

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
October 9, 2007 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve	Dave Burton	
Deputy Reeve	Jim Mackie	Ward 1
Councillor	Suzanne Partridge	Ward 2
Councillor	Donna Graham	Ward 3
Councillor	Gary Stoughton	Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene S. Cook
Roads Superintendent, Barry Dunford
Environmental/Property Supervisor, Glen Covert

Attendance:

Jenn Watt Haliburton Echo
Douglas MacCorkindale

Grade 5 & 6 class from Wilberforce Elementary School as follows:

Barb Davies	
Mary Jane Brennan	
Jake Riddell - <i>Reeve for the Day</i>	
Matthew Hunter	Harley Drain
Carly Raimey	Zac Allysworth
Tyler Casey	Dwayne Meharrie
Rebecca Anderson	Taylor Sands
Stan Riley	Beth Waugh
Phedra Vjada	Brandon Oka
Shenese Alden	

Delegations

Steve Kauffeldt
Martin Wildberger

Affiliation

Cardiff Community Association

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF.

- The Reeve called the meeting to order.
- The meeting commenced at 9:00 a.m.
- A quorum was present.
- He reminded Council of the Disclosure of Pecuniary Interest as noted on the agenda.

Mrs. Davies Grade 5 & 6 class was in attendance at the council meeting as part of their Social Studies. Jake Riddell was selected to be Reeve for the day.

The Reeve welcomed the Grade 5 & 6 students from the Wilberforce Elementary School and introduced the members of Council to those in attendance. Of particular note, the Reeve directed Jake Riddell (Reeve for the day) to preside over the meeting with him.

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Approval of Accounts

2007-433

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT General Accounts in the amount of \$1,237,591.31 be approved.

Carried.

Computers for Seniors

2007-434

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports the program entitled "Programs for Seniors" and join in partnership with Computers for Seniors and help with its expansion across Ontario.

Carried.

Adjourn Committee of Council Meeting

2007-435

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Committee of Council be adjourned.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
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Minutes of Public Meeting (under Section 34 of the Planning Act, R.S.O. 1990, cp. 13 as amended)
held on October 9, 2007 at 10:00 a.m. in the Council Chambers, Wilberforce in the Municipality of
Highlands East.

Members Present:

Reeve	Dave Burton	
Deputy Reeve	Jim Mackie	Ward 1
Councillor	Suzanne Partridge	Ward 2
Councillor	Donna Graham	Ward 3
Councillor	Gary Stoughton	Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene S. Cook
Roads Superintendent, Barry Dunford
Environmental/Property Supervisor, Glen Covert

Attendance:

Open Public Meeting

2007-436

Moved by: Jim Mackie

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this scheduled Public meeting be declared open to discuss the following application made under Section 34 of the Planning Act, R.S.O. 1990, cp.13 as amended, as follows:

Application to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended to lands located in Part of Lot 21, Concession 7 (Cardiff). The rezoning was required as a condition of severance H-122/06 & H-123/06 which was approved on March 12, 2007. The severance resulted in two lot additions to two separate lots on Joe Bay on Paudash Lake. The lot additions also resulted in a larger existing shoreline lot being reduced in lot area.

Applicant: Barbara & Raymond McKenna

File No. PR-07-2007 Roll No. 4601 101 000 66400 0000

File No. PR-08-2007 Roll No. 4601 101 000 66600 0000

Carried.

Applicant: Barbara & Raymond McKenna

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2005-29 as amended, as it applies to lands described Part of Lot 21, Concession 7 (Cardiff). The rezoning was required as a condition of severance which was approved on March 12, 2007. The severance resulted in two lot additions to two separate lots on Joe Bay on Paudash Lake and also resulted in a larger existing shoreline lot being reduced in lot area.

The application, if approved, would rezone the subject lands to the Shoreline Residential One Exemption (SR1-2), Shoreline Residential One Exemption (SR1-3) and Shoreline Residential One Exemption (SR1-4) Zones.

File No. RZ-07-2007 & RZ-08-2007 Roll #4601 101 000 66400 0000 & 4601 101 66600 0000

There was no one present at the public meeting to either support or oppose the application. Public notice for the meeting was given as follows: September 19th first class prepaid mail to all persons & bodies as per Planning Act, notice posted September 19th at Agnew's Variety Store, Main Office, Foodland, Liquor Store and on site. As of 4:30 p.m. October 8, 2007 there were a total of zero (0) written submissions.

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Adjourned Public Meeting

2007-437

Moved by: Donna Graham

Second by: Jim Mackie

BE IT RESOLVED THAT this Public meeting be adjourned.

Carried.

The Public Meeting was adjourned at 10:15 a.m.

