

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
February 12, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Deputy Reeve Jim Mackie Ward 1
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene S. Cook
Environmental/Property Supervisor, Glen Covert
Roads Superintendent, Barry Dunford

Attendance:

Matt James Haliburton Echo
Liz Danielson The County Voice
Melissa Bryan Co-op Student
Darlene Buckingham
Shawn Arscott
Ken Sanderson

Delegations

Jane Rinne
Janis Whitehead
Beth Cockburn

Affiliation

Schoolhouse Historical Society
Bancroft and Chamber District of Commerce
Trent Severn Waterway Wildlife

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Disclosure of Pecuniary Interest and general nature thereof:

Reeve Dave Burton declared a pecuniary interest in General Accounts cheque #5281 in the amount of \$50.00.

Items added/changed to Agenda

2008-52

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the following items be added/changed on the agenda:

Admin – Code of Conduct for Council Members – Discussion

Planning – Rogers Wireless Inc. Tower Proposal, geographic Township of Cardiff - Mention

Carried.

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DELEGATIONS:

Jane Rinne - Schoolhouse Historical Society

Ms. Rinne addressed Council regarding their proposed application to the Trillium Foundation for funding. Their application for funding requires council support. Deadline for application is March 1, 2008. Council thanked Ms. Rinne for her time and indicated their support of the Schoolhouse Historical Society project.

Janis Whitehead - Bancroft and District Chamber of Commerce

Ms. Whitehead as President of the Bancroft & District Chamber of Commerce presented to Council the Chamber's request for financial support for the tourism service provided by the Chamber of Commerce. Out of the 340 members of the organization, 9% are from Highlands East. Thousands of people enter the visitors centre each year and hundreds phone the Information Centre. They display member business brochures and other area publications in their Information Centre. Council thanked Ms. Whitehead and would consider their request for financial support during budget deliberations.

Beth Cockburn -Trent Severn Waterway Wildlife

Ms. Cockburn discussed with Council the Trent Severn Waterway, the escalating development on the waterway, species decline, overlap of jurisdictions and interests. The Trent has implemented a two-year program to increase protection to species identified at risk, engage municipalities and others to work together, and increase public awareness. More information on species at risk can be found on their website: www.waterwaywildlife.com Council thanked Ms. Cockburn for her presentation.

Approval of Accounts

2008-53

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT General Accounts in the amount of \$557,482.83 be approved.

Carried.

Four-Month Co-op Student Placement

2008-54

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the placement of a four-month co-op student for Highlands East.

Carried.

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**Schoolhouse Historical Society
2008-55**

Moved by: Donna Graham
Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports the application by the Schoolhouse Historical Society to Trillium Foundation for funding.

Carried.

**Transport – Cash
2008-56**

Moved by: Donna Graham
Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council directs municipal employees to no longer transport any sums of cash money from any municipal facility.

Carried.

**MPAC – AMCTO's proposal
2008-57**

Moved by: Jim Mackie
Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports AMCTO's proposal to make a request to the Province for amendments to the Municipal Act or other relevant legislation to provide MPAC with clear authority to make recommendations in connection with section 357 and 359 applications.

Carried.

**Surplus Lands – shoreline road allowance
2008-58**

Moved by: Donna Graham
Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

- **Aldrith, Michael Whorms & Donna Murczek;** Conc. 11, Pt. Lot 2, geographic Township of Glamorgan (Glamor Lake) Roll #4601 601 000 54100 0000

Carried.

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Consent Application H-004/08

2008-59

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of 3, Concession 5 in the geographic Township of Glamorgan by Erwin & Katie Roithmeier be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500.00 for all other lots created or zoned for residential purposes;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense.
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of the buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- Severed and retained portions to have a minimum of 100 metres frontage and minimum area of 4.0 Ha or a minimum frontage of 60 metres and minimum area of 0.8 Ha for single detached dwelling as per By-law 2005-29, as amended.

Carried.

Consent Application H-005/08

2008-60

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the conveyance of part of 20, Concession 14 in the geographic Township of Cardiff by Paul Frederick Johnston be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500.00 for all other lots created or zoned for residential purposes;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense.
- If the location of the entrance to the severed/retained lot is off a township maintained road, the applicant will require an entrance permit from the Highlands East Roads Department, and payment of entrance permit fee is required;

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- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of the buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning By-law;
- Severed and retained portions to have a minimum of 100 metres frontage and minimum area of 4.0 Ha or 60 metres frontage and minimum area of 0.8 Ha for single detached dwelling as per By-law 2005-29, as amended.

Carried.

Appointment to Volunteer Fire Department

2008-61

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council appoints the following volunteers to the Fire Department:

Brian Horner	Station #3
Lyle Nicholls	Station #3
Duncan Snowden	Station #6

Carried.

Rodeo – participation

2008-62

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council for the Municipality of Highlands East supports the rodeo by giving paid time off to anyone wishing to participate and that the winner of the rodeo be allowed paid time off to participate in the provincial rodeo, that expenses for the participant be covered equally among the municipalities and the County (approximate cost of \$130.00 each) and that the cost related to equipment and supervision by AORS in the amount of \$140.00 be paid by the municipality.

Carried.

Annual Report – Dyno Waterworks

2008-63

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Summary/Compliance Report for the year 2007 on the Dyno Estates Water Works #220013581 and further that council authorizes the CAO/Treasurer to sign the Summary/Compliance Report on behalf of the municipality.

