

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
July 13, 2010 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Roads Superintendent, Earl Covert
Fire Chief, Bill Wingrove
Environmental/Property Supervisor, Glen Covert
Chief Building Official, Randy Dunsmore

Attendance:

Darren Lum Haliburton Echo
Liz Danielsen The County Voice
Maryann Leach
Shane Leach
Chuck Viner
Brad Kellar
Roger Williams
Barry Dickinson
Joan Barton
Cec Ryall
Jack Bartholomew
Art Leduc
Melanie Lewis
Basil Cox
Tim Drew

Delegations

Doug Stephen

Affiliation

Wilberforce Curling Rink - repair work to brine system

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

Reeve Dave Burton declared pecuniary interest in cheque #2642 payable to Jane Underwood in the amount of \$52.95. Deputy Reeve Jim Mackie declared pecuniary interest in payroll voucher re: daughter Emily, summer student for the Municipality (unknown amount).

Open Meeting

2010-182

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting be declared open.

Carried.

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Adopt Agenda

2010-183

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the agenda for the Committee of Council meeting be adopted as circulated.

Carried.

DELEGATIONS:

Doug Stephen made a presentation to Council regarding the Wilberforce Curling Rink and the need for repair work to the brine system. Mr. Stephen indicated that they have an estimate for cost of approximately \$18,000 to remove and replace the old brine headers. As they are unable to obtain any grants Mr. Stephen requested a loan from the Municipality in order to do the work.

Wilberforce Curling Club Loan

2010-184

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council agrees to finance a loan for the Wilberforce Curling Club \$18,000 (approx.) repayable with interest over three years.

Carried.

Building Inspector/By-law Enforcement Officer

2010-185

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Greg Cherniak be hired as Building Inspector/By-law Enforcement Officer, subject to him obtaining his certification (part-time).

Carried.

Multi-Municipal Waste Recycling Strategy

2010-186

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT council for the Municipality of Highlands East authorizes the submission of a joint application in cooperation with adjacent municipalities to receive funding from the Continuous Improvement Fund to retain a consultant and proceed with the completion of a Multi-Municipal Waste Recycling Strategy.

Carried.

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Collection Site Operator

2010-187

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Municipality of Highlands East register for the Ontario Electronics Stewardship (OES) program as a *collection site operator*.

Carried.

Q2 2010 Municipal MHSW Nil Report

2010-188

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Q2 2010 Municipal MHSW Nil Report and further that council authorizes the CAO/Treasurer to sign the Certification Form on behalf of the municipality.

Carried.

Glamor Lake Residents to use Glamorgan Landfill

2010-189

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Monmouth residents in the Glamor Lake area be allowed to take their garbage to the Glamorgan Transfer Station and that a study be conducted on the other landfills as to boundaries.

Carried.

Fire Department Appointment, Removal and Promotions

2010-190

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the following appointments, removals and promotions to the Volunteer Fire Department as follows:

Shawn Heasman	-	promoted to Captain for station 2
Brian Horner	-	promoted to Captain for station 3
Cheyenne Graham	-	appointed to station 3
Dona-Lee Simmons	-	appointed to station 3
Glen Covert	-	removed from Station 1 & 6

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Bob Riddell - removed from Station 1 & 6
Tom Simpson - removed from Station 1 & 6
Robert Spurrier - removed from station 2
Jonathan Hall - removed from station 3
Daniel Maclellan - removed from station 4

Carried.

Fire Truck

2010-191

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the Fire Chief to advise Asphodel that they have a sunset date of August 16, 2010 to repair the fire truck or replace the chassis with another brand or return the monies we paid for the fire truck.

Carried.

Adjourn Committee of Council Meeting

2010-192

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
July 13, 2010 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Minutes of Public Meeting (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended)
held on July 13, 2010 at 10:00 a.m. in the Council Chambers, Wilberforce in the Municipality of
Highlands East.

