

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
March 23, 2010 5:00 p.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Roads Superintendent, Earl Covert
Fire Chief, Bill Wingrove
Environmental/Property Supervisor, Glen Covert

Attendance:

Angelica Blenich Haliburton Echo
Liz Danielsen The County Voice
Cecil Ryall
Bonnie Ryall
Paul Hazen
Judy Coward
Bev Quirt
Bob Smith

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 5:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Open Meeting

2010-83

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

Adopt Agenda

2010-84

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

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Consent Application H-21/10 CURRIE

2010-85

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the conveyance of part of lots 8, Concession 6 in the geographic Township of Glamorgan by William and Patricia Currie be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for each new residential lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Subject to right of way to river;
- Subject to amendment of Zoning By-law on severed and retained lots to acknowledge no more severances on both severed and retained lots;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the new development that is located on a water body shall be able and will meet a minimum set back 30 metres from the high water mark, including any main buildings and the septic tank disposal system;
- New development within a floodprone area requires a Surveyor's Site Plan to provide floodline mapping to support the development of retained and severed lands;
- No permanent buildings or structures (including accessory buildings) within any Environmental Protection (EP) area, as per Section 4.21 of Zoning By-law No. 2005-29, as amended.
- That both severed and retained portions to have a minimum of 60 metres frontage and minimum lot area of 0.8 ha as per By-law 2005-29, as amended.

Carried.

Consent Application H-22/10 CURRIE

2010-86

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of lots 8, Concession 6 in the geographic Township of Glamorgan by William and Patricia Currie be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for each new residential lot;

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- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Subject to right of way to river;
- Subject to amendment of Zoning By-law on severed and retained lots to acknowledge no more severances on both severed and retained lots;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the new development that is located on a water body shall be able and will meet a minimum set back 30 metres from the high water mark, including any main buildings and the septic tank disposal system;
- New development within a floodprone area requires a Surveyor's Site Plan to provide floodline mapping to support the development of retained and severed lands;
- No permanent buildings or structures (including accessory buildings) within any Environmental Protection (EP) area, as per Section 4.21 of Zoning By-law No. 2005-29, as amended.
- That both severed and retained portions to have a minimum of 60 metres frontage and minimum lot area of 0.8 ha as per By-law 2005-29, as amended.

Carried.

**Consent Application H-23/10 CURRIE
2010-87**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 8, Concession 6 in the geographic Township of Glamorgan by William and Patricia Currie be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for each new residential lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Subject to amendment of Zoning By-law on severed/retained lots to acknowledge no more severances on severed/retained lots;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the new development that is located on a water body shall be able and will meet a minimum set back 30 metres from the high water mark, including any main buildings and the septic tank disposal system;
- New development within a floodprone area requires a Surveyor's Site Plan to provide floodline mapping to support the development of retained and severed lands;

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- No permanent buildings or structures (including accessory buildings) within any Environmental Protection (EP) area, as per Section 4.21 of Zoning By-law No. 2005-29, as amended.
- That both severed and retained portions to have a minimum of 60 metres frontage and minimum lot area of 0.8 ha as per By-law 2005-29, as amended.

Carried.

2010 BUDGET HIGHLIGHTS

The CAO/Treasurer presented to Council the preliminary 2010 Budget for the Municipality of Highlands East and went over the summary/highlights of the 2010 proposed budget as follows:

- *3% wage increase (as per Union Contract)*
- *Election Costs \$49,412*
- *Upgrade 5 computers*
- *Increase in Fire Rescue materials \$5,700, points and training \$36,285, repairs to existing fire halls \$67,800 and compressor \$27,000*
- *Roads – new snow plough truck \$212,187, tag-along-trailer \$22,500, ¾ ton truck with plow \$40,000, \$75,000 towards COMRIF, \$75,000 for surface treatment on Irondale Road and Pine Drive*
- *\$35,000 for bridge repairs*
- *Highland Grove Community Centre \$25,000 for generator*
- *Glamorgan Community Centre fire alarm system \$15,000 and shingling part of roof \$5,000 and new signage for name change \$5,000*
- *Keith Tallman Memorial Arena replace wall \$90,000, chiller \$65,000, beam painted \$21,000 – the CAO mentioned that there might be grant money available for these items*
- *Lloyd Watson Centre – new furnace \$30,000 and fire alarm system \$15,000*
- *Parks new lawn mower and ¾ ton truck with plow*
- *Official Plan \$30,000*
- *Decrease of revenue from OMPF of \$153,000*

The CAO mentioned that the budget submitted and using \$280,000 of surplus monies from 2009 will result in a 2.45% increase in taxes. Council will review the budget information and will discuss further at the April meeting.

