



**Minutes of Meeting of Council of the Municipality of Highlands East held on  
May 9, 2006 9:00 a.m. in the Council Chambers, Wilberforce, Ontario.**

***FIVE YEAR ACTION PLAN AND EVALUATION OF MUNICIPAL PROPERTY***

*Council discussed the request from interested taxpayers to hold a public meeting regarding the Five Year Action Plan and Evaluation of Municipal Property. Rick Forget and Suzanne Partridge will contact several individuals who submitted the request and hold a meeting to obtain more information and look at the possibility of an "Open House". The "Open House" will provide a forum for interested taxpayers to attend and obtain information from Council.*

**Manulife – Benefit Package**

**2006-167**

Moved by: Donna Graham

Seconded by: Rick Forget

BE IT RESOLVED THAT Council for the Municipality of Highlands East accepts the renewal of benefits package from the Benefits Coach (Manulife Financial - carrier) for union and non-union employees.

Carried.

**DataFix – Vote By Mail**

**2006-168**

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT council accepts the quote from DataFix for Municipal VoterView Services for Web Hosting, production and mailing of voter kits for each elector on the voters' list in the *estimated* amount of \$15,333.42 plus applicable taxes (does not include cost for return postage & postal permit). Previous payment of \$3,200 (part of existing MVV subscription) to be deducted from the *estimated* cost of \$15,333.42. AND FURTHER THAT council authorizes the Clerk to sign the Memorandum of Understanding on behalf of the Municipality of Highlands East.

Carried.

**Cemetery Contract**

**2006-169**

Moved by: Donna Graham

Seconded by: William Howe

BE IT RESOLVED THAT council for the Municipality of Highlands East contracts the marking out of cemetery plots and selling of cemetery plots to Jim Alden. Rate shall be \$25.00 per hour.

Carried.

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**Shoreline Conveyance**

**2006-170**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT the following application for the Closure and Conveyance of Shoreline Road Allowances be declared surplus lands by Council and that the application be approved in principle and be forwarded to Bishop and Rogers for processing:

- **Waring, Lydia**, Conc. 10, s Part Lot 32, geographic Township of Glamorgan (Glamor Lake) Roll No. 902-62000
- **Moore, Donald & Terri Lynn**, Conc. 4 Part Lot 2, geographic Township of Cardiff (Eels Lake) Roll No. 101-17500

Carried.

**Shoreline Conveyance**

**2006-171**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council authorizes Bishop and Rogers to proceed with the sale of municipal shoreline allowance to the following:

- **Rigelhof, Neil & Gerbis, Cathleen**: Pt. Lot 31, Conc. 16, geographic Township of Monmouth (Cockerel Lake)
- **Preece, Ralph & Amy**: Lot 26, Conc. 14, geographic Township of Glamorgan (Stormy Lake)

Carried.

**Volunteer Fire Fighter Appointment**

**2006-172**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council appoints Amanda Bolger to the Volunteer Fire Department – Station #3.

Carried.

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**Progressive Discipline Policy for Fire Fighters**

**2006-173**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council adopts the Progressive Discipline Policy for firefighters for the Municipality of Highlands East, attached as Schedule "A" to this resolution.

Carried.

**Request for Proposal – Hadlington & Dillman’s Bridge**

**2006-174**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council authorizes the Road’s Superintendent to proceed with Request for Proposal (RFP) for the Dillman’s Bridge and Hadlington Culverts.

Carried.

**Grader Tires**

**2006-175**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council authorizes the purchase of six (6) grader tires from MTC Tire in the amount of \$8,240.40 plus \$180.00 to install plus applicable taxes.

Carried.

**Calcium Chloride Tender**

**2006-176**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT council accepts the quote for the supply and application of calcium chloride from Morris Chemicals Inc. in the amount of \$58,660.00 plus GST @\$0.2095/ltr.

Carried.