Members Present:

Reeve Dave Burton
Deputy Reeve Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene S. Cook

Attendance:

Darren Lum Haliburton Echo
Liz Danielson The County Voice

Attendance:

Paul Wilson, Agent for William and Patricia Currie and Four Seasons Sportsman's Club

Open Public Meeting

2010-193

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this scheduled Public meeting be declared open to discuss the following applications made under Section 34 of the Planning Act, R.S.O. 1990, cp.13 as amended, as follows:

Applicant: William and Patricia Currie

Purpose: The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located at 2068 Irondale Road, located in Part of Lot 8, Concession 6 (Glamorgan). The rezoning is required as a condition of severance approvals H-021/10, H022/10 and H023/10, approved by the County of Haliburton Land Division Committee on June 14, 2010. The severance approval facilitated the creation of three new rural residential lots.

File No. RZ-02-2010 Roll No. 4601 902 000 03400 0000

Applicant: Four Seasons Sportsman's Club

Purpose: The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 15, Concession 15 (Cardiff). The rezoning is required as a condition of severance approval H-067/09 and H-068/09, approved by the County of Haliburton Land Division Committee on April 12, 2010. The severance approval facilitated the creation of two new shoreline lots and also granted an easement for access. The two new shoreline lots each have a lot area of about 3 acres, with a straightline shoreline frontage of over 100 metres. The retained parcel is about 92 acres with a shoreline frontage in excess of 300 metres.

File No. RZ-03-2010 Roll No. 4601 102 000 57700 0000

Carried.

Applicant: William and Patricia Currie File No. RZ-02-2010 Roll No. 4601 902 000 03400 0000

Purpose: The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located at 2068 Irondale Road, located in Part of Lot 8, Concession 6 (Glamorgan). The rezoning is required as a condition of severance approvals H-021/10, H022/10 and

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H023/10, approved by the County of Haliburton Land Division Committee on June 14, 2010. The severance approval facilitated the creation of three new rural residential lots.

Paul Wilson, Agent for the Applicant was present to support the application. There was no one else in attendance to either support or oppose the application. Public notice for the meeting was given as follows: June 22, 2010 - first class prepaid mail to all persons & bodies as per Planning Act, notice posted June 23, 2010 on site. As of 4:30 p.m. July 12, 2010 there were a total of zero (1) written submissions. Letter from Wade Potts and Beata Domanska was read by the Clerk. Mr. Potts and Ms. Domanska have four concerns pertaining to the rezoning application - "unsuitable" right-of-way to water, potential trespassing, and areas that should be denoted as Environmentally Protected.

Applicant: Four Seasons Sportsman's Club File No. RZ-03-2010 Roll No. 4601 102 000 57700 0000

Purpose: The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 15, Concession 15 (Cardiff). The rezoning is required as a condition of severance approval H-067/09 and H-068/09, approved by the County of Haliburton Land Division Committee on April 12, 2010. The severance approval facilitated the creation of two new shoreline lots and also granted an easement for access. The two new shoreline lots each have a lot area of about 3 acres, with a straightline shoreline frontage of over 100 metres. The retained parcel is about 92 acres with a shoreline frontage in excess of 300 metres.

The application, if approved, would rezone the severed and retained lots to Limited Service Residential Exception Zones to permit the severed lots to be used for shoreline residential purposes and recognize an existing camp located on the retained acreage.

Paul Wilson Agent was in attendance at the public meeting. There was no one else in attendance to either support or oppose the application. Public notice for the meeting was given as follows: June 22, 2010 - first class prepaid mail to all persons & bodies as per Planning Act, notice posted June 23, 2010 on site. As of 4:30 p.m. July 12, 2010 there were a total of zero (1) written submissions. Letter from Crowe Valley Conservation indicating no issue with the amendment to the zoning by-law but will require a copy of the Site Evaluation Report or Environmental Impact Study in order to provide comments on the right-of-way that goes directly through a wetland identified by the Ministry of Natural Resources. The applicant will also need to submit an application for the Development, Interference with Wetlands & Alterations to Shoreline and Watercourses Permit.

Adjourned Public Meeting

2010-194

Moved by: Donna Graham

Second by: Suzanne Partridge

BE IT RESOLVED THAT this Public meeting be adjourned.

Carried.

The Public Meeting was adjourned at 10:30 a.m.

Reeve, Dave Burton

Clerk, Irene S. Cook

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Reconvene Committee of Council Meeting

2010-195

Moved by: Jim Mackie

Seconded by: Donna Graham

BE IT RESOLVED THAT the regular Committee of Council meeting be reconvened.

