

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
May 11, 2010 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Roads Superintendent, Earl Covert
Fire Chief, Bill Wingrove
Environmental/Property Supervisor, Glen Covert
Chief Building Official, Randy Dunsmore

Attendance:

Angelica Blenich Haliburton Echo
Liz Danielsen The County Voice
Jim Wilson CAO, County of Haliburton
Pat Kennedy EMS, County of Haliburton
Joan Barton
Jack Bartholomew
Cecil Ryall

Delegations

Bud Friesman
Joanne Vanier

Affiliation

re: shelter for cats
Wilberforce Agricultural Society

Special Delegations

Vicki Woolfrey

Affiliation

Crowe Valley Conservation Authority

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

Reeve Dave Burton declared pecuniary interest in cheque #2215 in the amount of \$550.00 and cheque #2334 in the amount of \$374.38 payable to Jane Underwood.

Open Meeting

2010-132

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting be declared open.

Carried.

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Adopt Agenda

2010-133

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the agenda for the Committee of Council meeting be adopted as circulated.

Carried.

DELEGATIONS:

Bud Friesman provided Council with an update on the trap, neuter and release (TNR) program. The program is coming along quite nicely and he has looked at the Septage Trench Site and stated this was an ideal location for a shelter. The shelter would need insulation of some kind, propane heat, etc. Mr. Friesman spoke to Council about the value of having a TNR program and shelter for the cats. He has a number of volunteers willing to help with the program and would like Council to move ahead with providing the shelter for cats, utilizing the Septage Trench Site.

Joanne Vanier spoke with Council regarding the funding that the Wilberforce Agricultural Society has been granted by the Celebrate Ontario 2010 program. The funding will be used to provide children's entertainment, band, 20 x 30 tent, four portable hand washing stations, signage, update their website, three sets of bleachers, sound system and improvements to the lighting at the Ball Diamond where the events take place. Ms. Vanier requested permission from Council to commence the improvements to the lighting.

SPECIAL DELEGATIONS:

Vicki Woolfrey, Crowe Valley Conservation Authority made a presentation to Council regarding the Ontario Drinking Water Stewardship Program. The program under the Clean Water Act provides financial assistance to help property owners address threats to local drinking water sources. In Highlands East, Dyno Estates and Cardiff Well are the two areas that this program impacts. The Ontario Drinking Water Stewardship Program has supported more than 1,000 projects that enable landowners to undertake early actions to address septic upgrades, well decommissioning, fuel storage, riparian buffer establishment and pollution prevention reviews. Ms. Woolfrey requested Council to pass a resolution to accept the delineation mapping of Dyno Estates and Cardiff wells.

Approval of Accounts

2010-134

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT General Accounts in the amount of \$412,818.62 be approved.

Carried.

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**Manulife – The Benefits Coach
2010-135**

Moved by: Suzanne Partridge
Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Municipality of Highlands East renews with Manulife – The Benefits Coach for the upcoming year.

Carried.

**Reimbursement for glasses
2010-136**

Moved by: Donna Graham
Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the reimbursement for glasses to Christine Last solely on an “without prejudice” basis and without any admission of liability on the Municipality’s part.

Carried.

**Wilberforce Agricultural Society – lighting
2010-137**

Moved by: Gary Stoughton
Seconded by: Jim Mackie

BE IT RESOLVED THAT Council grants permission to the Wilberforce Agricultural Society to install lighting in the ball diamond as per discussion with Joanne Vanier. Sharp Electric to be the contractor.

Carried.

ROADS DEPARTMENT

Earl Covert discussed with Council a request from the Wilberforce Legion for sand. Council directed the Road Superintendent to provide sand to the Legion to be used for their horseshoe pits.

Mr. Covert also discussed the request from Highland Grove for fill. Council directed the Road Superintendent to provide fill for the schoolhouse in Highland Grove

**Tender – surface treatment various roads
2010-138**

Moved by: Gary Stoughton
Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council accepts the tender for Surface Treatment – Various Roads from Miller Paving in the amount of \$402,769.50.

Carried.

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Tender – 3/4 tons

2010-139

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council accepts the tender from Paul Price Ford for the ¾ ton – 4 x 4 two trucks in the amount of \$69,469.00.

Carried.

Purchase of Lands

2010-140

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council accepts the offer from Megan Lipsett for purchase of lands for \$8,000.00 and as per letter dated April 19, 2010.

Carried.

Ontario Federation of Trail Riders

2010-141

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council grants permission to the Ontario Federation of Trail Riders to use Contau Lake Road and Fortesque Road for their annual motorcycle trail ride event on July 25th, 2010 pending receipt of \$5,000,000.00 certificate of liability insurance.

Carried.

Funding for Bridge Data Collection

2010-142

Moved by: Jim Mackie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Council for the Municipality of Highlands East hereby applies for funding for the purpose of collecting, compiling and formatting bridge asset and condition data, and agrees to submit bridge asset and condition data for inclusion in Municipal DataWorks by March 31, 2011.

Carried.

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Official Plan – Discussion Paper

Council discussed the need to have a meeting to review in detail the Discussion Paper prepared by Meridian Planning Consultant on amendments to the Official Plan. Council suggested having the meeting on June 1st at 6:00 p.m. and that the consultant should be in attendance.

Health and Safety Coordinator – County

2010-143

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council supports the creation of a Health and Safety Coordinator at the County of Haliburton that would serve the townships as well as the County.

