

**Minutes of Meeting of Council of the Municipality of Highlands East held on
May 23, 2006 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

Members Present:

Reeve	Keith Tallman	
Deputy Reeve	Bill Howe	Ward 1
Councillor	Suzanne Partridge	Ward 2
Councillor	Donna Graham	Ward 3
Councillor	Rick Forget	Ward 4

Staff Present:

CAO/Treasurer, Sharon Stoughton-Craig
Clerk, Irene S. Cook
Fire Chief, Don Middleton
Roads Superintendent, Barry Dunford
Environmental/Property Supervisor, Glen Covert

The meeting commenced at 9:00 a.m.

A quorum was present.

Attendance:

Jen Wilson	The Echo
Bill Foote	

Delegations

Kathy Rogers
Judy Coward
Bob Fisher

Affiliation

Maple View
Ministry of Agriculture, Food and Rural Affairs
Collins Barrows Kawarthas

Items added/changed to Agenda

2006-192

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT the following items be added/changed on the agenda:

- **Resolution:** Hiring student for Summer Swim Program at Beach

Carried.

Kathy Rogers, Maple View

Kathy Rogers addressed Council regarding the Fire Safety Plan for Maple View. Ms. Rogers indicated that changes have been made to the plan and facility to allow the firefighters easier and more secure access to the building in the event of a fire call. The firefighters will have a key to access a key cabinet that is clearly identified as "Fire Department Only. Upon opening the key cabinet the firefighters will then have access to a master key to all rooms, and can silence the alarm when needed and reset the alarm. The changes to the Fire Safety Plan requires Council approval. Council agreed to changes excluding the responsibility of resetting the alarm.

Judy Coward, Ministry of Agriculture, Food and Rural Affairs

Judy Coward addressed Council regarding a program entitled 1st Impressions Community Exchange. This program is sponsored by the Ministry of Agriculture, Food and Rural Affairs. The County of Haliburton Economic Diversification Committee has recommended that the municipalities within the County to participate in this program. The program involves volunteers from two exchange communities doing unannounced incognito visits, recording their observations and giving constructive feedback to their exchange community via a report outlining their observations. The

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exchange community reciprocates with a similar visit and report-back. Council indicated to Ms. Coward that they would take her request under consideration and advise her accordingly.

Bob Fisher, Collins Barrows Kawarthas Chartered Accountants

Mr. Fisher made a presentation to Council regarding the consolidated financial statement (as of December 31, 2005) for the Municipality of Highlands East.

Five Year Action Plan

Rick Forget and Suzanne Partridge updated Council regarding the meeting that was held with a small number of interested parties to discuss the Five Year Action Plan. The group discussed the type of forum/timing etc. for a public meeting. It was agreed that an Open House should be scheduled at each of the Wards that would allow not only full time residents but seasonal residents to attend. Council discussed the best way to get the information out to the public and it was agreed that the final tax insert would inform residents of the Five Year Action Plan, how to obtain a copy, dates of public meeting (if determined at that time) and a questionnaire/comment sheet (if available at that time). Information would also be available on the municipal web page

www.highlandseast.ca.

Sunday Hunting

Council gave direction to staff regarding questions or requests pertaining to Sunday Hunting. Council has dealt with this issue twice and this Council will not reconsider their decision regarding Sunday Hunting within the Municipality of Highlands East.

Surplus Land

2006-193

Moved by: Donna Graham

Seconded by: William Howe

BE IT RESOLVED THAT council accept the following Tender to Purchase for previously declared "surplus" lands owned by the Municipality:

- Roll #4601 401 000 07800 0000 Conc. 10, Pt. Lot 29, geographic Township of Bicroft – to be sold to Jaroslav Luczynski in the amount of \$8,000.00
- Roll #4601 901 000 77500 0000 Conc. 5 Pt. Lot 31, geographic Township of Glamorgan – to be sold to Clifford Stoughton in the amount of \$7,000.00
- Roll #4601 902 000 38400 0000 Conc. 7, West Half Lot 9, geographic Township of Glamorgan – to be sold to Alan Bunn in the amount of \$20,000.00
- Roll #4601 601 000 03100 0000 & 4601 601 000 03101 0000 – to be sold to Amanda deNiet in the amount of 7,300.00

Carried.