Carried.

Speed Limit on Municipal Roads

2010-196

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the speed limit be set at 60 km. for the following roads:

- Hadlington Road
- Paynes Road

and Glamor Lake Road 50-60 km.

Carried.

Minimum Maintenance Standards Litigation Fund

2010-197

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council contributes \$1,000.00 to a Minimum Maintenance Standards (MMS) Litigation Fund.

Carried.

UTV's – Off-Road Vehicle Act

2010-198

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council supports the resolution from the Town of Atikokan and their request to the Ministry of Transportation to give a directive for a thorough review of the Off-Roads Vehicle Act to include UTV's in the Off-Roads Vehicle Act.

Carried.

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Policing Costs

2010-199

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports the resolution of the Town of Bancroft in their request to the Province of Ontario to upload the policing costs for all municipalities in Ontario and remove this financial burden from the local taxpayer.

Carried.

Approval of Accounts

2010-200

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT General Accounts in the amount of \$1,530,400.72 be approved.

Carried.

2011 Ontario Senior Winter Games – Trillium Foundation Application

2010-201

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council grants permission to the 2011 Ontario Senior Games Organizing Committee to submit an application on behalf of the Municipality to the Ontario Trillium Foundation for funding in connection with the upcoming games.

Carried.

HST Exemption for Children's Program

2010-202

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports the resolution from the Corporation of the Town of New Tecumseth and their request to the Province of Ontario to consider exempting children's recreation programs from the HST in order that Ontario families can afford to participate in athletic and recreation programs in their communities.

Carried.

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Surplus Lands – shoreline road allowance

2010-203

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

- **Four Seasons Sportsman's Club Inc.;** Conc. 15, Pt. Lot 15, geographic Township of Cardiff (Monck Lake) Roll #4601 102 000 57700 0000
- **M. Joanne MacMillan;** Conc. 6, Pt. Lot 16 & 17, geographic Township of Cardiff (Paudash Lake) Roll # 4601 101 000 49600 0000

Carried.

Rezoning Application – Maryanne Leach

2010-204

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the rezoning application from Maryanne Leach to rezone lands described as Pt. Lot 27, Conc. 5, geographic Township of Glamorgan, Roll #4601 901 000 73500 0000 from Rural (RU) to allow for a portable take-out food establishment be approved in principle and be forwarded to the Municipal Planner for processing.

Carried.

Consent Application H-073/10 MADILL

2010-205

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of lots 25, Concession 6 in the geographic Township of Glamorgan by Robert and Mossom MADILL be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Addition to lots – Roll No. 4601 902 000 250000 0000 & Roll No. 4601 902 000 25200 000;
- Subject to demolition permit to remove all building structures located on property roll no. 4601 902 000 25100 0000 (1005 Principal Lane)
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law.

Carried.

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**Consent Application H-077/10 CHARLTON
2010-206**

Moved by: Jim Mackie

Seconded by: Donna Graham

BE IT RESOLVED THAT the conveyance of part of lots 25, Concession 7 in the geographic Township of Glamorgan by Eileen Charlton be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Subject to amendment of Zoning By-law on severed/retained parcels to recognize access to property is via privately maintained road and to recognize non compliance with zoning by-law.
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law.
- Deposit on title of severed and/or retained parcel(s) that access is via a private right-of-way.

Carried.

**Consent H-078/10 Croft
2010-207**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of lots 21 & 22, Concession 11 in the geographic Township of Monmouth by Melville & Elizabeth Croft be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$ 350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law.
- Applicant to provide Surveyor's Certificate, or Site Plan on the severed lot (that has the house and barn), showing the location of the existing buildings, and septic system location is in conformity with agricultural practices and minimum distance separation (MDS11 formula) as per requirements of the Comprehensive Zoning By-law.
- Entrance off Hwy. 118 will require all the necessary approvals from the Ministry of Transportation.
- That severed and retained portions to have a minimum of 100 metres frontage and minimum lot area of 4.0 ha as per By-law 2005-29, as amended.

Carried.

