

**Minutes of the Special Meeting of the Council of the Municipality of Highlands East held on  
February 9, 2009 4:00 p.m. in the Council Chambers, Wilberforce, Ontario.**

**Members Present:**

Reeve, Dave Burton  
Councillor Suzanne Partridge Ward 2  
Councillor Donna Graham Ward 3  
Councillor Gary Stoughton Ward 4

**Staff Present:**

CAO/Treasurer, Sharon Stoughton-Craig  
Clerk, Irene Cook  
Environmental/Property Supervisor, Glen Covert  
Fire Chief, Bill Wingrove  
Barry Dunford, Roads Superintendent  
Randy Dunsmore, Chief Building Official

*Regrets: Deputy Reeve Jim Mackie*

**Attendance:**

Liz Danielsen The County Voice

**Special Delegations**

none

**Affiliation**

**DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.**

- The Reeve called the meeting to order.
- The meeting commenced at 4:00 p.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

**Disclosure of Pecuniary Interest and general nature thereof:**

None declared.

**Open Meeting**

**2009-38**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

**Items added/changed to Agenda**

**2009-39**

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

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**2009 BUDGET DELIBERATIONS**

*Council directed management to work towards a “no increase” budget compared to last year’s budget.*

**Preliminary budget was presented to Council, highlights as follows:**

- *Tentative budget from the school board, tax rate down from last year;*
- *Money in budget to upgrade the municipal website;*
- *½ ton – buy three and get rid of two;*
- *No trucks financed at this time;*
- *Fire department budget down from last year except for cost for the radios and truck payment;*
- *Community Emergency Management, small increase as there will be a functional exercise conducted in Norwood;*
- *Roads department budget same as last year – no increase;*
- *Environmental/Property Department, budgeted for generator for Highland Grove Community Centre, hanging baskets and flags to enhance the overall appearance of the municipality, overall same as last year. The Dark Lake Roadside park is now owned by the Municipality and the volunteers for the Fire Department have volunteered to do the work to clean up the area with the municipality allocating dollars.*

*Council directed the CAO/Treasurer to obtain costs for the ½ tons.*

**Tender for Tandem Truck with box and plow equipment**

**2009-40**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT the Roads Superintendent be authorized to tender with the County for a tandem truck with box and plow equipment.

Carried.

**NO CLOSED SESSION**

**Confirm Proceeding of Meeting**

**2009-41**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-law No. 2009-09 being a by-law to confirm the proceedings of council at its special meeting of February 9, 2009, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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**Adjournment**

**2009-42**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 5:45 p.m.

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Reeve, Dave Burton

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Clerk, Irene S. Cook

Unapproved minutes of Council meeting