

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
February 9, 2010 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Roads Superintendent, Earl Covert
Fire Chief, Bill Wingrove
Environmental/Property Supervisor, Glen Covert

Attendance:

Angelica Blenich Haliburton Echo
Liz Danielsen The County Voice
Roger Williams
Barry Dickinson
Joan Barton
Bethany Houghton
Bernie McGaughey
Basil Cox
Jennifer Wanless-Craig
Carson Bamford
Tom Elliott

Delegations

Affiliation

Robert Smith, Director, Economic Development, Tourism & Marketing, County of Haliburton
Tracey Green Highlands East Cultural Association re: update on 2010 activities
David Bamford re: Old Colonization Road – old 500/Peel Road

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Open Meeting

2010-29

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting be declared open.

Carried.

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Adopt Agenda

2010-30

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the agenda for the Committee of Council meeting be adopted as circulated.

Carried.

DELEGATIONS:

Robert Smith, Director, Economic Development, Tourism & Marketing, County of Haliburton made a presentation to Council regarding Economic Development within the County of Haliburton. Utilizing consumer shows (Outdoor Adventure Show, Toronto Sportsman Show, etc), electronic media (CHEX TV, Sun Media TV, etc), and print media (Travel Guide to Canada, Direction Ontario, ATV World, etc), and information dissemination (tourist information centre, satellite offices, Destination Guide, etc) the County promotes tourism, encourages business expansion, retention and attraction to Haliburton County. Traffic to the Information Centre in 2009 was at 15,649. There is a steady increase of tourist to this area.

Tracey Green, Highlands East Cultural Association made a presentation to Council regarding the activities of the Highlands East Cultural Association and provided an update on 2010 activities. In 2010 they will be focusing on small but unique produce and to that avail will have a Community Produce Table where families can bring their extra home grown produce where it will be sold by the association on their behalf. Tracey asked Council for the continued use of the parkette in Tory Hill for their farmers market and for posts to be installed so that they can place banners during the season. Highlands East Nursery donated perennial plants for the garden and they would like to place a sign acknowledging their donation. Over 5,000 copies of the 2009 Day Tripper Adventure Guide was distributed last year. The Plein-Air Festival was very successful last year and they already have preregistration for 2010. The Plein-Air Festival is the only one held in Canada. Tracey requested permission from Council to apply for funding under the Trillium Foundation and the Ontario Cultural Attractions under the umbrella of the municipality.

David Bamford made a presentation to Council regarding the old colonization road/old 500/Peel Road. Mr. Bamford wants to establish the actual width of the old road. He brought to Council both Mr. Carson Bamford and Mr. Tom Elliott, both of whom have driven and worked on this old road. Mr. Carson Bamford stated that the road would not be even 10' wide. Mr. Elliott stated that he knows the road well as he helped gravel it back in the 1950's and it is not even the width of the dump box (no more than 10' wide). Council agreed to take a look at the old road in the spring.

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Highlands East Cultural Association – Ontario Cultural Attractions

2010-31

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council supports and approves an application for funding under the Ontario Cultural Attractions for the Highlands East Cultural Association. Application to be made under the umbrella of the municipality.

Carried.

Highlands East Cultural Association – Trillium Application

2010-32

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council supports and approves an application for Trillium Foundation funding for the Highlands East Cultural Association. Application to be made under the umbrella of the municipality.

Carried.

Fire Station #2 – repairs

2010-33

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council directs the Fire Chief to make arrangement to drywall, paint and fix the roof at Station 2 (using township employees if possible).

Carried.

Approval of Accounts

2010-34

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT General Accounts in the amount of \$439,131.13 be approved, subject to correction.

Carried.

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Bancroft & District Chamber of Commerce

2010-35

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council receives the letter dated January 2, 2010 from the Bancroft & District Chamber of Commerce and authorizes payment for membership and advert in the Destination Guide only.

Carried.

Summer Experience Program

2010-36

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the CAO/Treasurer be authorized to make application to the Ministry of Citizenship and Immigration, Ministry of Tourism and Culture and Ministry of Health Promotion for the 2010 Summer Experience Program (SEP) for one student for the Wilberforce Heritage Guild (Visitor Guide/Assistant Program Planner) and that the Reeve and CAO/Treasurer be authorized to sign on behalf of the Municipality all related documents.