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**Consent H-079/10 Croft
2010-208**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of lots 21 & 22, Concession 11 in the geographic Township of Monmouth by Melville & Elizabeth Croft be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$ 350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Entrance off Hwy. 118 will require all the necessary approvals from the Ministry of Transportation.
- That retained portion to have a minimum of 100 metres frontage and minimum lot area of 4.0 ha for permitted rural uses and severed portion to have a minimum lot area of 0.8 ha and minimum frontage of 60 metres for single detached dwellings and home occupation as per By-law 2005-29, as amended.

Carried.

**Gooderham Horseshoe Days
2010-209**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council grants permission to the Gooderham Horseshoe Days Committee to hold a Community Festival – liquor licence event, Gooderham Horseshoe Days July 30th, July 31st and August 1st, 2010 and to use grounds.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**

Ward Councillor Report

Highlights:

Ward 1: Jim Mackie commented that the roads are looking good. Jim also mentioned that there have been problems with bears in the area.

Ward 2: Suzanne Partridge requested that light sensors be installed at the mailbox in Highland Grove. Suzanne thanked Wayne Covert for all his work on the garden at the Highland Grove Community Centre. Suzanne mentioned that she received a request from a resident that something be done with the prickly weeds leading up to the beach area at Paudash

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Beach. Suzanne requested permission from Council to work with the Environmental/Property Supervisor on this project and report back to Council. Colborne Lake property owners called about ongoing problems with people leaving a mess at the boat launch. Someone also bottomed up on the ramp and left a mess behind. The property owners are concerned about liability. There is also another boat launch on the lake and the Municipality owns the road allowance and Suzanne asked that something be done about this as the Crown will not take any responsibility and has left this up to the Municipality. The signs have been removed and need to be replaced. Suzanne mentioned that she has received positive comments about the Environmental/Property Supervisor fast response to setting up the electronics recycling. Suzanne mentioned that there will be a grand opening for the Highland Grove Schoolhouse next Sunday from 12:00 to 4:00 p.m.

Ward 3: Donna Graham reported that the July 1st renaming of the Community Centre went very well. The donations of picnic table and bench have been placed at the park and at the river. Donna mentioned that she had visited the firemen and congratulated them on their recent course. The Glamorgan Lake Cottage Association meeting went well.

Ward 4: Gary Stoughton reported that things are going really well. Gary also mentioned that we need to move on getting the ambulance at Tory Hill. The feral cat shelter should be ready this week.

REEVE: Reeve Burton read a letter from the President of the Republic of Korea expressing their gratitude and respect to Charles Viner.

**Adjourn Committee of Council
2010-210**

Moved by: Gary Stoughton
Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

**Meeting Declared Open
2010-211**

Moved by: Gary Stoughton
Seconded by: Jim Mackie

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

**Adopt Agenda for Council meeting
2010-212**

Moved by: Jim Mackie
Seconded by: Gary Stoughton

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

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Approval of Minutes

2010-213

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of June 8, 2010 council meeting.

Carried.

Approve Resolutions

2010-214

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, July 13, 2010 be adopted.

Carried.

By-laws

2010-215

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-laws Nos:

- 2010-32 Being a by-law to provide for the naming and renaming of the highways, streets, roads and private roads within the Municipality of Highlands East and to rescind By-law number 2009-35
- 2010-33 Being a Shoreline Road Allowance for lands in front of Part Lot 29, Conc. 13, geographic Township of Glamorgan (Stormy Lake) Applicant: Douglas and Denise Etherington.
- 2010-34 Being a by-law to appoint a Compliance Audit Committee
- 2010-35 Being a by-law to prescribe a tariff of fees relating to the matter processing of applications made in respect to planning matters
- 2010-36 Being a by-law to adopt a policy with respect to Workplace Harassment and Violence
- 2010-37 Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands described as Parts 1 - 5, Plan 19R 9158, located in Part of Lot 8, Concession 6, in the former geographic Township of Glamorgan, now in the Municipality of Highlands East (William and Patricia Currie).

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2010-38 Being a Shoreline Road Allowance for lands in front of Part Lot 17, Conc. 6, geographic Township of Cardiff (Paudash Lake) **Applicant: Dennis Moir**

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Confirm Proceeding of Meeting

2010-216

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-law No. 2010-39 being a by-law to confirm the proceedings of council at its regular meeting of July 13, 2010, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2010-217

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **12:05 p.m.**

Reeve, Dave Burton

Clerk, Irene S. Cook