

**Minutes of the Inaugural Meeting of the Council of the Municipality of Highlands East held on  
December 12, 2006 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

**Members Present:**

Reeve	Dave Burton	
Councillor	Jim Mackie	Ward 1
Councillor	Suzanne Partridge	Ward 2
Councillor	Donna Graham	Ward 3
Councillor	Gary Stoughton	Ward 4

**Staff Present:**

CAO/Treasurer, Sharon Stoughton-Craig  
Clerk, Irene S. Cook  
Roads Superintendent, Barry Dunford  
Environmental/Property Supervisor, Glen Covert  
Fire Chief, Don Middleton  
Chief Building Official, Marie Schutt

*The meeting commenced at 9:00 a.m.*

*A quorum was present.*

**Attendance:**

Greg Hoestra	Haliburton Echo
Lea Kitler	
Paul Hazen	
Doug Stevens	
Sally Stirling	
Ann Knop	
Arno Knop	
Steve Kauffedlt	
Janet Saunders	
Eric Saunders	
Carol Slighte	
Paul Slighte	

**Delegations**

Paul Dorman  
Joe O'Shaughnessy  
Nataly Goulet  
Kathy Rogers  
Andrea Hillo

**Affiliation**

Jardine Lloyd Thompson Canada  
O'Shaughnessy Limited Insurance Brokers  
Wilberforce Recreation Committee – arena improvements  
Wilberforce Recreation Committee – arena improvements  
2007 Haliburton County Destination Guide

**Declaration of Office taken by each member of Council.**

**Welcoming Remarks**

Reeve Dave Burton welcomed new members of council and those in attendance.

**Open Meeting**

**2006-468**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Inaugural meeting of Council be declared open.

Carried.

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**Items added/changed to Agenda**

**2006-469**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the following items be added/changed on the agenda

- **Recreation:** Donation of arena ice time - Discussion

Carried.

*The Clerk called three times for nominations for the position of Deputy Reeve for the term of Council.  
Nominations are as follows:*

**Nomination for Deputy Reeve**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Suzanne Partridge be nominated for Deputy Reeve

**Nomination for Deputy Reeve**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Jim Mackie be nominated for Deputy Reeve

**Close of Nominations for Deputy Reeve**

**2006-470**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT the nominations for the position of Deputy Reeve be closed.

Carried.

*The Clerk called for a vote on the nominations in the order they were received.*

**RECORDED VOTE**

**Deputy Reeve Appointment**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Suzanne Partridge be appointed as Deputy Reeve.

<b>Jim Mackie</b>	<b>nay</b>
<b>Suzanne Partridge</b>	<b>aye</b>
<b>Donna Graham</b>	<b>aye</b>
<b>Gary Stoughton</b>	<b>nay</b>
<b>Dave Burton</b>	<b>nay</b>

**NOT CARRIED**

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**RECORDED VOTE**

**Deputy Reeve Appointment**

**2006-471**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Jim Mackie be appointed as Deputy Reeve.

<b>Jim Mackie</b>	<b>aye</b>
<b>Suzanne Partridge</b>	<b>nay</b>
<b>Donna Graham</b>	<b>nay</b>
<b>Gary Stoughton</b>	<b>aye</b>
<b>Dave Burton</b>	<b>aye</b>

**CARRIED**

*The Clerk declared Jim Mackie as Deputy Reeve for the Corporation of the Municipality of Highlands East for the term of office.*

**Bank Signing Authority**

**2006-472**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council authorizes the following as bank signing authority:

- Sharon Stoughton-Craig
- Dave Burton
- Beryl Rutter

Carried.

**Departmental Surplus**

**2006-473**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT if a surplus occurs in any department, it be transferred to their respective reserves and that a general surplus be placed into the working fund reserves.

Carried.

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**Recreation Surplus**

**2006-474**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the monies raised by the Ward 1, Ward 2, Ward 3 and Ward 4 Recreation Committee through donations, and special events be transferred to their respective reserve accounts.

Carried.

**Council Remuneration deemed 1/3 Expenses**

**2006-475**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT one third of the remuneration paid to the elected member of the council is deemed as expenses incident to the discharge of their duties as members of council as per Section 283 (5) and 283 (7) of the Municipal Act, 2001 S.O. 2001, Chapter 25.