REQUEST TO PROCEED WITH CERTAIN BUDGET ITEMS BY MANAGEMENT

The Road Superintendent and Fire Chief requested permission from Council to proceed with some of the 2010 budget items.

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Purchase of tag-along-trailer

2010-88

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes the purchase of a tag-along-trailer for the roads department.

Carried.

Application to use Gas Tax Revenue

2010-89

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT we make application to use gas tax money for upgrading and hard topping of Ojibway Road.

Carried.

Tender for ¾ ton trucks

2010-90

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes the tendering of ¾ ton truck and plow equipment for Roads department and Environmental departments.

Carried.

Station 4 Fire Hall Renovations

2010-91

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Fire Chief is to proceed with renovations to Station 4 for Fire Chief's office.

Carried.

STRATEGIC PLANNING

Judy Coward, Economic Development Consultant, Ministry of Agriculture, Food and Rural Affairs spoke briefly with council and presented summary/consolidated notes from the January 26, 2010 meeting. Action Plan was developed at the last meeting and some items were merged together as per Council's direction. The summary notes will be made available to the public at the "Marketing and Promoting" session of the Council meeting.

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**Adjourn Council Meeting – reconvene at 7 p.m. in the Lloyd Watson Centre
2010-92**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT this Council meeting be adjourned and that Council reconvene the meeting at 7:00 p.m. in the Lloyd Watson Centre – topic “Marketing and Promoting Highlands East”.

Carried.

The Council meeting was adjourned at 6:00 p.m. and will reconvene at 7:00 p.m. in the Lloyd Watson Centre, 2249 Loop Road, Wilberforce – topic ‘Marketing and Promoting Highlands East’ and highlights as follows:

Minutes of Meeting held on March 23rd, 2010, reconvened at 7:00 p.m. in the Lloyd Watson Centre, Wilberforce in the Municipality of Highlands East – topic “Marketing and Promoting Highlands East”.

Members Present:

Reeve	Dave Burton	
Deputy Reeve	Jim Mackie	Ward 1
Councillor	Suzanne Partridge	Ward 2
Councillor	Donna Graham	Ward 3
Councillor	Gary Stoughton	Ward 4

Staff Present:

Clerk, Irene s. Cook

Attendance:

Angelica Blenich, Haliburton Echo

Liz Danielson, The County Voice

Beverly MacDuff

Marialaine Mackie

Basil Cox

Joan Barton

Deb Lanktree

Bruce Lanktree

Audrey Roberts

Bonnie Ryall

Cecil Ryall

Lynn Burns

Ron Burns

Tammy Donaldson

Robert Klapow

Michele Smith

Mark Smith

Archie Briggs

Lynn Huffman

Carol Lee

Nadeen Sanderson

Ken Sanderson

Gill Stephen

Doug Stephen

Joanne Vanier

Janet Barker

Lynda Wootton

Paul Hazen

Cathy Agnew

Bill Bekkers

Mary Barker

George Stewart

Eric Christensen

Hilda Clark

Daryl Sands

Tracey Lee Green

Jan Simon

Don Bamford

Carson Bamford

Craig McDonald

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Don French
Valerie French
Ron Reid

Jodi Rupnow
Dan Linkert

SPECIAL DELEGATIONS

Judy Coward, Economic Development Consultant
Bev Quirt, Tourism and Industry Advisor
Bob Smith, Director Economic Development
& Tourism
Andy Campbell
Ken Hoeverman, Executive Director

AFFILIATION

Ministry of Agriculture, Food and Rural Affairs
Ministry of Tourism and Culture

County of Haliburton
Haliburton County Development Corporation
Ontario Federation of Trail Riders

Reconvene Meeting

2010-93

Moved by: Suzanne Partridge
Seconded by: Jim Mackie

BE IT RESOLVED THAT the Council meeting be reconvened.

