

**Minutes of the Meeting of the Council of the Municipality of Highlands East
held on January 29, 2008 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve, Dave Burton
Councillor Suzanne Partridge Ward 2
Councillor Donna Graham Ward 3
Councillor Gary Stoughton Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene S. Cook
Environmental/Property Supervisor, Glen Covert
Fire Chief, Bill Wingrove

Regrets: Deputy Reeve Jim Mackie

Attendance:

Jenn Watt Haliburton Echo
Liz Danielson The County Voice

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Meeting Declared Open

2008-35

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

Approve/Amend Agenda

2008-36

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the following items be added/changed on the agenda:

- **Administration** – Cardiff Country Store – request to operate LCBO on February 18/08 Family Day - Discussion
- **Environmental** – Trent Conservation Coalition – Municipal Subcommittee meeting - FYI
- **Policing** – OPP Goals – Mention
- **Recreation** – Open House Poster re: Haliburton Highlands Cycling Coalition - FYI

Carried.

Cardiff Country Store - LCBO

2008-37

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT Council for the Municipality of Highlands East supports the request from the Cardiff Country Store to open and operate the LCBO agency at the Cardiff Country Store on February 18, 2008 and on Family Day stat holidays in the future.

Carried.

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**Consent Application H-002/08 Peckford
2008-38**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 11, Concession 8 in the geographic Township of Monmouth by Roland and Judy Peckford be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Applicant to provide Surveyor's Certificate, or Site Plan, to confirm that the location of existing buildings in relation to all new boundary lines complies with the setback requirements of the Comprehensive Zoning by-law.
- Severed and retained portions to have a minimum of 100 metres frontage and minimum area of 4 ha or 60 metres frontage and minimum area of 0.8 Ha (residential use only) as per By-law 2005-29, as amended.

Carried.

**Consent Application H-093/07 Harburn Holdings Inc.
2008-39**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of lots 22 to 24, Concession 7 & 8 in the geographic Township of Monmouth by Harburn Holdings Inc. be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads found on final survey, must be deeded to Township at owners expense;
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required.
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per By-law No. 2005-29, as amended.

Carried.

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Consent Application H-094/07 Harburn Holdings Inc.

2008-40

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT the conveyance of part of lots 22 to 24, Concession 7 & 8 in the geographic Township of Monmouth by Harburn Holdings Inc. be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads found on final survey, must be deeded to Township at owners expense;
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required.
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per By-law No. 2005-29, as amended.

Carried.

Consent Application H-095/07 Harburn Holdings Inc.

2008-41

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 22 to 24, Concession 7 & 8 in the geographic Township of Monmouth by Harburn Holdings Inc. be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads found on final survey, must be deeded to Township at owners expense;
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required.
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per By-law No. 2005-29, as amended.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East
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**Consent Application H-096/07 Black Bass Properties Inc.
2008-42**

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 21 to 23, Concession 7 & 8 in the geographic Township of Monmouth by Black Bass Properties Inc. be approved.

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- For right-of-way only for the benefit and appurtenant to part Lots 19 & 20, Conc. 7 (Harburn Holdings).

Carried.

**Consent Application H-097/07 Black Bass Properties
2008-43**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT that the conveyance of part of lots 21 to 23, Concession 7 & 8 in the geographic Township of Monmouth by **Black Bass Properties Inc.** be approved:

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads (including but not limited to Hadlington Road, Old Hadlington Road, old colonization roads) found on final survey, must be deeded to Township at owners expense;
- Subject to approval of Consent Application H-096/07 for right-of-way;
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required.
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per By-law No. 2005-29, as amended.

Carried.

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Consent Application H-098/07 Black Bass Properties

2008-44

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT that the conveyance of part of lots 21 to 23, Concession 7 & 8 in the geographic Township of Monmouth by **Black Bass Properties Inc.** be approved:

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads (including but not limited to Hadlington Road, Old Hadlington Road, old colonization roads) found on final survey, must be deeded to Township at owners expense;
- Subject to approval of Consent Application H-096/07 for right-of-way;
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required.
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per By-law No. 2005-29, as amended.

Carried.

Consent Application H-099/07 Black Bass Properties

2008-45

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT that the conveyance of part of lots 21 to 23, Concession 7 & 8 in the geographic Township of Monmouth by **Black Bass Properties Inc.** be approved:

Conditions to be imposed:

- Municipality of Highlands East Administration fee of \$100.00 per lot;
- Subject to approval of final survey by Chief Administrative Officer;
- Subject to Municipality of Highlands East Cash-in-Lieu payment of fee of \$500 for all other lots created or zoned for residential purposes;
- Subject to any township roads (including but not limited to Hadlington Road, Old Hadlington Road, old colonization roads) found on final survey, must be deeded to Township at owners expense;
- Subject to approval of Consent Application H-096/07 for right-of-way;
- The location of the entrance to the severed/retained lot requires an entrance permit at the time of development of the lot from the Highlands East Roads Department, and payment of entrance permit fee is required.
- Severed and retained portion to have a minimum of 100 metres frontage and minimum area of 4 Ha as per By-law No. 2005-29, as amended.

Carried.

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2008 Preliminary Budget Presentation

Management attended the council meeting to present to council their preliminary 2008 budget for council consideration.

By-laws

2008-46

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT By-laws Nos.

- 2008-06 Being a by-law to authorize the submission of an application to the Ontario Infrastructure Projects Corporation (“OIPC”) for funding from the Municipal Infrastructure Investment Initiative for a new eligible capital project of the Corporation of the Municipality of Highlands East, and to approve the expenditure of funds on said eligible capital projects (M111 – Houston Road Project)

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session

2008-47

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council moves into a Committee of the Whole in order to discuss a matter pertaining to:

- personal matters about an identifiable individual, including municipal local board employees;
- labour relations or employee negotiations;

Carried.

Arise from Closed Session

2008-48

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

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Union Contract, Memorandum of Settlement

2008-49

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Union Contract, Memorandum of Settlement dated January 29, 2008, be ratified by Council.

Carried.

Confirming By-law

2008-50

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT By-law No. 2008-07 being a by-law to confirm the proceedings of council at its regular meeting of January 29, 2008, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2008-51

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 4:28 p.m.

Reeve, Dave Burton

Clerk, Irene S. Cook