Carried.

Use of unopened road allowance – Slowlane Road Association

2010-144

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council approves the application for permission to use an unopened road allowance submitted by Slowlane Road Association Inc. and Patricia Naylor as shown on Plan 19R-7513, Part 4, unopened road allowance between lots 30 and 31, Concession 15, geographic Township of Glamorgan No. 4601 903 000 30200 0000 and required by Condition of Consent Application H-076/08 (conditions as set out in Policy for unopened road allowance).

Carried.

Summer Pool Staff

2010-145

Moved by: Jim Mackie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT council for the Municipality of Highlands East hires the following for the Ward 1 Summer Pool staff:

- | | |
|----------------------|----------------------|
| • Paige McCardle | Instructor/Lifeguard |
| • Grant Flagler | Lifeguard |
| • Mark Taylor | Lifeguard |
| • Christina Kavanagh | Lifeguard |

Carried.

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Summer Parks Staff

2010-146

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT council for the Municipality of Highlands East hires the following summer parks staff:

- Mike Nicholson
- Ann Covert

Carried.

ecoENERGY Retrofit Incentive

2010-147

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT the Council for the Municipality of Highlands East authorizes the CAO/Treasurer to apply for the ecoENERGY Retrofit Incentive for Buildings for municipal buildings.

Carried.

Delineation of Cardiff and Dyno Estates

2010-148

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council approve the delineation of the Cardiff and Dyno Estates wellhead protection areas as outlined in on the maps prepared by XCG Consultants, for funding under the Ontario Drinking Water Stewardship Program.

Carried.

Tory Hill Fire Hall – Proposed Ambulance Satellite Post

Jim Wilson, CAO and Pat Kennedy, EMS from the County of Haliburton discussed with Council a request to utilize the Tory Hill Fire Hall as a satellite post for the ambulance. The Tory Hill location is an ideal area to use as a satellite post as both radio and cell phones work in Tory Hill. If Council is willing to entertain this suggestion, Mr. Kennedy requested a proposal from the Municipality outlining what would the municipality would provide and costs.

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Gooderham Horseshoe Days – campsites

2010-149

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council grants permission to the Gooderham Horseshoe Days Committee to have a maximum of 30 campsites for the period of July 24th to August 1st, 2010 to accommodate campers attending Horseshoe Days at the Gooderham Park.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**

Ward Councillor Report

Highlights:

Ward 1: Jim Mackie mentioned that he was pleased with the discussion and decision by Council to proceed with the clean-up of the area behind Sprucedale. Jim mentioned that there are a few problems with the pathways that are being addressed. Everything is looking really good in the townsite.

Ward 2: Suzanne Partridge reported that everything is looking good in her ward. The Highland Grove schoolhouse will be having a grand opening. Suzanne thanked Council for their support by allowing the Road Superintendent to assist with the project. Suzanne also mentioned that Crowe Valley has operated the Crowe Bridge Conservation Area, which forms part of our levy. Crowe Valley now has an agreement with Trent Hills to operate and maintain the Crowe Bridge Conservation Area at no expense. There will be a grand re-opening May 22nd.

Ward 3: Donna Graham reported that the streets look good. Donna mentioned that the signs for Support the Troops will be going up shortly and the bathroom has been painted and looks great.

Ward 4: Gary Stoughton reported that things were going well. The water level is up in our area where in other areas the water level is down.

Adjourn Committee of Council

2010-150

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

Meeting Declared Open

2010-151

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

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Amend Agenda for Council meeting

2010-152

Moved by: Jim Mackie

Seconded by: Gary Stoughton

Remove: By-laws #2010-17, 2010-18 and 2010-19

Add: By-laws:

- **2010-22** Being a by-law to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the Municipal Act;
- **2010-23** Being a Shoreline Road Allowance for lands in front of Part Broken Lot 27, Conc. 15 geographic Township of Monmouth (Esson Lake) **Applicant: Judy Carruthers, Peggy Hunter and Michael and Kellea Passmore**

Carried.

Approval of Minutes

2010-153

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of April 13, 2010 and April 16, 2010 council meetings.

Carried.

Approve Resolutions

2010-154

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, May 11, 2010 be adopted.

Carried.

By-laws

2010-155

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-laws Nos:

2010-16 Being a Shoreline Road Allowance for lands in front of Part Lot 2, Conc. 5, geographic Township of Glamorgan (Salerno Lake) Applicant: Ljubodrag Petrovic

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- 2010-20 Being a Shoreline Road Allowance for lands in front of Part Lot 34, Conc. 13 geographic Township of Glamorgan (Little Glamor Lake) **Applicant: Peter Hazlewood**
- 2010-21 Being a by-law to authorize an amendment to the Municipal Funding Agreement between the Municipality of Highlands East and the Association of Municipalities of Ontario
- 2010-22 Being a by-law to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the Municipal Act;
- 2010-23 Being a Shoreline Road Allowance for lands in front of Part Broken Lot 27, Conc. 15 geographic Township of Monmouth (Esson Lake) **Applicant: Judy Carruthers, Peggy Hunter and Michael and Kellea Passmore**

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Confirm Proceeding of Meeting

2010-156

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-law No. 2010-24 being a by-law to confirm the proceedings of council at its regular meeting of May 11, 2010, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2010-157

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **11:58 a.m.**

Reeve, Dave Burton

Clerk, Irene S. Cook