Carried.

WELCOMING REMARKS BY REEVE DAVE BURTON

Reeve Dave Burton welcomed those in attendance and provided a brief overview of the purpose of the meeting. The municipality has been working on developing a strategic plan. A strategic plan is a tool that the municipality can use to proactively plan its' future, it examines where our municipality is now, where we want it to go and how we are going to get there. One of the top priorities identified through our strategic planning process was to promote and market Highlands East. Council will use the information and comments collected at this meeting to assist in them in promoting and marketing Highlands East.

DELEGATIONS:

Judy Coward, Economic Development Consultant, Rural Community Development Branch, Ministry of Agriculture, Food and Rural Affairs discussed briefly the process that was followed in developing a Strategic Plan. Council has developed a Vision and Mission Statement, done a SWOT analysis, identifying the gaps and critical issues, and developed an Action Plan. The top priority identified from this process was the need to market and promote Highlands East. Judy then discussed the different programs the Rural Affairs Branch has available, such as First Impressions and the Rural Economic Development Program.

Bev Quirt, Tourism and Industry Advisor, Ministry of Tourism and Culture provided an overview of what is available through the Culture and Ministry of Health Promotion on behalf of Lou O'Hara as he was unable to attend. This branch of the Ministry encourages culture and arts and provides assistance for cultural resources and mapping, promotes the protection of heritage and development of heritage committees. Bev then went on to discuss what the Tourism Branch has available. Programs such as Celebrate Ontario that promotes events that are intended for tourists coming from 40 km. away. There is also a Tourism Development Fund that assists in the creation of an inventory of tourism events, activities and subsequent promotion. There are a number of on-line services and opportunities through the website. There is a free opportunity to list your business that can be found through the website:

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www.ontariotravel.net (access to sites such as fishing, hunting, ATV, and outdoor). There are two funding programs entitled Ministry Partnership Program (promoting tourist events drawing from 100 km. away) and Tourism Event Marketing.

Bob Smith, Director Economic Development & Tourism, County of Haliburton spoke about the Economic and Development & Tourism that is done through the County of Haliburton. Their three prime pillars for economic development is “Attraction, Retention, and Expansion”. Promotion of tourism events is done through a variety of means such as consumer shows, weekly e-newsletters, events page on the website, pamphlets and flyers, etc. Businesses and community groups that are interested in promoting what they have available can post their information through the website: www.haliburtonholidays.com

Andy Campbell, Haliburton County Development Corporation discussed the services provided through the Haliburton County Development Corporation. They are funded by the Federal Government and provide three key services, strategic planning, loans/counseling and they contribute to community economic development. There is available up to \$150,000 in repayable loans that are intended to create and maintain jobs. Training programs for the development of skills can receive up to 50% of the costs from the Haliburton County Development Corporation.

Ken Hoeverman, Executive Director – Ontario Federation of Trail Riders spoke about the Ontario Federation of Trail Riders. They invest in trails and \$2.2 million has been contributed to trail projects, including walking trails from the Ontario Federal of Trail Riders. Ken provided a video that looked at the development of managed recreation areas that have a proven track record that might be of benefit to this area.

Reeve Dave Burton then invited Heather Reid, from U-Links to speak on behalf of her organization.

Heather Reid, U-Links discussed their community based research centre which is located in Minden. They provide a link between university resources and the community and they will bring in students to work on community projects such as the Master Cycling Plan and the Aging Well Study. The students are matched with the project and do such tasks as door to door surveys, one on one interviews, etc.

The guest speakers remained for questions and made available at their display tables materials and supporting documents.

**Confirm Proceeding of Meeting
2010-94**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT By-law No. 2010-13 being a by-law to confirm the proceedings of council at its regular meeting of March 23, 2010, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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Adjournment

2010-95

Moved by: Jim Mackie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The Reeve thanked everyone for attending and asked that they stay and avail themselves to the information on the display tables.

The meeting adjourned at **8:03 p.m.**

Reeve, Dave Burton

Clerk, Irene S. Cook