Reeve, Dave Burton

Clerk, Irene S. Cook

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Reconvene Committee of Council Meeting

2007-438

Moved by: Jim Mackie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the regular Committee of Council meeting be reconvened.

Carried.

Bronze Plaque – Bridge Project

2007-439

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT a bronze plaque be ordered for the Hadlington and Dillman's Bridge Project – lowest price available.

Carried.

Tenders for new well

2007-440

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT tenders for drilling new well at garage be called for.

Carried.

Bark Lake Quarry – tonnage payment

2007-441

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT Council accept the proposal from K. J. Beamish Construction Co. Limited regarding the proposed tonnage payment to the Municipality of Highlands East from the Bark Lake Quarry.

AND FURTHER THAT the Reeve and Clerk be authorized to sign same on behalf of the Municipality.

Carried.

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Winter Roads Maintenance Agreement

2007-442

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council accepts the Agreement for Winter Maintenance Services between the Municipality of Highlands East and the County of Haliburton. AND FURTHER THAT Council authorizes the Reeve and Clerk to sign on behalf of the Municipality.

Carried.

Submission of Expression of Interest (OSWAP) Funding

2007-443

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council authorizes the Submission of Expression of Interest for Ontario Small Waterworks Assistance Program (OSWAP) for funding;

AND FURTHER THAT Council certifies that:

- the information contained in the expression of interest is factually accurate;
- the application is for a public drinking water system that serves 1,000 or fewer residents;
- the funding shall be used for direct costs associated with the provision of drinking water services.

Carried.

Conveyance of lands to the Municipality

2007-444

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council accepts the proposal dated September 20th, 2007 from the Ministry of Transportation regarding the conveyance of lands to the Municipality described as Lot 24, Conc. 10, geographic Township of Monmouth in the approximate amount of \$1,000 to \$1,500 plus GST by quit claim deed.

Carried.

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Endorsement of nominees to Kawartha-Haliburton Source Protection Committee

2007-445

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council for the Municipality of Highlands East endorses the two nominees (Gerald McGregor and Dave Burton) as presented for Kawartha-Haliburton representation on the Trent Conservation Coalition Source Protection Committee.

Carried.

Appointment to the Joint Accessibility Committee

2007-446

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council appoints Robert Spurrier to the Joint Accessibility Committee.

Carried.

Donna Graham, Ward 3 Councillor left at noon.

Committee and Associations of Council - Fundraising Policy

2007-447

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

WHEREAS, council deems it expedient to implement a written Fundraising Policy for Committees of Council and Associations of Council for the Municipality of Highlands East;

NOW THEREFORE, Council for the Municipality of Highlands East enacts as follows:

1. THAT the Fundraising Policy, attached hereto as Schedule "A" for Committees of Council and Associations of Council for the Municipality of Highlands East shall come into force and effect on the date of passing.

Adopted by Council this 9th day of October, 2007.

Carried.

Property tax system

2007-448

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council supports the resolution of the Town of Smith Falls urging the Association of Municipalities of Ontario to take a much more active role in this situation and exhort the Province to re-vamp the property tax system in a fair and equitable manner.

Carried.

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**Surplus Lands – shoreline road allowance
2007-449**

Moved by: Gary Stoughton
Seconded by: Jim Mackie

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

- Keane, John & Jacqueline; Conc. 15, Lot 4, geographic Township of Monmouth (Loon Lake) Roll No. 4601 602 12200 0000

Carried.

**2007 Essential Program – Emergency Measures
2007-450**

Moved by: Suzanne Partridge
Seconded by: Jim Mackie

BE IT RESOLVED THAT council receive the Emergency Measures Ontario: 2007 Essential Program documentation.

AND FURTHER THAT council authorizes the Reeve, Community Emergency Management Coordinator and Chair, Emergency Management Program Committee to sign the Essential Program Verification Form 4-11 Annual Review/Statement of Completion.

Carried.

**Ontario Disaster Relief Program
2007-451**

Moved by: Suzanne Partridge
Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council supports the resolution from the Township of Stirling Rawdon requesting the federal and provincial governments to develop a program that will provide prompt assistance to residents who are dealing with the aftermath and repercussion of a catastrophic natural event.

Carried.

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Halloween Patrol

2007-452

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Fire Chief make the necessary arrangements for patrol of Ward 3 and the Clerk to contact the Wilberforce and area Community Policing for patrol of Ward 4 on Halloween night.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**

Ward Councillor Report

Highlights:

- Ward 1: Jim Mackie reported that the playground equipment at the pool is up and running. The area around the rink pad has also been cleaned up. The old rink pad won't be ready to use this year, but should be ready for next year. The ditching in the townsite looks pretty good.
- Ward 2: Suzanne Partridge discussed the confusion surrounding a 9-1-1 call on September 27th near Bamford Road. The call for help came from a different location from where the incident took place, this resulted in the confusion at dispatch and has now been corrected.
- Ward 3: Donna Graham left the meeting at noon.
- Ward 4: Gary Stoughton reported that he had received a number of calls regarding the libraries.
- REEVE: The Reeve reported that the Food Bank would like to meet with council.

