

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
November 25, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve, Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Roads Superintendent, Barry Dunford
Fire Chief, Bill Wingrove
Environmental/Property Supervisor, Glen Covert

Attendance:

Jenn Watt Haliburton Echo
Liz Danielsen The County Voice

Delegations

Heather Reid
Jenny Perrott

Affiliation

U-Links
U-Links

Special Delegations

Judy Coward
Carol Church

Affiliation

Economic Development Consultant, Rural Community Development
Branch, Ministry of Agriculture, Food and Rural Affairs
Ministry of Municipal Affairs and Housing

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Open Meeting

2008-496

Moved by: Donna Graham
Seconded by: Gary Stoughton

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

Items added/changed to Agenda

2008-497

Moved by: Suzanne Partridge
Seconded by: Gary Stoughton

BE IT RESOLVED THAT the following items be added/changed on the agenda:

Add: C.T. Strongman Surveying Ltd. re: preliminary sketch – Houston Road – Discussion

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
November 25, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

DELEGATIONS:

Heather Reid and Jenny Perrott from U-Links Centre for Community-Based Research made a presentation to Council regarding their program. U-links Centre has been bringing the resources of Trent University students to Haliburton Council since 1999 and are now looking forward to a partnership with Queen's University. U-links support 30-40 students working on 15-20 research projects every year. Trent has made a long-term commitment to fund the Community-Based Education program in Haliburton County, contributing 2/3 of their budget and the remaining 1/3 from within the community. They will be requesting funding from the County of Haliburton in the upcoming year.

SPECIAL DELEGATIONS:

Judy Coward, Economic Development Consultant, Rural Community Development Branch, Ministry of Agriculture, Food and Rural Affairs made a presentation to Council regarding Strategic Planning. Carol Church from the Ministry of Municipal Affairs and Housing was present during this discussion. Strategic Planning examines where the organization is now, where Council wants it to be and how Council is going to get there. Strategic Planning produces a flexible plan or "road map" of strategies derived from internal discussions and external sources of input that will steer the municipality in a focused direction for future success. Council indicated their interest in proceeding with Strategic Planning for the Municipality. Council will move forward on Strategic Planning at the January 27th, 2009 meeting.

Houston Road

2008-498

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the Houston Road section that is no longer being used by the Municipality be stopped up and closed and conveyed and become part of another Township lot and portion of road allowance between Conc. 8 Lot 25 & 26 be stopped up, closed and conveyed and become part of township lot, as shown on C.T. Strongman sketch.

Carried.

Consent Application H-106/07

2008-499

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of lots 27 & 28, Concession 5 & 6 in the geographic Township of Cardiff by David, Ronald & Stephen CONLON be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
- Addition to lot only, Property Roll #4601 101 000 44525 0000 – benefitting lands were created by severance and conveyance of land is done that the two parcels merge and form one inseparable legally conveyable lot;

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
November 25, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

- Applicant to provide Surveyor's Certificate or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law.

Carried.

**Consent Application H-076/08
2008-500**

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of lots 31, Concession 15 in the geographic Township of Glamorgan by Patricia Naylor be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Transfer of ownership of right-of-way to Slowlane Road Association Incorporated.

Carried.

**Consent Application H-077/08
2008-501**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of lots 28, Concession 15 in the geographic Township of Glamorgan by David and Susan Anderson be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Transfer of ownership of right-of-way to Slowlane Road Association Incorporated.

Carried.

**Emergency Measures Ontario 2008 Essential Program
2008-502**

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT council receive the Emergency Measures Ontario: 2008 Essential Program documentation.

AND FURTHER THAT council authorizes the Reeve, Community Emergency Management Coordinator and Chair, Emergency Management Program Committee to sign the Essential Program Verification Form 4-11 Annual Review/Statement of Completion.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
November 25, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Tender for furnace fuel

2008-503

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council for the Municipality of Highlands East accepts the tender quote from Bluewave Energy dated November 20/08 to supply furnace oil, diesel-low sulfur and diesel dyed for the municipal buildings from October 2008 to October 2009. Priced at daily rack price plus 4.9 on that day of delivery.

Carried.

Donation – Cardiff Community Association

2008-504

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council for the Municipality of Highlands East donates \$100.00 to the Cardiff Community Association for their 4th annual Kids Christmas Party.

Carried.

Class EA for Hwy. 28/Mumford Rd. landfills

2008-505

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council accepts the proposal dated November 13, 2008 from Cambium Environmental for 5 step MNR Class EA for Mumford Road and Hwy. 28 landfills in the amount of \$3,880 plus applicable taxes.

Carried.

By-laws

2008-506

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-laws Nos:

2008-70 Being a By-law to appoint a Fire Chief and Alternate Community Management Coordinator for the Corporation of the Municipality of Highlands East and to enter into a one year employee agreement.

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
November 25, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Jim Weir – crushing of gravel tender

2008-507

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes an extension of tender contract to Jim Weir for crushing of gravel – 2009 for same price as 2008, payable in January 2009.

Carried.

Purchase of 10 SCBA's

2008-508

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the purchase of 10 SCBA's from Petro Canada in the amount of \$1,500.00 each.

Carried.

2009 CAPITAL BUDGET DISCUSSION:

2009 Preliminary Capital Budget was presented by Department Heads for Council review and discussion. Summary as follows:

ENVIRONMENTAL/PROPERTY

- **Ward 1**
Post Office – shingles; Ice Rink – lights; Garage – new door
- **Ward 2**
Hwy. 28 & Mumford Road Landfills – land acquisition and survey; Highland Grove Community Centre – generator
- **Ward 3**
Gooderham Community Centre – shingles; Ice Rink – lights for ice surface
- **Ward 4**
Medical Centre – new sign and windows; Arena – underground oil tank removal; Curling Rink – windows with bars
- **Parks** – lawn tractor; Boat access ramps; one vehicle; accessibility

ROADS

Replace: 1999 plow truck, 1989 tag-a-long trailer, purchase excavator with brusher, capital expenditure for ComFit bridge payment and slurry seal of approximately 12.9 km. of roads.

FIRE

No increase in capital budget from 2008.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
November 25, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Fire Master Plan

2008-509

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Fire Chief obtain proposals from qualified consultants to prepare a Fire Master Plan for the Municipality of Highlands East.

Carried.

NO CLOSED SESSION

No closed session/no report

Confirm Proceeding of Meeting

2008-510

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT By-law No. 2008-71 being a by-law to confirm the proceedings of council at its regular meeting of November 25, 2008, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2008-511

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 2:07 p.m.

Reeve, Dave Burton

Clerk, Irene S. Cook