

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on  
November 27, 2007 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

**Members Present:**

Reeve Dave Burton  
Councillor Suzanne Partridge Ward 2  
Councillor Donna Graham Ward 3  
Councillor Gary Stoughton Ward 4

**Staff Present:**

CAO/Treasurer, Sharon Stoughton-Craig  
Clerk, Irene S. Cook  
Environmental/Property Supervisor, Glen Covert  
Fire Chief, William Wingrove

**Regrets:** Deputy Reeve Jim Mackie Ward 1

**Attendance:**

Greg Hoestra Haliburton Echo

**Delegations**

Barry Freeburn, Staff Sergeant  
Sharon Middlehurst  
Robert Henderson  
Paul Dorman

**Affiliation**

Bancroft OPP  
Heritage Quilt  
Solicitor and Lawyer  
Jardine Lloyd Thompson Insurance Canada

**DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.**

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

**Items added/changed to Agenda**

**2007-519**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the following items be added/changed on the agenda:

**Delegation:** Robert Henderson re: rezoning by-law for Skeeter Holdings/Condition of Consent – **9:30 a.m. delegation**

**Delegation:** Paul Dorman, Jardine Lloyd Thompson Insurance Canada re: 2008 insurance quote - **change to 10:00 a.m.**

**Roads:** letter from County of Haliburton re: Monck Road – obstruction request for removal – **Mention**

**Roads:** letter from Garnet and Elizabeth Nelson re: West Eels Lake/Rally of the Tall Pines - **Mention**

Carried.

**DELEGATIONS:**

**Barry Freeburn, Staff Sergeant Bancroft OPP**

Barry Freeburn, Staff Sergeant from the Bancroft OPP requested to speak with Council to see if Council had any issues that needed addressed. Staff Sergeant Freeburn reported that there have been a number of break and enters in the Paudash Lake and Wilberforce area. He also spoke regarding the Rally of the Tall Pines and reassured Council that there were six officers assigned for that function.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on  
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**Sharon Middlehurst Haliburton Highlands Heritage Quilt**

Sharon Middlehurst addressed Council regarding the Haliburton Highlands Heritage Quilt. The Heritage Quilt is a fundraiser for Cottage Dreams which originated in Wilberforce. Cottage Dreams is a project that allows families recovering from cancer to use cottages owned by local property owners for a week at a time. Ms. Middlehurst requested that Council consider a donation towards the Heritage Quilt for 2007.

**Robert Henderson**

Robert Henderson addressed Council regarding an application for rezoning on property owned by Skeeter Holdings. The property received conditional consent from the County of Haliburton Land Division Committee and one of the conditions of consent was to have the property rezoned to recognize the non-conforming lots. Mr. Henderson submitted a rezoning application to Council requesting a change of use – to allow for a bed and breakfast, bunkie, increased lot coverage to 25%. The rezoning application was circulated to the public for rezoning only to recognize the non-conforming lots. Mr. Henderson requested Council to change the rezoning by-law for the changes that he applied. Council indicated that they had consulted with their planner, Meridian Planning Consultant Inc. and their report did not support this change. Council indicated that they would deal with the passing of the by-law later on in the meeting and were not prepared to go against the advice of their planner.

**Paul Dorman, Jardine Lloyd Thompson Insurance Canada**

Paul Dorman from Jardine Lloyd Thompson Insurance Canada presented to Council the 2008 insurance quote for the Municipality of Highlands East. The premium for 2008 is less this year plus there are increased benefits to the policy.

**Audit of Consolidated Financial Statements**

**2007-520**

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT two members of Council are authorized to sign Audit of Consolidated Financial Statements.

Carried.

**Surplus to Reserves**

**2007-521**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT if a surplus occurs in any department, it be transferred to their respective reserves and that a general surplus be placed into the working fund reserves.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on  
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**Recreation Reserves**

**2007-522**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT monies raised by fundraising efforts by the Recreation Committees be transferred to their respective Reserves Accounts.