Carried.

**2<sup>nd</sup> Council meeting in December**

**2006-476**

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council for the Municipality of Highlands East declares that there will be no second Council meeting in December, 2006.

Carried.

**Garbutt Contract – Cardiff Townsite**

**2006-477**

Moved by: Jim Mackie

Seconded by: Donna Graham

BE IT RESOLVED THAT a contract between the Municipality of Highlands East and J. Garbutt Enterprises for household garbage pick-up and recyclables for 265 locations in Cardiff and area be entered into in the amount of \$34,571.64 per year plus GST, from January 1, 2007 to December 31, 2007 and further that the Reeve and Clerk be authorized to sign same on behalf of the Municipality.

Carried.

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**Snow Removal at Cardiff School**

**2006-478**

Moved by: Gary Stoughton

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT an agreement be entered into with the Trillium Lakelands District School Board for snow removal at the Cardiff Elementary School for the term January 1, 2007 to December 31, 2007 and further that the Reeve and Clerk be authorized to sign same on behalf of the municipality.

Carried.

**Donation of ice time**

**2006-479**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council donates free ice time at the arena on December 15, 2006 from 6:00 p.m. to 9:00 p.m.

Carried.

**Adjourn Committee of Council**

**2006-480**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT this Committee of Council be adjourned.

Carried.

**Council adjourned the meeting to take part in the Inaugural Ceremony at the Lloyd Watson Centre at 11:00 a.m. The Committee of Council/Council meeting is scheduled to reconvene at 1:30 p.m.**

**Reconvene Committee of Council**

**2006-481**

Moved by: Gary Stoughton

Seconded by: Donna Graham

BE IT RESOLVED THAT the regular Committee of Council be reconvened.

Carried.

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**Paul Dorman, Jardine Lloyd Thompson Canada**

Mr. Paul Dorman presented to Council the 2007 Municipal Insurance quote. Mr. Dorman explained in detail the various components of the policy including “special events” that might take place in the municipality that require appropriate insurance coverage. Jardine Lloyd Thompson Canada now offers an insurance policy for such purpose that is reasonably priced and he recommended that any group planning a special event obtain insurance and that the municipality be included on their policy.

**Joe O’Shaughnessy, O’Shaughnessy Limited Insurance Brokers**

Mr. Joe O’Shaughnessy presented to Council their 2007 Municipal Insurance quote. Mr. O’Shaughnessy explained in detail what the policy would cover as well as additional features of the policy. Mr. O’Shaughnessy thanked Council for their time.

**Nataly Goulet and Kathy Rogers, Wilberforce Recreation Committee – arena improvements**

Nataly Goulet and Kathy Rogers addressed Council regarding a number of activities the Wilberforce Recreation Committee would like to undertake with Council support. The Committee has been actively fundraising and money has been set aside for a sound system at the Wilberforce Arena. The Committee requested Council approval to proceed with the work proposed and requested financial assistance for a portion of the work. The Committee also requested and obtained Council’s permission to repair the sign at the front of the Lloyd Watson Centre. Permission was also granted by Council for the Wilberforce Recreation Committee to obtain quotes for an air conditioner at the Lloyd Watson Centre. The Reeve and Council thanked the Wilberforce Recreation Committee for all their hard work. The Committee will report back to Council in 2007.

**Andrea Hillo, 2007 Haliburton County Destination Guide**

Andrea Hillo addressed Council regarding the 2007 Haliburton County Destination Guide. The Municipality of Highlands East subscribed to a page in the 2006 Destination Guide. Ms. Hillo informed Council that the cost has not increased for 2007. Approximately 50,000 guides are printed and 25,000 stay in the County, the rest of the guides are distributed at the Outdoor Show, Cottage and Life Show, Snowmobile Show and various travel groups.

**Wilberforce Arena Sound System**

**2006-482**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council contribute \$3,500 towards the sound system at the Wilberforce Arena. To be budgeted in 2007.

Carried.

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**Repairs to the sign at the Lloyd Watson Centre**

**2006-483**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council grants permission to the Wilberforce Recreation Committee to fix the sign at the Lloyd Watson Centre. Costs will be incurred by the Committee.

