

**Minutes of the Special Meeting of the Council of the Municipality of Highlands East  
held on February 21, 2008 5:00 p.m. in the Council Chambers, Wilberforce, Ontario.**

**Members Present:**

Reeve Dave Burton  
Deputy Reeve Jim Mackie                      Ward 1  
Councillor        Suzanne Partridge    Ward 2  
Councillor        Donna Graham            Ward 3  
Councillor        Gary Stoughton          Ward 4

**Staff Present:**

CAO/Treasurer, Sharon Stoughton-Craig  
Clerk, Irene S. Cook  
Environmental/Property Supervisor, Glen Covert  
Roads Superintendent, Barry Dunford  
Fire Chief, Bill Wingrove  
Chief Building Official, Marie Schutt

**DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.**

- The Reeve called the meeting to order.
- The meeting commenced at 5:00 p.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest.

**Attendance:**

Liz Danielson

**Affiliation:**

County Voice

*A Special Meeting of Council was called to review and discuss the 2008 budget and to discuss personal matters about an identifiable individual, including municipal local board employees (Closed Session).*

**Meeting Declared Open**

**2008-89**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

**Adopt Agenda**

**2008-90**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

**Closed Session**

**2008-91**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees;

Carried.

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**Arise from Closed Session**

**2008-92**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

**RECORDED VOTE**

**Termination – Chief Building Official**

**2008-93**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the employment of Ms. Marie Schutt with the Municipality of Highlands East as Chief Building Official is terminated effective immediately with cause; AND THAT the employment of Ms. Marie Schutt as By-law Enforcement Officer with the Municipality of Highlands East is terminated immediately with cause.

NAY Jim Mackie

YEA Suzanne Partridge

YEA Donna Graham

YEA Gary Stoughton

YEA Dave Burton

Carried.

*Debate over the above resolution was still required and Council passed a resolution to go into a Committee of a Whole to further discuss this matter further.*

**Closed Session**

**2008-94**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees;

Carried.

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**Arise from Closed Session**

**2008-95**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

**Payment of Fire Department Materials**

**2008-96**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council approves payment for 35 mm hose, 65 mm hose, work boots, helmets and coveralls for the Fire Department in the amount of \$7,619.16.

Carried.

**Increase of Fire Chief hours of work**

**2008-97**

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Fire Chief weekly hours of work be increased to 30 hours per week retroactive to November 13, 2007.

Carried.

**Tender/Purchase of two tankers and two pumpers**

**2008-98**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council approves the tendering (as per tender document) for four new fire trucks; 2 tankers, 2 pumpers, subject to financing. Tender closing date to be March 7<sup>th</sup> at 4:00 p.m.

Carried.

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**Tender – 4 wheel drive ½ ton truck & tandem truck  
2008-99**

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes the tendering of new 4 wheel drive ½ ton truck and tandem truck with box and plow equipment, subject to financing.

Carried.

**Tendering of fuel oil and furnace oil  
2008-100**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council authorizes the tendering of fuel oil and furnace oil supplier. Lowest tender not necessarily accepted.

Carried.

**Staff to transport small amount of money  
2008-101**

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes staff to transport small amounts of money.

Carried.

**Confirm Proceeding of Meeting  
2008-102**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-law No. 2008-15 being a by-law to confirm the proceedings of council at its regular meeting of February 21, 2008, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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**Adjournment**

**2008-103**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 7:38 p.m.

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Reeve, Dave Burton

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Clerk, Irene S. Cook

Unapproved minutes of Council meeting