Carried.

Canada Summer Jobs Program

2010-37

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the CAO/Treasurer be authorized to make application to Human Resources Canada under the Canada Summer Jobs Program for four people and that the Reeve and CAO/Treasurer be authorized to sign on behalf of the Municipality all related documents.

Carried.

2nd optional meeting in February:

February 23, 2010 council meeting has been cancelled.

Sharing Table at Gooderham Community Centre

2010-38

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Gooderham Fire & Rescue Auxiliary is granted permission to use the Gooderham Community Centre for a "Sharing Table".

Carried.

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2009 Compliance Report – Bicroft/Cardiff Water

2010-39

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Summary/Compliance Report for the year 2009 on the Bicroft/Cardiff Water Works #220001682 and further that Council authorizes the CAO/Treasurer to sign the Summary/Compliance Report on behalf of the municipality.

Carried.

2009 Compliance Report – Dyno Estates

2010-40

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Summary/Compliance Report for the year 2009 on the Dyno Estates Water Works #220013581 and further that Council authorizes the CAO/Treasurer to sign the Summary/Compliance Report on behalf of the municipality.

Carried.

2009 Performance Report – Septage Trench Site

2010-41

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council for the Municipality of Highlands East accepts the 2009 Performance Report Supplement for the Septage Trench Site, to be included as an Appendix of the 2009 Annual Report on the Septage Trench Site, prepared by Cambium Environmental. AND FURTHER THAT Council authorizes the CAO/Treasurer to sign the 2009 Performance Report Supplement on behalf of the municipality.

Carried.

2009 Compliance Report – Cardiff Sewage Lagoon

2010-42

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Compliance Report for the year 2009 on the Cardiff Sewage Lagoon Certificate of Approval No. 1604-5RPQY4, and further that Council authorizes the CAO/Treasurer to sign the Annual Compliance Report on behalf of the municipality.

Carried.

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RECORDED VOTE

Rescind Wolf Ban

2010-43

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports the resolution of the Township of South Algonquin and their petition to the Ministry of Natural Resources to rescind the ban on wolf hunting in the townships bordering Algonquin Park.

RECORDED VOTE

| | |
|-------------------|-----|
| Jim Mackie | yea |
| Suzanne Partridge | nay |
| Donna Graham | yea |
| Gary Stoughton | yea |
| Dave Burton | yea |

Carried.

Safe Driving Policy

2010-44

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council adopts the Safe Driving Policy for the Municipality of Highlands East.

Carried.

Safe Operating Procedures

2010-45

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council adopts the Safe Operating Procedures for the Municipality of Highlands East.

Carried.

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**Consent Application H-002/10
2010-46**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of lots 23, Concession 6 in the geographic Township of Glamorgan by **1412046 ONTARIO INC** be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$ 350.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- For right-of-way purposes only for lands north Roll No. 4601 902 000 17900 0000.

Carried.

**Consent H-003/10 Janet, Joanne & Ronald Hale
2010-47**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of lots 27, Concession 5 in the geographic Township of Cardiff by **Janet, Joanne & Ronald Hale** be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee \$1,500 for each new shoreline residential lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to amendment of Zoning By-law on severed and retained parcels, rezoning to address setback from high water mark and rezone from CT to SR1;
- That a total of three lots will be permitted (including lot that contains the lodge)
- Subject to shoreline road allowance being purchased;
- That lodge is to meet setback requirements to newly developed lot lines;
- Subject to demolition permit to remove all building structures and improvements as shown in light line on the Site Development Plan ;
- Subject to only one dwelling unit is permitted on each lot;
- That severed and retained lots to have a minimum lot area of 0.6 Ha and minimum frontage on water of 45 metres;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law.
- Deposit on title of severed and /or retained parcel(s) that access is via a private right-of-way

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- Applicant to provide Surveyor's Certificate or Site Plan, to confirm that the new development that is located on a water body shall be able and will meet a minimum set back 30 metres from the high water mark (or greatest setback possible, minimum of 66' setback), including any main buildings and the septic tank disposal system.

Carried.