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**Dyno Road – Surface Treatment**

**2006-177**

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the provincial funding received for road work be used to prepare Dyno Road for surface treating.

Carried.

**Hydro One – Wilberforce Fire Hall**

**2006-178**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT Hydro One be contacted and advised that the hydro pole in front of the Wilberforce Fire Hall be replaced with a steel pole due to the fact that it can no longer be tied off to the Fire Hall and that a guide wire would not be reasonable in the parking area in front of the Fire Hall doors.

Carried.

**2006 Septage Trench Monitoring Program**

**2006-179**

Moved by: Rick Forget

Seconded by: Donna Graham

BE IT RESOLVED THAT council for the Municipality of Highlands East accept the proposal from Greer Galloway Group in the amount of \$4,000.00 plus applicable taxes for the 2006 Septage Trench Site Monitoring Program.

Carried.

**Monmouth Landfill – Continued Operations**

**2006-180**

Moved by: Rick Forget

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT council for the Municipality of Highlands East accept the proposal from SGS Lakefield for the estimated cost of \$2865.00 plus applicable taxes for the Additional Services for Continued Operation of Monmouth Landfill.

Carried.

- **Department Reports were submitted, reviewed and filed for future reference.**

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**Ward Councillor Report**

**Highlights:**

- Ward 1: Bill Howe mentioned that there are not so many four-wheelers running up and down through the townsite.
- Ward 2: Suzanne Partridge reported that the Highland Grove Recreation Committee held a meeting last night. Members from the committee are going to be donating perennials for flower beds and there will be shrubs planted under the sign.
- Ward 3: Donna Graham reported that during the March break the Committee for Kids held a party with a "Easter Egg" hunt, gave away baskets. There were approximately 50 children in attendance.
- Ward 4: Rick Forget reported that the Recreation Committee is looking at holding a Canada Day event. There is another meeting tonight. There are a number of new people on the committee.

**Adjourn Committee of Council**

**2006-181**

Moved by: Rick Forget

Seconded by: William Howe

BE IT RESOLVED THAT this regular Committee of Council be adjourned.

Carried.

**Meeting Declared Open**

**2006-182**

Moved by: Donna Graham

Seconded by: William Howe

BE IT RESOLVED THAT this Council meeting be declared open.

Carried.

**Adopt/Amend Agenda**

**2006-183**

Moved by: Suzanne Partridge

Seconded by: Donna Graham

BE IT RESOLVED THAT the agenda for the Council meeting be adopted as circulated.

Carried.

**Approval of Minutes**

**2006-184**

Moved by: Suzanne Partridge

Seconded by: William Howe

BE IT RESOLVED THAT the Council for the Municipality of Highlands East approve the minutes of April 11, 2006 and April 25, 2006 council meeting.

Carried.

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**Committee of Council Resolutions**

**2006-185**

Moved by: Donna Graham

Seconded by: Suzanne Partridge

BE IT RESOLVED THAT the resolutions from the Committee of Council of a Whole meeting of Tuesday, May 9, 2006 be adopted.

Carried.

**By-laws**

**2006-186**

Moved by: William Howe

Seconded by: Donna Graham

BE IT RESOLVED THAT By-laws Nos.

- **2006-24** Being a by-law to set arena ice rental rates

be read a first, second and third time, passed and signed and the Corporate Seal attached.

Carried.

**Confirm Proceeding of Meeting**

**2006-187**

Moved by: William Howe

Seconded by: Rick Forget

BE IT RESOLVED THAT By-law No. 2006-25 being a by-law to confirm the proceedings of council at its regular meeting of May 9, 2006, be read a first, second and third time, passed, signed and sealed with the Corporate Seal.

Carried.

**Adjournment**

**2006-188**

Moved by: Suzanne Partridge

Seconded by: William Howe

BE IT RESOLVED THAT this Council meeting be adjourned.

Carried.

The meeting adjourned at 1:20 p.m.

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Reeve, Keith Tallman

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Clerk, Irene S. Cook

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