Moved by: Steven Kauffeldt

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council commits to establishing a relationship with Habitat for Humanity (Peterborough) for the purpose of developing and providing housing units for the Municipality of Highlands East.

AND FURTHER THAT the Housing and Grants Committee shall have the role of Project Team for the Adopt-A-Home Program and Steve Kauffeldt shall be the Project Leader for the Adopt-A-Home Program on behalf of the Municipality of Highlands East.

Carried.

**Survey of unopened road allowance**

**2011-362**

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT council authorizes a survey to be done on the unopened road allowance between concessions 5 and 6, lots 27 to 30, Glamorgan Township for the purpose of determining the viability of incorporating that road allowance into a proposed trail system.

Carried.

**Trails mapping to County GIS**

**2011-363**

Moved by: Joan Barton

Seconded by: Cec Ryall

BE IT RESOLVED THAT Ken Hoeverman be the person responsible for providing mapping information to the County GIS department and interacting with them on behalf of the Trails Committee.

Carried.

**Letter for Trails Committee – GPS**

**2011-364**

Moved by: Joan Barton

Seconded by: Cec Ryall

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BE IT RESOLVED THAT Council authorizes staff to provide letter to Trail Committee members authorizing them to GPS lands owned by Highlands East and Crown land for trails.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**
- **Advisory Committee Reports were submitted, reviewed and filed for future reference.**

**Adjourn Committee of Council**

**2011-365**

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

**Meeting Declared Open**

**2011-366**

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

**Adopt Agenda for Council meeting**

**2011-367**

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT the agenda for the Council be adopted as circulated.

Carried.

**Approval of Minutes**

**2011-368**

Moved by: Steven Kauffeldt

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of October 4, 2011 council meeting.

Carried.

**Approve Resolutions**

**2011-369**

Moved by: Cec Ryall

Seconded by: Steven Kauffeldt

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BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, November 8, 2011 be adopted.

Carried.

**By-laws**

**2011-370**

Moved by: Suzanne Partridge

Seconded by: Steven Kauffeldt

BE IT RESOLVED THAT By-laws Nos:

2011-52 Being a by-law to prescribe fees relating to the arena ice rental and to rescind By-law 2006-24

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

**Closed Session**

**2011-371**

Moved by: Cec Ryall

Seconded by: Joan Barton

BE IT RESOLVED THAT THIS COUNCIL moves into Closed Session in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees – Building Department
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - Salerno Lake Property
- labour relations or employee negotiations – CUPE Union Contract

Carried.

**Arise from Closed Session**

**2011-372**

Moved by: Joan Barton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council arise from the closed session to report.

Carried.

**ARISE AND REPORT FROM CLOSED SESSION**

**No Report**

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**Confirm Proceeding of Meeting  
2011-373**

Moved by: Steven Kauffeldt

Seconded by: Cec Ryall

BE IT RESOLVED THAT By-law No. 2011-53 being a by-law to confirm the proceedings of council at its regular meeting of November 8, 2011, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

**Adjournment  
2011-374**

Moved by: Suzanne Partridge

Seconded by: Joan Barton

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **12:48 p.m.**

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Reeve, Dave Burton

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Clerk, Irene S. Cook