Adjourn Committee of Council

2007-453

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the regular Committee of Council meeting adjourn.

Carried.

Meeting Declared Open

2007-454

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this meeting of Council be declared open.

Carried.

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
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Agenda of Council meeting Amended

2007-455

Moved by: Gary Stoughton

Seconded by: Jim Mackie

Remove: By-law No. 2007-52 Being a Shoreline Road Allowance for lands in front of Part Lots 28 & 29, Concession 6, geographic Township of Cardiff (Paudash Lake) **Applicant: Parr, Leslie & Irene**
Roll # 4601 101 000 55600 0000

Add: By-law No. 2007-54 Being a By-Law to authorize the execution of the Addendum to the Studies Funding Agreement under Round 1 of the Ontario Small Town and Rural (OSTAR) Development Infrastructure between the Municipality of Highlands East and the Minister of Agriculture, Food and Rural Affairs

Add: By-law No. 2007-55 Being a By-Law to authorize the execution of the Addendum to the Capital Funding Agreement under Round 1 of the Ontario Small Town and Rural (OSTAR) Development Infrastructure between the Municipality of Highlands East and the Minister of Agriculture, Food and Rural Affairs

Carried.

Approval of Minutes

2007-456

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approves the minutes of September 11, 2007 and September 25, 2007 council meetings.

Carried.

Approve Resolutions

2007-457

Moved by: Jim Mackie

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, October 9, 2007 be adopted.

Carried.

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By-laws

2007-458

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-laws Nos:

- 2007-49 Being a Shoreline Road Allowance for lands in front of Part
Lots 11 & 12, Conc 10, Lots 13 & 14, Conc. 10, Lots 14 & 15, Conc. 11, geographic
Township of Glamorgan (Bark Lake) **Applicant: Campbell, Jim (Century Lane
Development) Roll # 4601 902 000 57500 0000**
- 2007-50 Being a Shoreline Road Allowance for lands in front of Part
Lots 8, Concession 14, geographic Township of Cardiff (West Lake) **Applicant:
MacCorkindale, Douglas & Gloria
Roll # 4601 102 000 53200 0000**
- 2007-51 Being a By-law for the prohibiting and regulating the running
at large and trespassing of cats and other animals (other than dogs) and to restrict the
keeping of certain animals in the Corporation of the Municipality of Highlands East.
- 2007-53 Being a by-law to establish a township policy on the use of
unopened road allowances
- 2007-54 Being a By-Law to authorize the execution of the Addendum to the Studies Funding
Agreement under Round 1 of the Ontario Small Town and Rural (OSTAR)
Development Infrastructure between the Municipality of Highlands East and the
Minister of Agriculture, Food and Rural Affairs
- 2007-55 Being a By-Law to authorize the execution of the Addendum to the Capital Funding
Agreement under Round 1 of the Ontario Small Town and Rural (OSTAR)
Development Infrastructure between the Municipality of Highlands East and the
Minister of Agriculture, Food and Rural Affairs

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session of Council

2007-459

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter
pertaining to:

- personal matters about an identifiable individual, including municipal local board employees;
- litigation or potential litigation, including matters before administrative tribunals, affecting the
municipality or local board

Carried.

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Arise from Closed Session

2007-460

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

Disposal of Waste

2007-461

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council directs the Environmental/Property Supervisor to direct and ensure that all landfill attendants are to verify that person disposing of waste has appropriate landfill card, demolition permit – for disposal of construction material and that waste is from Highlands East.

Carried.

Administrative Assistant – Environmental/Property Supervisor

2007-462

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Brittany Ellis be hired as Administrative Assistant to Environmental/Property Supervisor.

Carried.

Purchase of 1993 Fire Truck

2007-463

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT a 1993 Fire Truck or newer be purchased for approximate cost of \$50,000.00.

Carried.

2005 Pumper – taken out of service

2007-464

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council directs the Fire Chief to take out of service the 2005 pumper, truck #101 until further notice. To be stored at Highway 28 Hall.

Carried.

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Confirm Proceeding of Meeting

2007-465

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT By-law No. 2007-56 being a by-law to confirm the proceedings of council at its regular meeting of October 9, 2007, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

Adjournment

2007-466

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 4:30 p.m.

Reeve, Dave Burton

Clerk, Irene S. Cook