

AGENDA

The Corporation of the Municipality of Highlands East Committee of Council
Meeting held on February 10, 2009 9:00 a.m. Council Chambers

- a. Call to Order
- b. Open Meeting
- c. Disclosure of Pecuniary Interest
- d. Adoption of agenda: Additions/deletions
- e. **DELEGATIONS:**
 - 9:00 a.m. Kathy Rogers and Pat Simiana re: Wilberforce Medical Centre Advisory Committee
 - 9:15 a.m. Hilary Elia, Community Care Haliburton County
- SPECIAL DELEGATIONS:**
- STRATEGIC PLANNING:**
 - 1:00 p.m. Judy Coward, Economic Development Consultant, Rural Community Development Branch, Ministry of Agriculture, Food and Rural Affairs
- f. **DEPARTMENT REPORTS:**
- g. **GENERAL ADMINISTRATION/FINANCE:**
 - Financial/Accounts for Approval
 - Policy – Tangible Capital Asset Policy
 - **Resolution:** Application for Canada Summer Jobs Program for four students
 - **Discussion:** Quote for Municipal Health & Safety Association – provision of safety management systems audit
 - **Mention:** Draft Procedural By-law (Section 7 & 8 - highlighted in red)
 - **Mention:** AMO Conference August 16 – 19th, 2009 in Ottawa
 - **Mention:** 2nd regular Council meeting - February 27, 2009
 - **Resolutions to Concur With:**
 - a. Egg Farmers Ontario re: procurement practice of eggs
 - b. Township of Madawaska Valley re: legislation of assessment to at a freeze at the year 2008 rate

For Your Information – F.Y.I.'s

- Additional letters from ratepayers regarding new increase in property values as determined by MPAC

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Planning

- **Discussion:** Letter from Thomson Rogers re: Consultation Process for Wireless Telecommunication Facilities

ii. PROTECTION TO PERSONS AND PROPERTY

C.E.M.C. Report

Mention: Sector Meeting - June 2nd to be held at the Keeler Centre in Colborne

Mention: Draft Policy for the activation of Evacuation/Community Centres – Power Outages

FIRE:

- **Fire Department Report**
- **Discussion:** MNR/Municipal Forest Fire Management Agreement 2009 – 2012

POLICING:

- **Report**

For Your Information – F.Y.I.'s

- Ontario Provincial Police re: updated municipal policing Cost Recovery Formula
- Wilberforce Policing (WAPVA) – minutes of October 21, 2008 and November 25, 2008

BUILDING/BY-LAW:

- **Building Report**
- **Discussion:** letter from R. Billings Construction/Smith re: Order to Comply – waiver of fee of \$200.00
- **Mention:** Draft Building Permit Fees
- **By-law Enforcement Report**
- **Follow-up:** Municipal Dog Pound – special meeting January 29th to deal with cats

For Your Information – F.Y.I.'s

- Municipal Dog Pound Board Meeting – agenda January 29, 2009 and minutes from January 15, 2009
- Faraday Animal Hospital re: cost for spay/neuter for Municipal Dog Pound & estimated costs from Dr. Laurie Brown

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iii. TRANSPORTATION – Roads & Streetlights:

- **Barry's Report**

Discussion: request to purchase Burleigh Road (Lots 32 & 33, Conc. 14) by Byron and Brenda Kellar

iv. ENVIRONMENTAL & PROPERTY

– Sewer/Water/Waste Management/Parks & Buildings:

- **Glen's Report**

Discussion: request for summer ice – what kind of commitment does Council require i.e. minimum # of hours required

Resolutions to Concur With:

- a. Drinking Water Source Protection – Act for Clean Water re: Ontario Drinking Water Stewardship Program/resolution to adopt two-year time of travel zone for Cardiff and Dyno Wells;
- b. Township of South Algonquin re: use of alternate energy
- c. Tay Valley Township re: tenets and covenants of Ontario's Waste Diversion Act 2002, 50% cost sharing of recycling costs not be jeopardized by current state of affairs in the recycling industry
- d. AMO re: seeks Municipal support of Earth Hour and Energy Conversation Week

For Your Information – F.Y.I.'s

- Drinking Water Source Protection – minutes of meeting January 14th, 2009

v. HEALTH SERVICES – Cemeteries/Health:

Resolutions to Concur With:

- a. Township of Madawaska Valley re: increase in Homecare Access Programs

For Your Information – F.Y.I.'s

- Wilberforce Clinic – February 2009 Schedule
- Friends of the Ajax Pickering Hospital re: Clinical Services Plan

vi. COMMITTEES OF COUNCIL:

- **Discussion:** Loop Troupe Little Theatre – request to become Committee of Council

For Your Information – F.Y.I.'s

- Wilberforce Heritage Guild, 1991 – 2008 financial statement
- Schoolhouse Historical Society – 2008 financial

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- Gooderham Community Action Group – minutes of January 7, 2009 and Financial Statement as at October 16, 2008
- Schoolhouse Historical Society – minutes of January 20/09 meeting and newsletter

h. WARD COUNCILLOR REPORT

i. ADJOURNMENT

Section 4(1) of the Procedural By-law states that a person not a member of Council shall not be allowed to address the Council on behalf of himself/herself or a deputation except upon invitation of the REEVE or his designate.

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- a. Call to Order
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- c. Disclosure of Pecuniary Interest
- d. Adoption of agenda: Additions/deletions
- e. Minutes for adoption
- f. Business arising from minutes
- g. Correspondence – list attached
- h. Resolution to approve resolutions from Committee session
- i. By-laws:
 - 2009-10 Being a by-law to adopt a policy with respect to Non-Union Employee Benefits
 - 2009-11 Being a by-law to prescribe a tariff of fees relating to the processing of applications made in respect to planning matters and to rescind By-law No. 2005-71.
 - 2009-12 Being a by-law to prescribe a tariff of comprehensive fees and charges and to rescind By-law Nos. 16-2001 and 03-2001.
 - 2009-13 Being a by-law authorize a Municipal Forest Fire Management Agreement between the Municipality of Highlands East and the Ministry of Natural Resources.
 - 2009-14 Being a by-law to establish and adopt a tangible capital asset policy for the Corporation of the Municipality of Highlands East
- j. New Business and Follow-up
- k. Notice of Motions
- l. Closed Session
- m. **Confirming By-law No. 2009-15**
- n. Adjournment

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