**Consent H-004/10 Janet, Joanne & Ronald Hale
2010-48**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 27, Concession 5 in the geographic Township of Cardiff by **Janet, Joanne & Ronald Hale** be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$350.00 per lot;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee \$1,500 for each new shoreline residential lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to amendment of Zoning By-law on severed and retained parcels, rezoning to address setback from high water mark and rezone from CT to SR1;
- That a total of three lots will be permitted (including lot that contains the lodge)
- Subject to shoreline road allowance being purchased;
- That lodge is to meet setback requirements to newly developed lot lines;
- Subject to demolition permit to remove all building structures and improvements as shown in light line on the Site Development Plan ;
- Subject to only one dwelling unit is permitted on each lot;
- That severed and retained lots to have a minimum lot area of 0.6 Ha and minimum frontage on water of 45 metres;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law.
- Deposit on title of severed and /or retained parcel(s) that access is via a private right-of-way
- Applicant to provide Surveyor's Certificate or Site Plan, to confirm that the new development that is located on a water body shall be able and will meet a minimum set back 30 metres from the high water mark (or greatest setback possible, minimum of 66' setback), including any main buildings and the septic tank disposal system.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**

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Ward Councillor Report

Highlights:

- Ward 1: Jim Mackie reported an issue from Paudash Trail Blazers and their request to be notified as soon as possible whenever there is an accident (MVA or Fire) on any of their trails and if they could also be advised when it is safe to attend the site. There is a fishing derby taking place this weekend at the North Bay Beach with a weigh in at 4:00 p.m. Proceeds from the fishing derby will go to the Equall Therapeutic Horseback Riding Program. Jim wanted a follow-up done on the property on Hwy. 118 that is operating a repair garage in contravention of the zoning by-law. The pathways are looking awesome and municipal staff are using the pick-up to clean the snow. The roads are looking good. Jim mentioned that he received another request regarding ATV's (2-ups) using township roads and we need to follow-up on this.
- Ward 2: Suzanne Partridge reported that there will be a meeting regarding the Ward 2 Fire Hall. The meeting will be held in Highland Grove on Thursday evening and she will be attending. This will be an open forum where the residents in Highland Grove can ask questions, etc. The meeting will start at 7:00 p.m.
- Ward 3: Donna Graham reported that she attended the dinner at McKeck's Restaurant in Haliburton for U-links regarding "Cottaging in Haliburton County". On February 15th there will be skating at the rink in Gooderham for Family day. They will be serving hot chocolate, hot dogs and chips. Donna mentioned that the Gooderham Connection that was distributed to Council is put together by Jennifer Horner with information collected by the Gooderham Community Action Group. There will be a fishing derby on February 20th from 9 a.m. – 4 p.m. at Pine Lake. Donna requested from Council that the Glamorgan Community Centre be renamed and this request was read by the Clerk. Donna mentioned that she went door to door and talked to a lot of people and received support to rename the Community Centre to the Robert McCausland Memorial Community Centre.
- Ward 4: Gary Stoughton reported that the roads are being well cared for and that he has received no complaints regarding cats. Gary commented that the arena is exceptional this year. Gary also mentioned that the Legion had their fish derby last weekend and they had approximately 160 people participating.

**The Robert McCausland Memorial Community Centre
2010-49**

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Glamorgan Community Centre be renamed the Robert McCausland Memorial Community Centre.

Carried.

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Adjourn Committee of Council

2010-50

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

Meeting Declared Open

2010-51

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

Adopt Agenda for Council meeting

2010-52

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the agenda for the Council be adopted as circulated.

Carried.

Approval of Minutes

2010-53

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of January 12, 2010 and January 26, 2010 council meetings.

Carried.

Approve Resolutions

2010-54

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, February 9, 2010 be adopted.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
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By-laws

2010-55

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-laws Nos:

- 2010-07 Being a by-law to execute an agreement between the Municipality of Highlands East and Karen Hutt

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session

2010-56

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT THIS COUNCIL moves into Closed Session in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees – relating to the employment performances: Fire Department personnel

Carried.

Arise from Closed Session

2010-57

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT Council arise from the closed session to report.

Carried.

CLOSED SESSION REPORT

No report

Confirm Proceeding of Meeting

2010-58

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT By-law No. 2010-08 being a by-law to confirm the proceedings of council at its regular meeting of February 9, 2010, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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Adjournment

2010-59

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 1:06 p.m.

Reeve, Dave Burton

Clerk, Irene S. Cook

Unapproved Minutes of Council Meeting