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**Consent Application H-041/06 HATCH, Douglas
2006-194**

Moved by: Rick Forget

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the conveyance of part of lots 3, 4, & 5, Concession 22 in the geographic Township of Cardiff by **Douglas Hatch** be approved.

Conditions to be imposed:

1. Municipality of Highlands East Administration fee of \$100.00 per lot;
2. Location to buildings to lot lines identified on site plan and subject to approval of final survey by the Chief Administrative Officer;
3. Subject to any Township roads found on final survey, must be deeded to Township at owners expense;
4. Subject to amendment of Zoning By-law on severed and/or retained parcel(s) to recognize non-compliance and implement 30 metre set back for septic systems.

Carried.

**Request for Proposal for Hadlington Culverts and Dillman's Bridge
2006-195**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council authorizes the Road's Superintendant to proceed with the RFP's for Dillman's Bridge and Hadlington culverts.

Carried.

**Bicroft Service Area Amendment
2006-196**

Moved by: Suzanne Partridge

Seconded by: William Howe

BE IT RESOLVED THAT council for the Municipality of Highlands East accepts the Draft Service Amendment Report for the Bicroft Waste Disposal Site prepared by SGS Lakefield, and further that Council authorizes SGS Lakefield to forward the final report to the Ontario Ministry of Environment on behalf of the Municipality of Highlands East.

Carried.

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Monmouth Arena Contract

2006-197

Moved by: Rick Forget

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT Council for the Municipality of Highlands East accepts the Monmouth Arena Contract between International Hockey Training North, Inc. and the Municipality of Highlands East for summer ice time at the Monmouth Arena, and further that council authorizes the Clerk and the Reeve to sign on behalf of the Municipality.

Carried.

Arena Snack Bar Contract

2006-198

Moved by: Donna Graham

Seconded by: William Howe

BE IT RESOLVED THAT Council for the Municipality of Highlands East accepts the Form of Agreement between Karen Hutt and the Municipality of Highlands East for the Snack Bar at the Monmouth Arena, and further that council authorizes the Clerk and the Reeve to sign on behalf of the Municipality.

Carried.

Purchase of Lands

2006-199

Moved by: Donna Graham

Seconded by: Rick Forget

BE IT RESOLVED THAT council authorizes the purchase of vacant land from Wayne Klapow in the amount of \$20,000.00.

Carried.

Beach – Assistant Instructor

2006-200

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT council for the Municipality of Highlands East hires the following:

Jeanelle Perry - Assistant Instructor for the Summer Swim Program at the Beach.

Carried.

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- **Department Reports were submitted, reviewed and filed for future reference.**

Ward Councillor Report

Highlights:

- Ward 1: Bill Howe had nothing to report.
- Ward 2: Suzanne Partridge reported that she had received a complaint about 4-wheelers going up and down Dark Lake. People are to try and get a licence plate number and contact the OPP.
- Ward 3: Donna Graham reported that she had a complaint about the boat launch in Gooderham not being in place for the long weekend.
- Ward 4: Rick Forget reported that he has received comments on the Five Year Action Plan and Council is dealing with this.

Adjourn Committee of Council

2006-201

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT this regular Committee of Council be adjourned.

Carried.

Meeting Declared Open

2006-202

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council meeting be declared open.

Carried.

Adopt/Amend Agenda

2006-203

Moved by: William Howe

Seconded by: Rick Forget

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

Approval of Minutes

2006-204

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approve the minutes of May 9, 2006 council meeting.

Carried.

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Committee of Council Resolutions

2006-205

Moved by: Rick Forget

Seconded by: Donna Graham

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, May 23, 2006 be adopted.

Carried.

Closed Session

2006-206

Moved by: Donna Graham

Seconded by: Rick Forget

BE IT RESOLVED THAT this Council moves into a Committee of a Whole in order to discuss a matter pertaining to:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried.

Arise from Closed Session

2006-207

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT Council arise from the closed session.

Carried.

Confirm Proceeding of Meeting

2006-208

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT By-law No. 2006-26 being a by-law to confirm the proceedings of council at its regular meeting of May 23, 2006, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

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Adjournment

2006-209

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at **12:55** p.m.

Reeve, Keith Tallman

Clerk, Irene S. Cook