

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
June 24, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene Cook
Environmental/Property Supervisor, Glen Covert

Regrets: Deputy Reeve, Jim Mackie

Attendance:

Sunita Karir Haliburton Echo
Liz Danielsen The County Voice
Craig McDonald

Delegations

Affiliation

Karen Hutt re: Arena activities and committee members
Craig Bowker re: Wilberforce Foodland

Special Delegations

Affiliation

none

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

None declared.

Open Meeting

2008-293

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council meeting be declared open.

Carried.

Items added/changed to Agenda

2008-294

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the following items be added/changed on the agenda:

Roads:

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- Infrastructure Operations/COMRIF – dedication ceremony Dillman’s Bridge – July 18th @ 2:30 p.m. - **Mention**
- Storm Multi-Sport Adventure Series – request to use municipal roads on July 12, 2008 for non-motorized multi-sport race - **Discussion**
- Response from the Ministry of Natural Resources re: Eels Lake Road to North Eels Lake Road clean-up - **FYI**

Add: By-laws:

2008-44 Being a by-law to provide for the naming and renaming of the highways, streets, roads and private roads within the Municipality of Highlands East and to rescind By-law number 2007-27

Carried.

DELEGATIONS:

Karen Hutt

Karen Hutt addressed Council regarding the proposal for the use of the Arena for summer activities and the structure of a committee and its members. Karen reassured Council that she will be the person responsible for clean-up, preparing and presenting report activities and financial statements. The names of the committee members was presented to Council and Karen went over in detail the days, times and types of activities proposed.

Highlands East Summer Events Committee

2008-295

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT council authorizes the establishment of new recreation committee called Highlands East Summer Events Committee with the following members:

Karen Hutt
Kristyn Hutt
Katelyn Hutt
Ken Hutt
Pat Burke
Amy Traviss
Hollie Traviss
Karen Traviss
Shelia Barnes
Keitha Hissa

Julies Helps
Courtney Helps
Brenda Peckford
Carol Maracle
Darrell Maracle
Cheryl Riley
Holly Haywood
Ashley Lewis
Emelia Edmunds

AND FURTHER THAT Karen Hutt will be responsible for clean up at municipal facilities, provide reports to Council and act as treasurer for Committee.

Carried

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DELEGATIONS:

Craig Bowker

Craig Bowker addressed Council regarding the petition that was signed by the owners of the three abutting properties to the Wilberforce Foodland/LCBO building. The petition formally requested Council to address and help solve the excessive noise problems. Mr. Bowker categorically stated that there was no intent on the part of the property owners to cause legal or financial hardship to the owner of the commercial property. Mr. Bowker stated that Mr. Gary Stoughton should declare a conflict of interest and that he should not be involved in this discussion. *Council at that time felt the need to adjourn to a Committee of a Whole - to discuss the matter.*

Closed Session

2008-296

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board

Carried.

Arise from Closed Session

2008-297

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

Council arose from the closed session and advised Mr. Bowker that Mr. Stoughton did not feel that he had a conflict in the matter and he would be part of the discussion.

Council then discussed Mr. Bowker's request to supply and install mature cedar tree line along the property line, install appropriate signage pertaining to the noise by-law, send letters to the suppliers and shipping companies advising them of the noise by-law and support and to encourage the replacement of gas powered forklifts with electric forklifts with a mandate for 2010 throughout the municipality in sensitive zoning areas. Council addressed each item individually and agreed only to the placement of a sign regarding the noise by-law close to the property in question on municipal lands.

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Surplus Lands – unopened road allowance

2008-298

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the following request to stop up, close and convey an original Road Allowance be declared surplus, approved in principle and be forwarded to the Lawyer for processing:

- **Wildberger, Martin;** Conc. 8, Lot 25 & 26 (unopened road allowance, geographic township of Cardiff)

AND FURTHER THAT applicant is to provide in lieu of cash, equivalent property, surveyed, and conveyed to the Municipality as an alternate use as “road allowance” as presented to Council at the June 10, 2008 Council meeting.

AND FURTHER THAT all costs associated with the request to stop up, close and convey the original Road Allowance, and exchange property, including but not limited to, survey, legal fees, and GST be borne by the applicant.

Carried.

Consent Application H-049/08

2008-299

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of lot 23, Concession 6 in the geographic Township of Glamorgan by Mark & Sylvia Binsted be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads found on final survey, must be deeded to Township at owners expense;
- Applicant to provide Surveyor’s Certificate, or Site Plan to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per zoning by-law No. 2005-29, as amended;
- Applicant to provide Surveyor’s Certificate or Site Plan to confirm that the new development that is located on a water body shall be able to meet a minimum set back of 30 meters from the high water mark, including any main buildings and the septic tank disposal system.

Carried.

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By-laws

2008-304

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT By-laws Nos:

2008-44 Being a by-law to provide for the naming and renaming of the highways, streets, roads and private roads within the Municipality of Highlands East and to rescind By-law number 2007-27

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session

2008-305

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees;

Carried.

Arise from Closed Session

2008-306

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

Confirm Proceeding of Meeting

2008-307

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-law No. 2008-48 being a by-law to confirm the proceedings of council at its regular meeting of June 24, 2008, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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Adjournment

2008-308

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 11:40 a.m.

Reeve, Dave Burton

Clerk, Irene S. Cook

Unapproved minutes of Council meeting