Carried.

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Annual Report – Cardiff Waterworks

2008-64

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Summary/Compliance Report for the year 2007 on the Bicroft/Cardiff Water Works #220001682 and further that council authorizes the CAO/Treasurer to sign the Summary/Compliance Report on behalf of the municipality.

Carried.

Annual Report – Cardiff Lagoon

2008-65

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT council for the Municipality of Highlands East receives the Compliance Report for the year 2007 on the Cardiff Sewage Lagoon Certificate of Approval No. 1604-5RPQY4, and further that council authorizes the CAO/Treasurer to sign the Annual Compliance Report on behalf of the municipality.

Carried.

Annual Report – Septage Trench

2008-66

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT council receives the 2007 Annual Monitoring Report for the Septage Trench Site and further authorizes the CAO/Treasurer to sign on behalf of the municipality.

Carried.

2008 Waste Monitoring Program

2008-67

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council accepts the 2008 Waste Monitoring Program from Cambium Environmental in the amount of \$61,713.75.

Carried.

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Quote for Cabinets for Gooderham

2008-68

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council accepts the quote from Avin Millworks addressed to the Gooderham Community Action Group in the amount of \$1,005.78.

Carried.

Wilberforce Heritage Guild Committee Appointment

2008-69

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the following be appointed to the Wilberforce Heritage Guild:

Hilda Clark

Cathy Agnew

Ken Sanderson

Flo Elliott

Marlene Robertson

Nadeen Sanderson

Gerald Shackleton

Valerie French

Joan Noble

Gary Stoughton ad hoc liaison for Council

Carried.

Schoolhouse Historical Society

2008-70

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council appoints the following to the Schoolhouse Historical Society:

- Jane Rinne
- Elaine Hayes
- Joanne Burroughs
- Michelle Smith
- Brenda Bowen
- Carol Rowley
- Suzanne Partridge – ad hoc liaison for council

Carried.

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Summer Jobs Program

2008-71

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the CAO/Treasurer be authorized to make application to Human Resources Canada under the Canada Summer Jobs Program for two people and that the Reeve and CAO/Treasurer be authorized to sign on behalf of the Municipality all related documents.

Carried.

Haliburton & District Lions Club Tag Day

2008-72

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the Haliburton & District Lions Club Inc. to operate tag day on March 8, 2008 from 9:00 a.m. to 4 p.m. in Wilberforce and Cardiff.

Carried.

2008 Gooderham Horseshoe Days Budget

2008-73

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council approves the 2008 Gooderham Horseshoe Days budget, dated February 12, 2008.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**

Ward Councillor Report

Highlights:

- Ward 1: Jim Mackie reported that there was no rink this year but he is looking into relocating the rink to the pad located at the pool area. There has been some vandalism but this is being dealt with by law enforcement.
- Ward 2: Suzanne Partridge reported that it was pretty quiet except for the library issue and has received a petition from the Highland Grove area regarding the Library. Ms. Partridge stated that she does have some concerns regarding uranium mining in Highlands East.
- Ward 3: Donna Graham presented the 2008 Horseshoe Days Budget. There was a good turnout last year. She has received some phone calls about the uranium mining. Mrs. Graham

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discussed the Community Centre usage and that the dishes were not being rinsed prior to being put in the dishwasher and this has presented a problem. The Station Commander at Ward 3 reported that the first aid bag had been removed and that the CAO has dealt with that issue.

Ward 4: Gary Stoughton reported that the Library was still the biggest concern. The roads are looking good and he has received a number of phone calls about uranium mining in Highlands East as well.

REEVE: Reeve Burton mentioned that some of the Source Water Protection meetings have been cancelled due to the strike at the City of Kawartha Lakes. There is a meeting tomorrow which he will be attending.

Adjourn Committee of Council

2008-74

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

Meeting Declared Open

2008-75

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

Adopt Agenda for Council meeting

2008-76

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

Approval of Minutes

2008-77

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of January 15, 2008, January 22, 2008, January 25, 2008 and January 29, 2008 council meetings.

Carried.

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Approve Resolutions

2008-78

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, February 12, 2008 be adopted.

Carried.

By-laws

2008-79

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-laws Nos:

- 2008-08 Being a Shoreline Road Allowance for lands in front of Part Broken Lot 26, Conc 6, designated as road allowance on Plan and Field Notes Summer Resort Location by M. Matheson, O.L.S. Inst. No. 11574, and Part of the original Shore Road Allowance in front of Broken Lot 26, geographic Township of Glamorgan (Gooderham Lake) **Applicant: Kugathasan, Ambalavanar & Renuka**
- 2008-09 Being a Shoreline Road Allowance for lands in front of Part Lot 15, Conc 13, geographic Township of Cardiff (Monck Lake) **Applicant: Sleep, Frank**
- 2008-10 Being a by-law for the regulation of parking within the Municipality of Highlands East
- 2008-11 Being a by-law to govern the calling, place and proceedings for meetings for the Council of the Corporation of the Municipality of Highlands East and to rescind by-law no. 2005-34

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session

2008-80

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees;

Carried.

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Arise from Closed Session

2008-81

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

Confirm Proceeding of Meeting

2008-82

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT By-law No. 2008-12 being a by-law to confirm the proceedings of council at its regular meeting of February 12, 2008, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2008-83

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 3:41 p.m.

Reeve, Dave Burton

Clerk, Irene S. Cook