

**Minutes of the Meeting of the Council of the Municipality of Highlands East held on
March 13, 2007 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Evan Brown, Municipal Property Assessment Corporation

Evan Brown and Christine Burden addressed Council regarding the roles of the Municipal Property Assessment Corporation (MPAC), the process for reassessment, request for reconsideration by property owners and the various other roles that MPAC plays. Mr. Brown indicated MPAC willingness to return to the area and provide an "Information Session" on MPAC to the property owners in Highlands East. A date and time will be arranged with MPAC to return and the information regarding the Information Session will be contained in the final newsletter mailed out in the summer.

Dave Bucholtz, Cambium Environmental Inc.

Dave Bucholtz from Cambium Environmental presented to Council with an overview of the landfill sites in Highlands East. Mr. Bucholtz discussed the monitoring done at each landfill, remaining landfill capacity, short-term and long-term options.

Chris Jones, Meridian Planning Consultants

Mr. Jones addressed Council regarding proposed housekeeping changes to By-law No. 2005-29, the Zoning By-law for the Municipality of Highlands East and the recommended Parkland Dedication By-law. Mr. Jones also provided Council with a status report on the Bark Lake Development proposal.

Approval of Accounts

2007-112

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT General Accounts in the amount of \$495,501.91 be approved.

Carried.

Council gave direction to staff to advise the Haliburton Highlands Health Services that Council grants permission for the Haliburton Highlands Health Services to insert their fundraising letter in 2007 tax notice.

Asset Management Program – COMRIF

2007-113

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the CAO/Treasure to submit to COMRIF an Expression of Intent (EOI) for funding for the Asset Management Program.

AND FURTHER THAT the Municipality will contribute at least one-third of the cost of the work.

Carried.

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Future Use of Video Camera

2007-114

Moved by: Gary Stoughton

Seconded by: Jim Mackie

WHEREAS Council deems it expedient to address the issue of security of municipal properties;
AND WHEREAS Council desires to be open and transparent in their decisions and actions;
BE IT RESOLVED THAT in the event that Council decides to implement the use of video surveillance at municipal properties, that the public will be made aware of council's intent, signs will be posted and a policy and procedure manual will be developed prior to the installation of any video cameras in accordance to the requirement of the Information and Privacy Commissioner.

Carried.

Surplus Lands – shoreline road allowance

2007-115

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

- **Leslie David Parr**, Conc. 6, Lots 28 & 29, geographic Township of Cardiff (Paudash Lake)
Roll #4601 101 000 55600 0000

Carried.

Consent Application H-015/07

2007-116

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 4, Concession 1 in the geographic Township of Cardiff by Sharon Traviss be approved.

Conditions to be imposed:

- Municipality of Highlands East Administrative fee of \$100.00 per lot;
- Subject to approval of final survey by the Chief Administrative Officer;
- Subject to amendment of Zoning By-law on severed and retained parcel;
- For addition purposes only and/or boundary changes;
- Applicant shall obtain a deeming by-law passed by the Council for the Municipality of Highlands East and register on title at applicant's own cost.

Carried.

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Consent Application H-126/06 Revised

2007-117

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the conveyance of part of lots 24 & 25, Concession 8 in the geographic Township of Cardiff by Malcolm McGillivray and Elizabeth Holler be approved.

Conditions to be imposed:

- Municipality of Highlands East Administrative fee of \$100.00 per lot;
- Subject to any Township roads found on final survey, must be deeded to Township at owners expense

Carried.

Resignation of Volunteer Firefighters

2007-118

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council accepts the resignation of volunteer fire fighters as follows:

- Orville Donaldson
- Lea Kitler
- Dean Beyak

Carried.

Postponement of Reopening of Dark Lake Road

2007-119

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council postpone the reopening of the Dark Lake Road until May/June to allow Council to inspect road.

Carried.

Cardiff Sewage Lagoon Annual Report

2007-120

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Compliance Report for the year 2006 on the Cardiff Sewage Lagoon Certificate of Approval No. 1604-5RPQY4, and further that Council authorizes the CAO/Treasurer to sign the Annual Compliance Report on behalf of the municipality.

Carried.

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Bear Wise Program Funding

2007-121

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the CAO/Treasurer be authorized to make application to the Ministry of Natural Resources "Bear Wise Program" for funding.

Carried.

Annual Report for Landfills

2007-122

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Annual Draft Reports on the Mumford Road, Monmouth, Bicroft, Highway 28 and Glamorgan Waste Disposal Sites from Cambium Environmental for the year 2006, and further that Council authorizes Cambium Environmental to forward the final reports to the Ontario Ministry of Environment.

Carried.