Carried.

**Monte Carlo Event**

**2006-484**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council grants permission to the Ward 4 Recreation Committee to hold a special occasion event – Monte Carlo Event on February 23, 2007.

Carried.

**2007 Destination Guide**

**2006-485**

Moved by: Donna Graham

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council place an advert in the 2007 Destination Guide in the amount of \$1,886.80 (includes taxes).

Carried.

**Municipal Insurance Policy 2007**

**2006-486**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the Municipal Insurance Policy prepared by Jardine Lloyd Thompson Canada for the year 2007 be accepted in the amount of \$108,477 plus applicable taxes.

Carried.

**Firefighters Insurance 2007**

**2006-487**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT Council for the Municipality of Highlands East accepts the quote from O'Shaughnessy Limited Insurance Brokers for the Firefighters Accident renewal for Option # 5 in the amount of \$3,199.00 plus applicable taxes.

Carried.

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- **Department Reports were submitted, reviewed and filed for future reference.**

**Ward Councillor Report**

Highlights:

- Ward 1: Jim Mackie reported that the rink in the townsite has been repaired. There is no ice in the rink at this time due to weather conditions. Mr. Mackie also discussed the possibility of looking at the structure located at the rink and using containment bins that have an R40 insulation factor. He suggested that a steel insulated door be installed and a 2 kilowatt construction heater also be installed. Presently, there is no room to store the snow blower which is owned by the volunteer fire department. Mr. Mackie also discussed the accessibility to water for the rink and indicated that it requires a firefighter to be on hand to allow access to water to flood the rink. Mr. Mackie requested that Council discuss the matter further at a later date.
- Ward 2: Suzanne Partridge reported that she has received a number of phone calls regarding the Hwy. 28 firehall. Ms. Partridge requested that Council place this item on the first council agenda in January to discuss council's intentions regarding the Hwy. 28 firehall. Ms. Partridge mentioned that as the municipal representative on the Bancroft Chamber of Commerce she wished to inform council of the actions the Chamber has recently taken and the subsequent lay-off of staff, leaving only two staff members. The Chamber intends to focus on tourism and member service.
- Ward 3: Donna Graham reported that the Committee for Kids held a Christmas dinner on December 2, 2006 and 29 families attended (approximately 100 people). The Gooderham Community Action Group held a turkey dinner and 70 people attended. They have received a number of compliments on the floor at the Gooderham Community Centre. Ms. Graham also reported that she will be attending the Dog Pound meeting tomorrow.
- Ward 4: Gary Stoughton reported that the Santa Claus Parade held on the weekend was well attended and that they received quite a few donations from the community. There were 112 gifts given to the children.

**Adjourn Committee of Council**

**2006-488**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT this Committee of Council meeting adjourn.

Carried.

**Meeting Declared Open**

**2006-489**

Moved by: Donna Graham

Seconded by: Gary Stoughton

BE IT RESOLVED THAT this Council meeting be declared open.

Carried.

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**Adopt/Amend Agenda**

**2006-490**

Moved by: Jim Mackie

Seconded by: Donna Graham

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

**Approval of Minutes**

**2006-491**

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approve the minutes of November 28, 2006 council meetings.

Carried.

**Committee of Council Resolutions**

**2006-492**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, December 12, 2006 be adopted.

Carried.

**By-laws**

**2006-493**

Moved by: Suzanne Partridge

Seconded by: Gary Stoughton

BE IT RESOLVED THAT By-laws No.

**2006-68**            Being a borrowing by-law for 2007.

**2006-69**            Being a by-law to write-off uncollectible taxes.

be read a first, second and third time, passed as prepared and signed and the Corporate Seal attached.

Carried.

**Confirm Proceeding of Meeting**

**2006-494**

Moved by: Gary Stoughton

Seconded by: Jim Mackie

BE IT RESOLVED THAT By-law No. 2006-70 being a by-law to confirm the proceedings of council at its regular meeting of December 12, 2006, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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**Adjournment**

**2006-495**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 4:05 p.m.

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Reeve, Dave Burton

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Clerk, Irene S. Cook