Carried.

**Organizational Review Tender**

**2007-523**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council accepts the tender from Templeman in the amount of \$25,020 plus applicable taxes, plus \$1,500 for disbursements.

Carried.

**Council Remuneration**

**2007-524**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT a by-law be prepared for December 11, 2007 Council meeting for Council remuneration as follows:

Reeve	-	\$26,000
Deputy Reeve	-	\$17,000
Councillor	-	\$14,500

Effective January 1, 2008 and further that a Health Benefit package be looked into for Council.

Carried.

**Offer to Purchase – Surplus Lands**

**2007-525**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT Council accepts the Offer to Purchase – Surplus Lands for property described as Lot 4, Conc. 7, Parts 3 & 4 on Plan P-6110-16, geographic Township of Monmouth in the amount of \$1,085.00 for Part 4 and \$550.00 for Part 5 on Ministry Plan P-6110-16.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on  
November 27, 2007 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

AND FURTHER THAT Council authorizes the Reeve and Clerk to sign Agreement to Purchase and Sale on behalf of the Municipality of Highlands East.

Carried.

**U-Links Project**

**2007-526**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council authorizes the application to U-Links for a two-year project involving four students for all semesters for each academic year.

Carried.

**January 2008 – Council meetings**

**2007-527**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the January Council Meeting will be held January 15<sup>th</sup> and January 29, 2008 at 9:00 a.m. in the Council Chambers in Wilberforce.

Carried.

**Surplus Lands – shoreline road allowance**

**2007-528**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

- Susan Keshen; Conc. 11, Pt. Lot 2, geographic Township of Monmouth (Glamor Lake) Roll #601-54900

Carried.

**County of Haliburton Waste Management Committee**

**2007-529**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council appoints the Reeve and Environmental/Property Supervisor to the County of Haliburton Waste Management Committee.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on  
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**Safety Clothing**

**2007-530**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes the change to orange clothing/coats from green clothing/costs for employees of Highlands East as required by regulation.

Carried.

*The Environmental/Property Supervisor mentioned to Council that there was no money in the budget to cover wages for having the Arena open to those residents that have been impacted by low well levels in the Dark Lake area.*

**Renaming of Saunders Road to Wilberforce Road**

**2007-531**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council approves the renaming of Saunders Road to South Wilberforce Road and that the Clerk is to commence the process.

AND FURTHER THAT Council agrees to pay the County of Haliburton the fee for renaming of roads in the amount of \$2,400.00.

Carried.

**TAS – Fire Dispatch Service Agreement**

**2007-532**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes the Reeve to sign on behalf of the Municipality of Highlands East – T.A.S. Fire Dispatch Service Agreement.

Carried.

**Highland Heritage Dream Quilt**

**2007-533**

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council donates \$25.00 to Highlands Heritage Dream Quilt.

Carried.

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**By-laws**

**2007-534**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-laws Nos:

- **2007-63** Being a By-law to amend By-law No. 2005-29, as amended, the Zoning By-law for the Municipality of Highlands East with respect to lands located in Part of Lot 25, Conc. 5 in the former geographic Township of Cardiff Roll Nos. 4601 101 000 38202 0000, 4601 101 000 38300 0000 Applicant: Skeeter Holdings Inc.
- **2007-64** Being a By-law of the Municipality of Highlands East Appointing Local Authority Services Ltd. as the Investigator pursuant to Section 8, 9, 10 and 239.1 of the Municipal Act, 2001, as amended
- **2007-65** Being a by-law to write-off uncollectible taxes
- **2007-66** Being a borrowing by-law for 2008

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

**Confirm Proceeding of Meeting**

**2007-535**

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-law No. 2007-67 being a by-law to confirm the proceedings of council at its regular meeting of November 27, 2007, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

**Adjournment**

**2007-536**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **12:00 p.m.**

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Reeve, Dave Burton

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Clerk, Irene S. Cook

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