Summer Jobs Service Employer/Application Contract

2007-123

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council for the Municipality of Highlands East authorizes the Clerk to make application to the Ministry of Training, Colleges and Universities for ten students under the Summer Jobs Service Employer Application/Contract.

Carried.

Canada Summer Jobs Program

2007-124

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the CAO/Treasurer be authorized to make application to Human Resources Canada under the Canada Summer Jobs Program for four people and that the Reeve and CAO/Treasurer be authorized to sign on behalf of the Municipality all related documents.

Carried.

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Kawartha Conservation GIS mapping

2007-125

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council authorizes the Kawartha Conservation to use the Highlands East digital GIS information from the County of Haliburton GIS system to access the Official Plan mapping of Highlands East for Watershed Characterization Report.

Carried.

Parkland Dedication By-law

2007-126

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Meridian Planning Consultants – Planning Report File #2224 dated March 7, 2007 regarding Parkland Dedication By-law;

AND FURTHER THAT Council directs Meridian to prepare a draft parkland dedication by-law for consideration by Council.

Carried.

Housekeeping Amendments to Zoning By-law

2007-127

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council for the Municipality of Highlands East receives the Meridian Planning Consultants – Planning Report File #3028 dated March 6, 2007 regarding status report Housekeeping Amendments to Zoning By-law 2005-29.

AND FURTHER THAT Council directs staff to schedule a public meeting in accordance with Section 34 of the Planning Act on June 12th, 2007 at 6:00 p.m.

Carried.

Gooderham Horseshoe Days Appointment

2007-128

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT Carol Evans be added to the Gooderham Horseshoe Day.

Carried.

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- **Department Reports were submitted, reviewed and filed for future reference.**

Ward Councillor Report

Highlights:

- Ward 1: Jim Mackie reported that the rink is now finished and that there was very little vandalism that took place at the rink. It was a good season and the roads were in good shape.
- Ward 2: Suzanne Partridge requested that the speed limits on the roads be addressed at the next council meeting and that a report be prepared for that purpose.
- Ward 3: Donna Graham reported that Carol Evans has agreed to sit on the Horseshoe Days Committee. They have a lot of activities planned for the Horseshoe Days Event such as a spaghetti dinner, wrestling, etc. Much Music was held last week and it was very successful and \$900.00 was raised. There was a lot of support from the community and Donna expressed her thanks to all those that donated to the event.
- Ward 4: Gary Stoughton reported that there were no issues and the roads are looking good. Gary mentioned that the Environmental/Property Supervisor took them on a site visit to each of the municipal buildings.
- REEVE: The Reeve reported that he had attended the Health Board meeting and that they are presently in negotiations with the Union. There will also be an ambulance stationed in Highlands East (Wilberforce area) four days a week.

Adjourn Committee of Council

2007-129

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT this Committee of Council meeting be adjourned.

Carried.

Meeting Declared Open

2007-130

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Council meeting be declared open.

Carried.

Adoption of Agenda

2007-131

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT the following items be added/changed on the Council agenda:

Remove: By-law #2007-13 Being a Shoreline Road Allowance By-law for lands in front of Part of Lot 8, R-Plan 206, geographic Township of Cardiff (Eels Lake) **Applicant: Treiberg, Tara; Treiberg, Karin.**

Carried.

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Approval of Minutes

2007-132

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approve the minutes of February 12, 2007, February 13, 2007 and February 20, 2007 council meetings.

Carried.

Approve Resolutions

2007-133

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, March 13, 2007 be adopted.

Carried.

By-laws

2007-134

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT By-laws Nos:

2007-14 Being a Shoreline Road Allowance By-law for lands in front of Part of lot 16, Conc. 13, geographic Township of Glamorgan (Koshlong Lake) **Applicant: Clark, Grant & Banner, Leslie**

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

Closed Session of Council

2007-135

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- security of the property of the municipality or local board;
- personal matters about an identifiable individual, including municipal local board employees;
- a proposed or pending acquisition of land for municipal or local board purposes;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Carried.

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Arise from Closed Session

2007-136

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

Media Relations – Permission to Specific Municipal Staff

2007-137

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT Council authorizes the following staff members to speak with the Media:

- Department Heads – Road's Superintendent, CAO/Treasurer, Clerk, Environmental/Property Supervisor, and Fire Chief.

Carried.

Request for Proposal re: Long Term Waste Management

2007-138

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the Environmental/Property Supervisor to obtain a Request for Proposal from Cambium for long-term waste management, EA process, and waste management strategic plan.

Carried.

Confirm Proceeding of Meeting

2007-139

Moved by: Suzanne Partridge

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-law No. 2007-15 being a by-law to confirm the proceedings of council at its regular meeting of March 13, 2007, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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Adjournment

2007-140

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 5:01 p.m.

Reeve, Dave Burton

Clerk, Irene S. Cook